## How Students Can Upload a Financial Aid Document

- **1.** Login to MyMHCC
- 2. Click on Financial Aid under Frequently Used Links

Frequently Used Links
Online Orientation
<ul> <li>Navigate for Students</li> </ul>
<ul> <li>Register for Classes</li> </ul>
Satisfaction Survey
• Financial Aid
View mv Term Schedule and Course/Fee

**3.** Click on **Upload a Document** on the Financial Aid Welcome Page



4. Click on Click to upload a document link



5. Click on Choose File and select the document to upload

Upload Document: Choose File No file chosen Upload Document	
Upload Document: Choose File No file chosen	
Document Type: GENFORM	
Select Financial Aid Year: FY20	

6. Click on Upload Document

Select Financial Aid Year:	FY20
Document Type:	GENFORM
Upload Document:	Choose File No file chosen
	Upload Document
Date Document Descr	ription ViewLink

7. The document will show and you can click on **View** to see the document that was uploaded

Selec	t Financial Aid Year:	FY20	
	Document Type:	GENFORM	
	Upload Document:	Choose File No file chosen	
		Upload Document	
Date	Document Descr	iption	ViewLink.
03/02/2021	General Form		<u>View</u>