



MT. HOOD
COMMUNITY COLLEGE

Respiratory Care
Program Application For
Fall 2012

Dear Respiratory Care Program Applicant:

Welcome to the continuously growing and constantly changing profession of Respiratory Care. The focus of Respiratory Care, as the name implies, is to maintain the respiratory function of the lungs and circulation. That is, respiratory care practitioners strive to maintain the exchange of gases between the air and blood and between the blood and tissues. To do this, it means that practitioners must maintain the airways, the conditions of the lungs and support the breathing and circulation when they fail. But in doing so, the practitioner must never forget that the respiratory system is only a part of the entire living systems that is called a human being. Therefore it is of extreme importance that the respiratory care practitioner has an understanding of all the other body systems as well as the psychological impacts of disorders that effect breathing and circulation in those of all ages.

Respiratory Care is a field that is known for its use of high level technology. This level of technology is ever changing and requires its users to continue to grow with it. While the practitioner has this powerful array of tools available, she/he must always remember that her/his skilled observation of the whole human being is going to be an important factor in determining the outcome of the patient.

As the world is changing, health care is also rapidly changing. While the focus of respiratory care will continue to be that of maintaining respiration, the exact task before the therapist can and probably will change before you finish your course of studies at, Mt. Hood Community College. Despite changes, the graduate will need the basic skills of assessment and will need to know how to apply basic therapies. The graduate is not going to be confined to the ICU or general hospital floor, they may find themselves working in a pulmonary function or sleep disorders laboratory, an endoscopy clinic, a hyperbaric medicine unit, an acute care transport team, or working in a home care environment. All of these different areas require sound abilities in gathering information and performing various therapeutic techniques.

Much more is required of the present day respiratory care practitioner. They must be more than task oriented. The new practitioner must be a critical thinker, able to identify problems, choose among a number of solutions, and reach a predetermined goal in a way that treats the whole human being with the best possible results.

If you have questions at any time feel free to ask program faculty or the Dean of Allied Health. Questions about the application and/or admission process should be directed to the Academic Advising Center at 503-491-7315 or to the Admissions Evaluator at (503) 491-7341.

Sincerely,

Carl Eckrode, Ph.D., MPH, RRT-NPS
Director of Respiratory Care Program

PROGRAM OVERVIEW

FACULTY ADVISORS and PROGRAM INSTRUCTORS

Carl Eckrode, Ph.D., MPH, RRT-NPS

503-491-7123

Program Director

Email: carl.eckrode@mhcc.edu

George H. Hicks, MS, RRT

503-491-7172

Director of Clinical Education

Email: george.hicks@mhcc.edu

CAREER DESCRIPTION: Licensed Respiratory Care practitioners / therapists work under the direction of physicians in hospital emergency departments, critical care units, skilled nursing units, home-care, and for equipment sales providers. Their duties include responding and providing CPR in all cardiac and respiratory arrests, the delivery of oxygen, administration of airway medications, maintaining the patient's airway and provide ventilatory life support. In addition, practitioners collect bed-side information, record EKGs, inspect chest X-rays, measure gas exchange, consult on patient care with the health care team and assist physicians in a variety of diagnostic and therapeutic procedures. The practitioner provides these services for adults, children and newborn infants. Some therapists choose to specialize in one particular area.

Respiratory Care practitioners must complete a minimum of a 2-year education in an accredited program in one of more than 400 colleges or universities throughout the country. The course of study includes general education courses, science courses, technical courses on Respiratory Care theory and procedures and extensive clinical training in hospitals. Following their graduation, the graduate must pass the national board exams and satisfy the requirements for a license to practice in the State of Oregon.

PROGRAM APPLICATION DEADLINE:

Open Date: November 1, 2011 – applicants may begin submitting program applications

Close Date: March 30, 2012, 5 p.m. (Please note: Completed applications must include all required documentation listed on the program application checklist. In order to be evaluated for admission, all required documentation must be received by 5 p.m. on Friday, March 30, 2012.)

LENGTH OF PROGRAM: 6 quarters (No Respiratory Care classes are offered during the summer term between the first and second year).

ON-CAMPUS CORE CLASS SCHEDULE:

First year: Monday - Friday, 8:00 a.m. – 4:00 p.m.

Second year: Mondays, 8:00 a.m. – 4:00 p.m.

OFF-CAMPUS SECOND YEAR CLINICAL TRAINING SCHEDULE IN LOCAL MEDICAL CENTERS:

Tuesday & Wednesday or Thursday & Friday, 6:45 a.m. – 7:00 p.m.

STUDENT ENROLLMENT LIMIT PER YEAR: The class size is limited to 24.

AVERAGE NUMBER OF GRADUATES PER YEAR: 85% of the starting size.

DEGREE AWARDED WITH COMPLETION OF REQUIRED COURSEWORK: Graduates receive an Associate of Applied Science (AAS) and a Certificate of Completion in Respiratory Care, which enables the graduate to sit for the credentialing exams offered by the National Board for Respiratory Care (NBRC). The degree also satisfies part of the requirements for a license to practice in the State of Oregon and Washington.

TRANSFER CONSIDERATIONS TO 4-YEAR INSTITUTIONS: Students interested in a Bachelor's or Master's Degree in Respiratory Care should consult a university or college that offers this degree. The nearest Bachelor's Degree programs are in Klamath Falls, OR and Boise, ID. Many or all of the Respiratory Care courses are transferable.

ACCREDITATION AND CREDENTIALING: The Respiratory Care program at Mt. Hood Community College is an advanced practice program that is and has remained fully accredited by the Committee on Accreditation for Respiratory Care (CoARC) for more than 35 years. CoARC assists and monitors program effectiveness. Program accreditation information is obtained by contacting CoARC. CoARC is located at 1248 Harwood Road, Bedford, Texas, 76021-4244. The phone number for CoARC is 817-283-2835. Their internet site is www.coarc.org.

Graduates of the program are able to sit for the national credentialing examinations administered by the NBRC. The graduates is eligible to take the certification examination for entry level therapist (certified respiratory therapist, CRT), the registry examination for advanced therapists (registered respiratory therapist, RRT) and other specialty credential exams (e.g., certification in pulmonary function technology, CPFT, and neonatal and pediatric specialist, NPS). Examination information can be obtained by contacting the NBRC at 8310 Nieman Rd, Lenexa, Kansas, 66214. The phone number for the NBRC is 913-599-4200. Their internet site is www.nbrc.org. Almost all states require successful completion of the CRT examination as part of the state licenses requirement. Oregon and Washington both require successful completion of the NBRC's CRT exam soon after receiving a temporary license to satisfy the requirements for a regular license in order to practice.

2011 APPLICATON POOL STATISTICS: For the program beginning Fall term 2011 there were 69 applications received. The top 43 applicants were invited for an interview. Following the interview, 24 applicants were accepted into the program.

EMPLOYMENT OUTLOOK:

- **Approximate starting salary:** The beginning salary for graduates ranges from \$20 to \$25 per hour and increases to with experience and responsibility. Benefits and nighttime bonus pay are also provided in most employment opportunities.
- **Employment opportunities:** The Oregon Department of Labor and the US Bureau of Labor continue to identify the career of Respiratory Care as a growing field. With an increasing and aging population, Respiratory Care is projected to require more than a 30% increase in the number of current practitioners throughout the country and in Canada over the next 20 years. In the State of Oregon and locally, employers conduct searches and offer bonuses for new hires. More than 80% of each graduating class has found employment at the time of or shortly after graduation.

ADMISSIONS PROCESSING TIMELINE

Dates	Action
June 2011	<ul style="list-style-type: none"> Applications available. Website address: www.mhcc.edu/lradmissions
November 1, 2011 – March 30, 2012	<ul style="list-style-type: none"> Notification of initial academic evaluation
March 30, 2012	<ul style="list-style-type: none"> Application deadline – no exceptions
Mid-Late April 2012	<ul style="list-style-type: none"> Interviews held (top 50 applicants only)
Mid May 2012	<ul style="list-style-type: none"> Notification of results of the interview mailed Top 24 candidates accepted into program Next 15 candidates placed on an alternate list. Alternates are offered a position in the class if any of the first 24 candidates decline a position in the program Candidates not accepted for a position are welcome to apply again the following year.

Dates are subject to adjustment.

Respiratory Care Admission Guidelines – Fall 2012

Admission of all students is centralized in the Admissions, Registration, and Records Office. Admission to the College does not guarantee admission to the Respiratory Care Program. The Admissions, Registration and Records Office has the final authority on what constitutes equivalency for all admission criteria and has the sole authority to inform students of their admission status.

READ THE DIRECTIONS CAREFULLY – Please note that withholding information or giving untruthful answers to questions on this application could be cause for non-acceptance or dismissal from the program. If you have questions regarding admission procedures please contact the Admissions, Registration, and Records Office at 503-491-7341.

Respiratory Care Admission Criteria – Fall 2012

Regardless of college coursework completed or how long ago you completed the requirements, all applicants must provide the following documentation:

A. Application Packet Checklist

B. Respiratory Care Admission form.

C. Allied Health Division application

All applicants must submit the Allied Health Division Application form with their Respiratory Care application materials.

D. \$25.00 non-refundable Restricted-Entry application processing fee.

E. Skills Competency

To be successful in the Respiratory Care program, students need to be academically proficient. Students are **required** to demonstrate basic proficiency in the following three areas: reading, writing, and math. Successful completion of a writing class is not considered proof of reading competency for purposes of Respiratory Care admissions. Only a reading course, CPT score or completion of a bachelor's degree or higher degree will be used to demonstrate competency in reading.

	Placement into	or	Completion of
Reading:	Reading 117	or	Reading 115 or a higher level Reading-specific course
Writing:	Writing 121	or	Writing 115 or a higher level Writing-specific course
Math:			Math 65 or a higher level Math-specific course

You can demonstrate your skills competency through **one** of the following processes:

The Mt. Hood Community College Placement Test (CPT)

- The CPT is a non-timed skills assessment test given on a walk-in basis. There is no fee to take the CPT. Your scores will be available upon completion of the test.

- CPT scores are valid for two years. CPT scores that are older than two years at the time of Respiratory Care program application are not valid and applicants will need to retest for placement.
- For purposes of admission to the Respiratory Care program, the CPT must be taken at Mt. Hood Community College. Applicants who live more than two hours away may take the test by proctor. Please call the MHCC Testing Services for more information, 503-491-7678.
- Students who do not place into the required minimum skill proficiency level for reading or writing may retest the subject in which they scored below the required proficiency level. Student choosing to retest will need to complete a Retest Self-Referral Form, which is available in the Testing Center or Academic Advising and Transfer Center. If your CPT scores indicate you are not ready for the Respiratory Care program, you will be advised to take a course or courses in preparation to apply to the program at a later date.

or

Prior College Coursework

- The CPT may be waived if an applicant has completed RD115 and WR115 each with a “C” grade or higher.
- If an applicant has earned a bachelor’s degree or higher from an accredited school, the reading and writing portions of the test will be waived and will be considered proficient in reading and writing for admission purposes for this program. The degree must be posted on your transcript (please see, “Transcript Requirements,” for definition and instructions).
- If an applicant has not earned a bachelor’s degree, prior college coursework including English Composition does **not qualify** for reading competency.

F. ACADEMIC PROGRAM COMPLETION

Applicants must provide documentation of successful completion of a program of study (high school or college). This documentation includes one of the following: copy of high school diploma, GED certificate, Adult High School Diploma or college diploma/transcript showing date of graduation.

Applicants who have not earned a college degree must submit proof of high school completion. Home-schooled applicants must meet this requirement by completion of the GED exam. Contact Testing Services for the GED testing procedure at www.mhcc.edu/testing

If applicant is a current high school senior, an official (unopened) high school transcript is required with application. Upon graduation from high school, an official (unopened) high school transcript seventh semester transcript is required

Additional instructions and transcript definitions can be found under, “Transcript Requirements.”

G. TRANSCRIPT REQUIREMENTS AND COLLEGE COURSEWORK

1. **Official College Transcripts.** All college transcripts must be official and recently dated. (Please see, Transcript Requirements, below for definition of recently dated.)

All college transcripts must indicate a minimum cumulative GPA of 2.00 or higher.

- To document the cumulative GPA, applicants must submit one current, official (unopened) transcript of **all** completed college coursework from every college or university ever attended*.
- **Mt. Hood Community College transcripts will be ordered and placed in your application packet if it has been indicated as a college attended. Do not submit an official transcript from MHCC.**
- Winter 2012 grades must be included on transcripts submitted for the Respiratory Care program.
- Courses taken pass/fail, satisfactory/unsatisfactory or audit do not fulfill admission criteria for the Respiratory Care program.
- Admissions may be rescinded if your entire educational history is not disclosed on this application.

*NOTE: Non-accredited college transcripts will not be considered in the initial evaluation of your application nor can they be considered toward any degree requirements. They may however, be used toward proof of related education and work experience if you are invited for an interview and should be submitted for review.

Post-secondary transfer coursework from foreign institutions. (Please see Transcript Requirements, for definition and instructions.)

TRANSCRIPTS REQUIREMENTS

All college transcripts documenting required coursework listed above must be official. Transcripts are considered official if they are issued directly by the school or college, are mailed or delivered in an unopened envelope and are recently dated. If Mt. Hood Community College (MHCC) holds your official transcript from another college for a previous recent admission requirement, you may ask for that transcript to be placed in your packet. However, in some cases, it may be necessary to provide an updated transcript or verification of non-attendance from that college. MHCC transcripts will be ordered and placed in your application packet if it has been indicated as a college attended.

Transfer coursework from foreign institutions - must be evaluated by the application deadline by an outside credential evaluation service. The evaluation company must be either AACRAO Foreign Education Credential Service (www.aacrao.org) or a member of the National Association of Credential Evaluation Services (NACES). For a list of NACES memberships, please refer to their web site at www.naces.org. The evaluation must be a course-by-course evaluation with an official copy submitted to the Admissions, Registration and Records Office. The coursework must be considered to be at a post-secondary level, have comparable MHCC accreditation status and be parallel in content to MHCC coursework. The outside evaluation must also be completed for secondary level education for any evaluation of that coursework toward MHCC admission requirements.

2. **Biology, Chemistry, and Mathematics Requirement**

With completion of the biology, chemistry and mathematics requirement as described below, the applicant fulfills the course prerequisites for the Respiratory Care Program.

Biology: choose **one** of the following courses:

- BI101 (or an equivalent biology course) **or**
- BI112 **or**
- BI211 (or an equivalent cell biology course) **or**
- BI121 Anatomy and Physiology (or equivalent)

The course must be completed with a grade of "C" or better within the last 7 years

Chemistry: choose **one** of the following courses:

- CH103 **or**
- CH104 **or**
- CH151 **or**
- CH221 (or an equivalent chemistry course)

The course must be completed with a grade of "C" or better within the last 7 years

Mathematics:

- MTH65 **or** higher, excluding MTH211, with a grade of "C" or better.

H. PROGRAM-RELATED COURSE COMPLETION WORK SHEET

Points are awarded for coursework completed beyond the minimum Biology, Chemistry and Mathematics requirement. Points are awarded for each grade, "C" or better, earned for each program-related course, or equivalent course, listed below:

1. BI102 General Biology II or other general biology course*
2. BI234 General Microbiology**
3. BI121 Essentials of Human Anatomy and Physiology I** and
4. BI122 Essentials of Human Anatomy and Physiology II**

or

BI231 Human Anatomy and Physiology I** and
BI232 Human Anatomy and Physiology II** and
BI233 Human Anatomy and Physiology III**

5. MTH95 Intermediate Algebra w/Right Angle Trigonometry
6. PSY201 General Psychology
or
PSY101 Psychology of Human Relations
7. WR121 English Composition
8. WR122 English Composition English Composition: Critical Thinking
or
SP111 Fundamentals of Public Speaking
or
SP115 Intro to Intercultural Communications

* See biology courses listed in the MHCC 2011 – 2012 College Catalog www.mhcc.edu/catalog

** **NOTE:** Although BI121 and BI122 (anatomy and physiology sequence) or BI231, BI232, and BI233 (anatomy and physiology sequence) and BI234 (microbiology) are currently offered within the program, it is strongly recommended that students complete the anatomy and physiology sequence and microbiology prior to admission into the program.

I. Respiratory Care Work Experience/Observation form (Optional)

Applicants are not required to have Respiratory Care or health care-related work experience; however, points are awarded to applicants who have work experience or have observed a Respiratory Care work environment. (Please see the enclosed form for instructions.)

Points Assessment

All application packets that are considered complete (submitted all required materials) by the application deadline will be evaluated and awarded points to determine the top 50 candidates to be interviewed. Those candidates interviewed will be awarded points for their written and verbal responses in the interview. The interview points will be added to the pre-interview points to determine the final candidates to be accepted into the Respiratory Care program, those placed on the alternate list and those encouraged to re-apply the following year. Please see the Point Award System within the application packet to view the categories where points are awarded, amount of points for each category and to estimate your pre-interview points.

Points are assessed for each category noted below:

Points are only awarded for courses taken through Winter term 2011.

- A. High School, GED or College cumulative GPA (6 points maximum)
 - B. College General Education Coursework Completion (24 points maximum)
 - C. Prior College Degree Completion (20 points maximum)
 - D. Respiratory Care Work Experience/Observation form (optional) (10 points maximum)
 - E. Interview and Proctored essay (40 points maximum)
- If you are invited to an interview, a possible maximum of 40 points will be awarded for the interview/essay responses. Examples of possible areas to be assessed at the time of the interview include: diversity, personal values, communication, motivational fitness, tolerance for stress, and transferable skills

POINT AWARD SYSTEM

HIGH SCHOOL or GED or COLLEGE: CUMULATIVE GPA (6 points maximum)

Section Totals

<u>GPA</u>	<u>GED Scores</u>	<u>Points</u>
2.70-2.79	580-600	1
2.80-3.09	610-650	2
3.10-3.39	660-800	3
3.40-3.69		4
3.70-4.00		6

OR

COLLEGE: CUMULATIVE GPA

<u>GPA</u>	<u>Points</u>
2.50-2.79	1
2.80-3.00	2
3.01-3.59	4
3.60-4.00	6

COLLEGE GENERAL EDUCATION COURSEWORK COMPLETION

C = 1, B = 2, A = 3 (24 points maximum)

<u>Course #</u>	<u>Course Name</u>
<input type="checkbox"/> BI102 or	Biology II or equivalent biology course (1 term)
<input type="checkbox"/> BI _____	Other General Biology or equivalent biology course (1 term)
<input type="checkbox"/> BI234	General Microbiology
<input type="checkbox"/> BI121	Anatomy and Physiology I
<input type="checkbox"/> BI122 or	Anatomy and Physiology II
<input type="checkbox"/> BI231	Anatomy and Physiology I
<input type="checkbox"/> BI232	Anatomy and Physiology II
<input type="checkbox"/> BI233	Anatomy and Physiology III
<input type="checkbox"/> MTH95	Intermediate Algebra w/Right Triangle Trigonometry
<input type="checkbox"/> PSY101 or	Psychology of Human Relations
<input type="checkbox"/> PSY201	General Psychology
<input type="checkbox"/> WR121	English Composition I
<input type="checkbox"/> WR122 or	English Composition II
<input type="checkbox"/> SP115 or	Introduction to Intercultural Communication
<input type="checkbox"/> SP111	Fundamentals of Public Speaking

PRIOR COLLEGE DEGREE COMPLETION

20 points maximum

AA, AS, AGS, or AAS degree 10 points

BA or BS or higher degree 20 points

DOCUMENTED RESPIRATORY CARE WORK EXPERIENCE/OBSERVATION FORM

10 points maximum

6 months of healthcare-related work experience 5 points

2 to 6 hours of direct respiratory care observation at 2 or more hospitals 5 points

10 or more hours of direct respiratory care observation at 3 or more hospitals 10 points

GROUP INTERVIEW (40 points maximum)

GRAND TOTAL (100 points maximum)

PROGRAM-RELATED COURSES WORKSHEET

PRINT FULL NAME

- Points are awarded for each program-related course listed below, if earned with a grade of “C” or better.
- Applicants must complete and submit this form, along with official college transcripts documenting completion of the program-related course.

COURSE NUMBER	NAME	GRADE	COLLEGE	CREDITS	(TERM/YEAR COMPLETED)
BI102 or higher BI_____*	Biology II Other Biology Course				
BI234**	Microbiology				
BI121** AND	Anatomy and Physiology I				
BI122** OR	Anatomy and Physiology II				
BI231** AND	Anatomy and Physiology I				
BI232** AND	Anatomy and Physiology II				
BI233**	Anatomy and Physiology III				
MTH95	Intermediate Algebra w/Right Angle Trigonometry				
PSY101 OR	Psychology of Human Relations				
PSY 201	General Psychology				
WR121 OR WR122	English Composition I English Composition II				
SP115 OR SP111	Intro. to Intercultural Comm. Fundamentals of Public Speaking				

* See biology courses listed in the MHCC 2011 –2012 College Catalog www.mhcc.edu/catalog.

** NOTE: Although BI121 and BI122 (anatomy and physiology sequence) or BI231, BI232, and BI233 (anatomy and physiology sequence) and BI234 (microbiology) are currently offered within the program, it is strongly recommended that students complete the anatomy and physiology sequence and microbiology prior to admission into the program.

ESTIMATE OF OTHER PROGRAM COSTS

<u>DESCRIPTION</u>	ESTIMATED COSTS
<u>FIRST YEAR</u>	
Books for RC classes	600.00
Books for General Education classes	500.00
Liability insurance	Included within fees
Criminal Background Check (Approximately)	75.00
 <u>SECOND YEAR</u>	
Books for RC classes	400.00
Books for General Education classes	200.00
Liability insurance	Included within fees
 <u>MISCELLANEOUS</u>	
Immunizations and drug screening	350.00
Lab fees	300.00
Lab Coat (Uniforms are not mandatory, however some clinical facilities allow scrub attire.)	50.00
Stethoscope	50.00
Travel to Clinical Sites	800.00
NBRC Certification Exam Fee	200.00
Oregon Temporary License to Practice	100.00
*College Service Fee (\$30/term)	180.00
Tuition (see tuition rate table at www.mhcc.edu/tuition)	See tuition rate table
TOTAL	\$3,805.00

*College Service Fee: This fee provides for processing and service costs for general admission applications, graduation processing, duplicate certificates/degrees, official transcripts, late registration, college placement testing and tutoring services. It is assessed each term to students registered for a minimum of one credit t

NOTE: These costs are subject to change without notice. They are provided to give you an idea of costs that are in addition to tuition so that you can better plan your financial needs.

UPON ACCEPTANCE

Upon notification of acceptance, admitted students must indicate in writing by the stated deadline their intention to enroll or their position will be given to the next eligible alternate.

1. Mandatory Orientation

A mandatory orientation will be held for accepted students. Attendance is required, or the next eligible alternate will be given your assigned place in the program. Students will be informed of the orientation date, time, and location in their acceptance letter.

- 2. Completion of Allied Health & Safety Document.** This document will be provided upon acceptance into the program and will include information regarding immunizations; drug and alcohol testing; criminal background processing. If accepted into the Respiratory Care program, your acceptance will be provisional until you pass a national criminal background check. (Please note: the accepted applicant pays for the background check and the background check process requires a social security number.)

3. Proof of Immunizations* – Due date to be determined, but prior to start of fall term 2012.

Accepted and alternate students must submit proof of the following immunizations (**this includes any titer results**) by the stated deadline or their space will be given to the next eligible alternate. Due dates for documentation will be given at program orientation:

- **Measles (Rubeola), Mumps, Rubella (MMR)** – documentation of 2 doses or positive antibody test for measles, mumps and rubella.
- **Tuberculosis Screening** – Documentation of Tuberculin skin test (PPD) including date of test and test results within the last 12 months. If positive PPD, provide documentation of x-ray within the last 12 months and consultation with health care provider.
OR
Documentation of Quantiferon Gold test within the last 12 months. If positive, provide documentation of x-ray within the last 12 months and consultation with health care provider.
- **Hepatitis B** vaccine series of 3. **Documentation of the first dose is required.** Students must complete the series before winter quarter of first year.
- **Varicella (chicken pox)** – documentation of 2 immunizations or positive antibody test.

4. Drug and Alcohol Release*/Drug and Alcohol Screening – Accepted students are required to:

- Review the Allied Health Division Drug Testing/Screening and Criminal Background Check Policy. <http://www.mhcc.edu/docs/Nursing/DrugTestingRelease.pdf>
- Print, sign, and submit the consent form.*
- A drug and alcohol screen will be required of all students prior to clinical placement. Due date to be determined.

5. Criminal Background Check – Due date to be determined, but prior to start of fall term 2012.

Your acceptance into the Respiratory Care program is provisional until you pass a national criminal background check. (Please note: the accepted applicant pays for the background check. This process requires a social security number.)

*Submit all documentation to Karla Barnhart, Allied Health Division, Mt. Hood Community College, Gresham Campus, 26000 SE Stark, Gresham, OR 97030

Reasons for Disqualification for Admission - Individuals with a criminal record may not be allowed into a healthcare facility as a student. Because it is not possible to meet the objectives of the program without having clinical experience, anyone with a positive criminal or abuse history may not be eligible for acceptance in the Respiratory Care program. In addition, the Oregon Respiratory Care Licensing Board (ORCLB) requires a criminal background check upon application for licensure. For more information on ORCLB licensing requirements see, www.oregon.gov/OHLA/RT/How_to_Get_Licensed.shtml.

Additional Information for the Prospective Applicant - It is important to understand the mental and physical demands of the respiratory care program and the career of the respiratory therapist. Applicants to the respiratory care program must be physically and mentally able to cope with the rigors of the curriculum and the demanding nature of the health professions. Respiratory care students must be able to grasp scientific concepts, set up and answer basic math and algebra problems, and communicate well verbally and in writing. Physically, students must be able to remain on their feet for extended periods, lift up to 35 pounds, hear heart and breath sounds, read fine print and identify skin tones such as pale, ashen, gray or bluish.

Established academic and clinical requirements essential to the program of instruction apply to all students and cannot be waived. Attempts will be made to accommodate and retain qualified applicants with disabilities unless results of evaluations indicate that given reasonable accommodation an individual

will still be unable to perform the essential functions required by the program. A complete list of the required essential functions is available in the Office of Disability Services. Persons with questions concerning particular qualifications are encouraged to contact the Office of Disability Services to arrange an appointment for individual consultation and advice prior to application.

Similar Programs in Oregon - Lane Community College (Eugene, OR), Oregon Institute of Technology (Klamath Falls), Concorde College (Portland, OR).

Sample

PROPOSED CURRICULUM

(Optional Summer Quarter)		Credits	
BI121	Essentials of Human Anatomy and Physiology I	4	<input type="checkbox"/>
BI122	Essentials of Human Anatomy and Physiology II	4	<input type="checkbox"/>
	or		
BI234	Microbiology	4	
		0-8	
<i>First Quarter (Fall)</i>			
RT111	Cardiopulmonary Physiology.....	6	<input type="checkbox"/>
RT112	Cardiopulmonary Physiology Lab	1	<input type="checkbox"/>
AH110	Medical Vocabulary	2	<input type="checkbox"/>
BI121	Essentials of Human Anatomy and Physiology I ¹	4	<input type="checkbox"/>
WR121	English Composition	4	<input type="checkbox"/>
		17	
<i>Second Quarter (Winter)</i>			
RT121	Respiratory Care Procedures.....	5	<input type="checkbox"/>
RT122	Respiratory Care Procedures Lab.....	2	<input type="checkbox"/>
RT131	Respiratory Diseases and Pharmacology.....	6	<input type="checkbox"/>
BI122	Essentials of Human Anatomy and Physiology II ¹	4	<input type="checkbox"/>
		17	
<i>Third Quarter (Spring)</i>			
RT132	Pulmonary Assessment.....	4	<input type="checkbox"/>
RT141	Mechanical Ventilation	4	<input type="checkbox"/>
RT142	Mechanical Ventilation Lab	2	<input type="checkbox"/>
RT150	Clinical Clerkship.....	1	<input type="checkbox"/>
	Health and Physical Education requirement‡	3	<input type="checkbox"/>
		14	
<i>(Optional Summer Quarter)</i>			
BI234	Microbiology ¹	4	<input type="checkbox"/>
PSY101	Psychology of Human Relations or PSY201 General Psychology ¹	3-4	<input type="checkbox"/>
WR122	English Composition: Critical Thinking or SP111 Fundamentals of Public Speaking or SP115 Intro to Intercultural Communication	3-4	<input type="checkbox"/>
		3-12	
<i>Fifth Quarter (Fall)</i>			
RT220	Neonatal and Pediatric Respiratory Care	4	<input type="checkbox"/>
RT251	Clinical Practice I.....	9	<input type="checkbox"/>
		13	
<i>Sixth Quarter (Winter)</i>			
RT231	Cardiopulmonary Critical Care I	3	<input type="checkbox"/>
RT252	Clinical Practice II.....	9	<input type="checkbox"/>
PSY101	Psychology of Human Relations or PSY201 General Psychology ¹	3-4	<input type="checkbox"/>
		15-16	
<i>Seventh Quarter (Spring)</i>			
RT232	Cardiopulmonary Critical Care II	3	<input type="checkbox"/>
RT253	Clinical Practice III.....	9	<input type="checkbox"/>
	Social Science/Humanities requirement‡	3-4	<input type="checkbox"/>
		15-16	

The course requirements for this program are subject to change each academic year.

For MHCC certificate/degree requirements, a student must follow the program requirements the year the student is officially admitted to the program or the year the student is completing the program.

¹ See (Optional Summer Courses)

‡See page 10 of 2011-2012 MHCC Catalog



RESPIRATORY CARE ADMISSION FORM

Admissions, Registration and Records Office, 26000 S.E. Stark Street, Gresham, OR 97030

Please fill out and include with your Respiratory Care Application Packet.

*Providing your social security number (SSN) is voluntary. If you provide it, Mt. Hood Community College (MHCC) will use your SSN for keeping records, doing research, reporting, extending credit, and collecting debts. MHCC will not use your number to make any decision directly affecting you or any other person. Your SSN will not be given to the general public. If you choose not to provide your SSN, you will not be denied any rights as a student. Please refer to the Disclosure Statement listed on the MHCC Web site at www.mhcc.edu/ssn, which describes how your number will be used. Providing your SSN means that you consent to the use of your number in the manner described. It will be necessary for you to provide your SSN if applying for federal financial aid, tax credits and the MHCC Student Installment Note.

Returning Students: MHCC ID Number _____

* Social Security Number _____ - _____ - _____

Name _____
LAST FIRST M.I.

Previous name(s) _____

Address _____ Apt# _____

CITY STATE ZIP

COUNTY (i.e. Multnomah) _____

E-mail _____

MHCC Major _____ Respiratory Care _____
(see www.mhcc.edu/programs)

Phone _____ Gender: M F

Racial / Ethnic Information: (Your response is voluntary)
Do you consider yourself to be Hispanic or Latino:
 Yes No

In addition, select one or more of the following racial categories to describe yourself:
 -American Indian or Alaskan Native -Asian
 -African American or Black -White
 - Native Hawaiian or Other Pacific Islander

Date of Birth _____ / _____ / _____

Mother's Maiden Name _____

Residency Status – required for assessing tuition charges.
Will you have lived in Oregon 90 days prior to the 1st day of the term?
 -yes -no AND, check one below:

- Permanent resident of Oregon, CA, ID, WA or NV
- Permanent resident outside of Oregon, CA, ID, WA or NV
- International Student (requires an I-20)
- International Visitor (B, J, H or other non-student Visa)
Please tell us your Visa type: _____

Student Signature _____

Date: _____

Read before submitting: I acknowledge I am legally obligated to pay all charges incurred by registering. Charges may include late fees, reasonable collection costs, attorney fees, and Oregon Department of Revenue charges for the collection of all delinquent debts owed to the college. By not paying all charges at the time they are incurred, I acknowledge that this debt is considered education debt/loan and that the educational debt is non-dischargeable under Section 523 (a) (8) of the US Bankruptcy Code. There is no statute of limitation on the collection of educational debt. To have course tuition/fee charges removed, I must process a drop or withdrawal on MyMHCC or through the Admissions, Registration and Records Office within the refund period.

Term Summer Fall Winter Spring
Year _____

Previous college(s) attended

What is your attendance history at MHCC?
 -New Student
 -Current Student
 -Attended MHCC more than four terms ago

What is the date (or expected date) of your high school graduation?
 (H)-High School Graduate, Yr _____
 (S)-Still in High School, Yr _____

If GED or Adult High School Diploma, what is the date awarded or expected date?
 (D)-Adult High School Diploma, Yr _____
 (G)-GED, Yr _____

OR
 (N)-Did not complete high school
 Check here if Home Schooled

Name of last high school attended:

State: _____

What is the highest level of education / training you have received beyond high school?
 (0)-None
 (1)-Some college, short-term training, private vocational school
 (2)-1-year certificate from a community college
 (3)-2-year degree from a community college
 (4)-Bachelor's degree
 (5)-Master's degree
 (6)-Ph.D. / Professional degree

A person voluntarily becomes a student at MHCC and thereby assumes the obligation of abiding by the standards prescribed in the "Student Code of Conduct" found at www.mhcc.edu/coc.

Do you plan to earn a degree, certificate or diploma at MHCC?

- (A)-Yes, a 1-year certificate or 2-year degree
- (B)-Yes, High School diploma or GED
- (C)-No, here to take classes
- (D)-Undecided

Select the one main reason for attending MHCC this term.

- (A)-Take classes to transfer to a 4-year college
- (B)-Learn skills to get a job
- (C)-Improve existing job skills
- (D)-Explore career or educational options
- (E)-Take classes to finish High School or GED
- (F)-Improve reading, writing or math skills
- (G)-Learn English
- (H)-Personal interest / enrichment
- (I)-Other

Will you be employed while attending classes this term?

- (F)-Yes, full-time (35+ hours per week)
- (P)-Yes, part-time (Less than 35 hours per week)
- (N)-No, not employed

Check here if you are a U.S. Veteran:
 Yes

"Student Right to Know" information is available at www.mhcc.edu/righttoknow.

If you need assistance due to a disability, please contact the Disability Services Office at (503)-491-6923 or at (503)-491-7670 (TDD).

APPLICATION PACKET CHECKLIST

Name: _____ Email: _____

Your completed packet must include the items listed below and must include this checklist. To complete this form, place a checkmark, ✓, in each appropriate box. The evaluator will not complete this form for you. Any item being mailed must be postmarked on or before the application deadline.

GENERAL DOCUMENTS

- This Application Checklist** – signed and dated
- MHCC Respiratory Care Admission Form** – You must submit this form even if you are a current or previous student at MHCC.
- Allied Health Division Application**
- \$25.00 non-refundable Respiratory Care application processing fee

SKILLS PROFICIENCY DOCUMENTATION

Reading proficiency (check the appropriate box)

- MHCC College Placement Test scores or Official college transcript

Writing proficiency (check the appropriate box)

- MHCC College Placement Test scores or Official college transcript

ACADEMIC PROGRAM COMPLETION. Submit one of the following:

- Copy of high school diploma, GED certificate or college degree; **or**
- Official high school or college transcripts verifying graduation

COLLEGE COURSEWORK. Submit official (unopened) college transcripts. (see Transcript Requirements and College Coursework for definition and instructions).

- Verification of Biology requirement
- Verification of Chemistry requirement
- Verification of Mathematics requirement
- Program-related coursework work sheet (see packet for details)

OPTIONAL

- Respiratory Care Work Experience/Observation form

EMAIL ACCOUNT:

- You will need to obtain an email address if you do not already have one. Mt. Hood Community College's Admissions, Registration and Records office will send all application notification by email. If email is not an option for you please contact the Respiratory Care admissions evaluator at 503-491-7341.

It is your responsibility to set your "spam filter" system to accept mail addresses containing @mhcc.edu. Do this even if you are currently receiving emails from MHCC. **We cannot be responsible for notices which are not received due to spam or junk mail handling.**

This checklist must accompany your application materials. Due to the high volume of Respiratory Care program applicants, candidates are not guaranteed notification of missing application items. It is the applicant's responsibility to ensure all items are completed accurately and are received by the application deadline. Only complete applications will be evaluated for admission. The return of this admission packet does not guarantee that I have satisfied the minimum criteria for this program. Furthermore, I have read and understand the admission requirements and procedures for application. It is understood that withholding information or giving untruthful answers to questions on this application could be cause for non-acceptance or dismissal from the program.

Signature

Return your completed application materials to:

Date

Mt. Hood Community College
Office of Admissions, Registration and Records
Respiratory Care Admissions
26000 SE Stark Street
Gresham, OR 97030