

APPLICATION FOR CO-ADMISSION



By co-admission to MHCC and the university selected, you are requested to voluntarily provide your Social Security Number. It will assist MHCC, the Oregon University System (OUS) (and organizations conducting studies for or on behalf of OUS) or the university selected in developing, validating or administering predictive tests and institutional research; administering student aid programs; improving instruction; internal identification of students; extending credit and collection of student debt; or comparing student educational experiences with subsequent workforce experiences. MHCC, OUS or the university selected will disclose your SSN only if the studies are conducted in a manner that does not permit personal identification of you by individuals other than representatives of MHCC and OUS (or the organization conducting the study for OUS) or the university selected and only if the information is destroyed when no longer needed for the purposes for which the study was conducted. By providing your SSN, you are consenting to the uses identified above. This request is made pursuant to ORS351.070 and 351.085. Provision of your SSN and consent to its use are not required and if you choose not to do so you will not be denied any right, benefit, or privilege provided by law. You may revoke your consent or the use of your social security number or shared access to your records by MHCC and the university selected at any time by writing both the Office of the Registrar. Please read the statement in your MHCC class schedule which describes how your SSN may be used. Providing your SSN means that you consent to the use of the number in the manner described.

Which university do you plan on attending for co-admit status?  Eastern Oregon University  Marylhurst University  Other

TERM AND YEAR APPLYING FOR MHCC UNIVERSITY SOCIAL SECURITY NO. STUDENT'S LAST NAME FIRST NAME M.I.

LEGAL ADDRESS NUMBER AND STREET CITY AND STATE ZIP CODE

TELEPHONE Day - Evening - SEX  Male  Female BIRTHDATE Mo / Day / Year PREVIOUS LAST NAME(S)

EMAIL ADDRESS:

RESIDENCY : A valid driver's license, permit or ID card will be required for all students requesting in-state residency or reciprocity. Residency must be established 90 days prior to classes. For more information call 503-491-7393.

ETHNIC DATA : This information is required for Institutional compliance with the civil rights Act of 1964. Your cooperation is appreciated.  American Indian/Native Alaskan  Asian/Pacific Islander  Black, Non-Hispanic  Hispanic  Unknown  White, Non-Hispanic

NAME OF HIGH SCHOOL/STATE LAST ATTENDED YEAR OF HIGH SCHOOL COMPLETION NAME OF COLLEGES/STATE ATTENDED

INTENDED MAJOR *EQUAL OPPORTUNITY--It is the policy of MHCC to provide equal education and employment opportunities and to provide service benefits to all students and employees without regard to race, color, religion, national origin, gender, age, disability or status as a Vietnam era or disabled veteran. This policy is in accordance with the laws enforced by the Department of Education and Department of labor, including Presidential Executive Order 11246, as amended, Title VI and Title VII of the Civil Rights Act, Title IX of the Education Amendments of 1972, the Veterans Readjustment Act of 1973, the Age Discrimination Acts of 1974-75, the Americans with Disabilities Act of 1990 and Oregon Revised Statute 659.030. Inquiries regarding applications of these and other regulations should be directed to either the college's Affirmative Action Officer 503-491-7516, or TDD 503-491-7202; the Office of Civil Rights, Department of Education Office, Seattle, Washington or to the office of Federal Contract Compliance Programs, Department of Labor, Seattle, Washington.*

WHAT IS YOUR CURRENT HIGH SCHOOL EDUCATION?  (D) Adult High School Diploma  (G) GED Year Received \_\_\_\_\_  (S) Still in High School  (H) High School Graduate  (N) Did not complete

WHAT IS THE HIGHEST LEVEL OF EDUCATION/TRAINING YOU HAVE RECEIVED BEYOND HIGH SCHOOL?  (0) None  (1) Some college, short-term training, private vocational school  (2) 1-year certificate from a community college  (3) 2-year degree from a community college  (4) Bachelor's degree  (5) Master's degree  (6) Ph.D./Professional degree

DO YOU PLAN TO EARN A DEGREE, CERTIFICATE OR DIPLOMA AT MHCC?  (A) Yes, a 1-year certificate or 2-year degree  (B) Yes, High School Diploma or GED  (C) No, here to take classes  (D) Undecided

SELECT THE ONE MAIN REASON FOR ATTENDING MHCC THIS TERM.  (A) Take classes to transfer to a 4-year college  (B) Learn skills to get a job  (C) Improve existing job skills  (D) Explore career or educational options  (E) Take classes to finish High School or GED  (F) Improve reading, writing or math skills  (G) Learn English  (H) Personal interest/enrichment  (I) Other

WILL YOU BE EMPLOYED WHILE ATTENDING CLASSES THIS TERM?  (F) Yes, full-time (35+ hours per week)  (P) Yes, part-time (Less than 35 hours per week)  (N) No, not employed

**"Student Right to Know"** information available at [www.mhcc.edu](http://www.mhcc.edu)  
If you need assistance due to a disability, contact the Disability Services Office at 503-491-6923 or at 503-491-7670 (TDD)

I CERTIFY THAT ALL STATEMENTS ON THIS APPLICATION ARE COMPLETE AND TRUE. I UNDERSTAND I WILL BE SUBJECT TO STANDARDS OF ACADEMIC PROGRESS. I UNDERSTAND THAT MHCC HAS AN APPLICATION FEE OF \$25 AND THAT I AM RESPONSIBLE FOR ANY CO-ADMISSION, APPLICATION OR MATRICULATION FEE(S) INCURRED BY THE UNIVERSITY THAT I HAVE SELECTED. I ALSO UNDERSTAND THAT IF I AM ADMITTED AND DO NOT ENROLL FOR THE TERM TO WHICH I AM ADMITTED, I WILL NEED TO UPDATE MY APPLICATION WITHIN ONE YEAR; OTHERWISE I WILL SUBMIT A NEW APPLICATION. TERMINATION OF CO-ADMISSION STATUS MUST BE MADE IN WRITING TO EACH INSTITUTION'S REGISTRAR. I UNDERSTAND THAT BY APPLICATION FOR CO-ADMISSION TO MT. HOOD COMMUNITY COLLEGE AND THE UNIVERSITY SELECTED; I HAVE AUTHORIZED THOSE WITH AN EDUCATIONAL NEED TO KNOW AT BOTH MHCC AND THE UNIVERSITY SELECTED SHARED ACCESS TO MY GRADE REPORTS, ALL OFFICIAL HIGH SCHOOL AND COLLEGE TRANSCRIPTS, AND ANY OTHER OFFICIAL ADMISSION RECORDS, REGARDLESS OF WHICH INSTITUTION RETAINS THEM PERMANENTLY. I ACKNOWLEDGE THAT CONFIDENTIAL AND SENSITIVE INFORMATION RELATING TO TESTING, PLACEMENT, TRANSCRIPTS AND DIAGNOSTICS RELATING TO STUDENT DISABILITIES, IF SUBMITTED TO ONE INSTITUTION, WILL BE AVAILABLE TO MHCC AND THE UNIVERSITY SELECTED.

SIGNATURE: \_\_\_\_\_ TODAY'S DATE \_\_\_\_\_

## Often-Asked Questions

### **What is Co-Admission?**

The Co-admission program between MHCC and the university selected is designed to give you greater flexibility and wider choices by combining the best course offerings and advising sources of two major educational institutions.

Beginning with your first term in college, co-admission to both institutions helps you explore your academic options and helps you set a course to stay on track for a college degree. It also saves you money and time.

### **When should I apply for admission?**

There are no official deadlines to apply to MHCC. We recommend you apply at least one term in advance of when you will begin your studies. Since application dates for universities may differ, please contact the Admissions Office of each university for application deadlines.

### **Should I apply for admission if I am not quite sure when I will attend?**

Please apply for the quarter that you think you will be starting your studies. If your plans change, just contact MHCC and ask us to update your application to another term.

When you are ready to take courses at the university selected, you will fill out a supplemental application available at the MHCC admissions office. We recommend submitting the supplemental application at least one term prior to the term you wish to begin at the university.

### **Can I find help in choosing a major and/or program of study?**

The MHCC Academic Advising and Transfer Center is your first step toward career success. Stop in or call 503-491-7315 to make an appointment to get started developing an education plan.

### **Can I attend part-time and still earn a degree?**

Many students attend school on a part-time basis taking one or two classes per term. We recommend that you stay in contact with your academic adviser to ensure you remain on track toward meeting your educational goals.

### **How do I qualify for financial aid?**

Your eligibility depends on several factors, which are explained in the Financial Aid Packet. You must be enrolled in an MHCC degree or certificate program while receiving federal financial aid.

Specific questions regarding financial aid and consortium agreements at the university should be directed to the respective Financial Aid Office.

### **When do I apply for financial aid?**

Awards are based on a first come, first served basis, so it is important to file your financial aid form as soon as possible after January 1 of the next school year you plan to attend.

### **What if I decide not to continue with the co-admission program?**

No problem. Transfer credits from MHCC and the university selected may be used at many other four-year colleges or universities.

### **If I choose to take classes at MHCC and a university during the same term, will my financial aid cover that?**

One advantage of co-admission is that you can receive one "umbrella" financial aid package to cover costs for both institutions. Call the MHCC Financial Aid Office at 503-491-7272 to get more information.

### **How do I know which of my classes will transfer to the selected university?**

Various university faculty advisers and admissions counselors will be available on the MHCC campus to meet with students throughout the term to ensure that they are on the right track toward a degree. Call the Academic Advising and Transfer Center at 503-491-7315 for dates and times.

Contact the Office of Admissions and Enrollment Relations at Marylhurst University at 503-699-6268 for academic advising.

## Qualifications to be Admitted to Mt. Hood Community College and the University Selected:

### **1. Complete the application form for MHCC on the other side of this page and return it to:**

Mt. Hood Community College  
C/o Admissions, Registration and Records Office  
26000 S.E. Stark St.  
Gresham, OR 97030

You will receive a letter of acceptance and registration information.

### **2. Take the college placement test:**

The test is free and helps us direct you to classes suited to your ability. Call 503-491-7678 for information on how and when you can take the college placement test. You will receive your testing results upon completion of your test. At the testing session, you will be provided with information on how to register for classes.

### **3. If you wish to apply for financial aid:**

Contact the Financial Aid office in the main academic center or telephone 503-491-7262 for the appropriate forms and deadlines.

### **4. Arrange to have official transcripts forwarded to the Admissions, Registration and Records Office from previously attended colleges.**

Once you are registered for classes, please submit an evaluation request (available in the Admissions, Registration and Records Office) to receive credit for college work toward a MHCC degree; allow two to three weeks for a response.

### **5. If you need further assistance:**

- Mt. Hood Community College at [www.mhcc.edu](http://www.mhcc.edu)  
Academic Advising and Transfer Center  
503-491-7315 or 503-491-7670 TDD
- Eastern Oregon University  
503-491-7000  
Bob Costi at [bob.costi@eou.edu](mailto:bob.costi@eou.edu)  
Betsy Costi at [betsy.costi@eou.edu](mailto:betsy.costi@eou.edu)
- Marylhurst University  
Office of Admissions and Enrollment Relations at 503-699-6268  
E-mail: [studentinfo@marylhurst.edu](mailto:studentinfo@marylhurst.edu)

**MHCC, EOU and Marylhurst University are all accredited by the Northwest Commission on Colleges and Universities.**