

MT. HOOD COMMUNITY COLLEGE DISTRICT

Session #797

A meeting of the Mt. Hood Community College District Board of Education was held on March 11, 2009, beginning with a tenure reception in the Jazz Cafe at 6:00 p.m. and public session at 6:40 p.m. in the Town & Gown Room at 26000 SE Stark Street, Gresham, Oregon.

1. CALL TO ORDER AND DECLARATION OF A QUORUM

- 1.1 Chair Duke Shepard called the meeting to order at 6:40 p.m. Board members present: Brian Freeman; Bob Morris; Beverly Russell; Duke Shepard; Dave Shields; and Ralph Yates. Absent: Rod Monroe
- 1.2 Association representatives present at the public session: Gary DeRoest, faculty; Jennie Burlingame, classified association; Donna Larson, administrators; and Jennifer DeMent, supervisors.
- 1.3 Board officers and other staff present at the public session: John J. "Ski" Sygielski, clerk of the Board; Mike Wolfe, deputy clerk of the Board; Rodney Barker; Tambi Boyle; Brenda Brady; Susan Brady; Janet Brayson; Daryle Broadsword; Dick Byers; Phil Dean; Cynthia Dettman; Charmagne Ehrenhaus; Larkin Franks; Nicole Gilbertson; Brenda Houchen; June Jacobs; Phil Johanson; Paula Kitchen; Donna Larson; Wayne Machuca; Delpha Mahar; Pat Martin; Malcolm McCord; Melissa Gonzales-McNeal; Joseph McNeal; Sheri Mosher; Eydie Pahls; Wendy Schissel; Jack Schommer; Judy Shiprack; Wally Shriner; Nancy Szofran; Valory Thatcher; Edward del Val; Jean Wagner; Marianne Wallace; David Wright; Sally Wright; and JoAnn Zahn.
- 1.4 Guests present at the public session: Barbara Besand; Graeme Boyle; Susan Boyle; Andrew Epstein; Rebecca Geary; Reggie Ingram; Doug Kitchen; Jennifer Kitchen; Shauna Kitchen; Ryan Machuca; Mark Martinez; Susan Rasmussen; Dorothy Smith; Angelique Whitlow; and Heather Williams.

2. APPROVAL OF THE AGENDA AND CONSENT AGENDA

- 2.1 M/ Beverly Russell "to approve the agenda as presented." The motion was seconded and the agenda was approved without objection.
- 2.2 The consent agenda was presented for consideration.

M/ Bob Morris "to approve items a-f of the consent agenda, as follows:

- a. Minutes
- b. Financial report
- c. Acceptance/expenditure of projects funded in whole or partially by non-district funds

- d. Resolution for transfer of budgeted appropriations
- e. Appointment of faculty employees for 2009-2010
- f. Head Start Grant

The motion was seconded and carried unanimously. Supporting documentation is part of the official minutes.

3. BUSINESS

- 3.1 President Sygielski asked Larkin Franks to introduce the deans for the faculty being considered for tenure: Rodney Barker; Tambi Boyle; Edward del Val; Nicole Gilbertson; Paula Kitchen; Wayne Machuca; Melissa Gonzales-McNeal; Eydie Pahls; Judy Shiprack; Valory Thatcher; and Marianne Wallace.

M/ Ralph Yates "to approve tenure for the faculty presented, effective with their 2009-2010 employment contracts." The motion was seconded and approved unanimously. Supporting documentation is part of the official minutes.

4. PRESENTATIONS AND REPORTS

- 4.1 President Sygielski introduced Angelique Whitlow, CPA, Talbot, Korvola & Warwick, LLP, who presented a review of the 2007-08 audit reports. Angelique reviewed the internal controls, operations and fraud risk. They report on three kinds of deficiencies: controlled (the lowest), significant (potential for something to happen) and material (a weakness). There were several significant deficiencies noted in the audit report which are being reviewed by administration and additional controls are being put in place. Angelique recommended the College establish an Audit Committee, which would function similar to a Budget Committee. The Audit Committee would meet with the auditors to give information at the onset of the audit and at the end. The committee would then report to the Board. Chair Shepard requested Vice Chair Russell work with administration to establish an Audit Committee.
- 4.2 The president then introduced Cynthia Dettman who presented Kaiser Permanente NW representatives Susan Rasmussen and Heather Williams to be recognized by the Board for their program to provide free health insurance to students who have completed Transitions programs. The goal of the program is to support student persistence so that students can complete certificates and degrees. Kaiser Permanente entered into an agreement with five community colleges in 1991 to provide free health insurance to students who have completed "Transitions" programs. The goal of the program is to support student persistence so that students can complete certificates and degrees. In addition, during fall 2009, Kaiser presented a \$20,000 grant to the MHCC Transitions program for a pilot project with MHCC staff submitting a plan to enroll more students in the program, focusing on students who: a) need help to continue in school; b) need insurance; and c) have at least some extra support and guidance to be successful. Phase I has been launched with 47 students and their dependents enrolled as of February 1, 2009. The Phase I programs include students from TRIO, Project

YESS, Oregon Leadership Institute, Mental Health/Human Services and LPN programs. Phase II will soon be launched, reaching a variety of “non-traditional” students who are taking classes at MHCC but are not enrolled in a college guidance or success program.

- 4.3 David Wright, Wally Shriner and Sally Wright made a presentation to the Board on the Teaching & Learning Cooperative (TLC). During Winter Quarter 75 faculty have participated this term in the TLC programs, translating to a reach of over 5,000 students. The TLC is a unique campus organization and truly a cooperative with 40 faculty, administrators, and staff participating as advisory committee members. David and Wally extended an invitation to Board members to participate in the programs in order to see the commitment and new ideas faculty members are bringing to students. The TLC’s biggest role may be creating and supporting a college wide community with the common goal of fostering teaching excellence. To achieve their goals, the TLC provides programming, in-class feedback, equipment loans, directed training and support for testing and developing innovative approaches to instruction.
- 4.4 Mike Wolfe introduced Mark Martinez and Reggie Ingram who presented information on the Johnson Control Energy Performance review done during the past year and recommended plans for the future. They presented a plan whereby the College could purchase energy efficiency improvements with no upfront dollars needed. The improvements pay for themselves with the energy savings. There is also flexibility in the plan to possibly include federal stimulus dollars. Following a question and answer period, Chair Shepard requested Board members submit additional questions to the president for additional review at the next Board meeting.
- 4.5 President Sygielski reported on: Town Hall finance meetings; cost-saving ideas on MHCC Web site; work on the budget based on \$440m; MOU committees; Go Oregon information is up on the MHCC Web site; meeting with the Oregonian Editorial Review Board; new Slim Schedule; Incident Command System (ICS) training; meeting with Sam Adams and his team and appointment of Dr. Ski to the educational task force.

5. PUBLIC INPUT

Andrew Epstein and Rebecca Geary requested the Board consider a smoke-free campus.

6. CLOSING REMARKS AND AGENDA ITEM REQUESTS BY BOARD MEMBERS

Brian Freeman requested information be presented beforehand on the fee schedule. Ralph Yates commented it is long overdue to make the campus smokefree. Bob Morris commented on the Early Childhood Center task force and stated a full report will be made at the next Board meeting. Dave Shields commented on the very good Oregonian article on the College and president. He commented that one of the new bills in the legislature brings back the suggestion to change from term to semester. Duke Shepard requested task force reports on the Early Childhood Center and the Aquatic Center by the May Board meeting. Beverly Russell stated the Foundation By-Laws revision passed. The Neighborhood Saints contributed \$32,000+ for

scholarships. The Miller Fund matching program has over \$74,000 so far. Contributions for this match need to be made by March 31. The Foundation Auction is April 18, and they are looking for donations. She then presented, on behalf of the Board, a present for Graciela Shepard, new baby of Laura and Duke Shepard.

7. ADJOURNMENT

M/ Ralph Yates "to adjourn the meeting." The motion was seconded and approved unanimously. The meeting adjourned at 8:21 p.m.

Clerk

Board Chair

Recorded by June Jacobs