

MT. HOOD COMMUNITY COLLEGE DISTRICT

Session #798

A meeting of the Mt. Hood Community College District Board of Education was held on April 8, 2009, with a public session beginning at 6:03 p.m. in the MHCC Visual Arts Theater at 26000 SE Stark Street, Gresham, Oregon.

1. CALL TO ORDER AND DECLARATION OF A QUORUM

- 1.1 Chair Duke Shepard called the meeting to order at 6:03 p.m. Board members present: Brian Freeman; Bob Morris; Beverly Russell; Duke Shepard; Dave Shields; and Ralph Yates. Connected by Phone for the Business Action items: Rod Monroe.
- 1.2 Association representatives present at the public session: Gary DeRoest, faculty; Jeff Forbis, confidential; Robert Cox, supervisors; Jennie Reinders, classified; and Marilyn Pitts, part-time faculty & tutors.
- 1.3 Board officer present at the public session: John J. "Ski" Sygielski, clerk of the Board.

2. APPROVAL OF THE AGENDA AND CONSENT AGENDA

- 2.1 M/ Bob Morris, "to approve the agenda." The motion was seconded and the agenda was approved without objection.
- 2.2 The consent agenda was presented for consideration, as follows:
 - a. Minutes
 - b. Financial report
 - c. Resolution to transfer budget appropriations

M/ Beverly Russell "to approve the consent agenda, items a-c, as presented." The motion was seconded and carried unanimously (6-0). Supporting documentation is part of the official minutes.

3. PRESENTATIONS AND REPORTS

- 3.1 The Board recognized athletes and coaches (Geoff Gibor, Larry Davis, Bryan Donohue, Meadow McWhorter, and Matt Hart) from the men's basketball, women's basketball, baseball, softball, men's track and field and women's track teams. Each coach spoke briefly about their teams and their records this year. Rob Nielson was recognized as outgoing

men's basketball coach and thanked by the Board for his service to the College. New men's basketball coach, Geoff Gibor, was introduced. Team members are listed in supporting documentation as part of the official minutes.

- 3.2 President Ski introduced Larkin Franks and Brenda Brady who reviewed the revised course schedule with the Board. Spring Bastow is the graphic designer who worked with Brenda and Larkin to create a fresh new look for a schedule that had not been reviewed or revised in many years.
- 3.3 President Sygielski introduced Steve Bass, CEO of Oregon Public Broadcasting (OPB), and JoAnn Zahn who presented a proposal to the Board for OPB to operate KMHD for the College. The president stated the College was open to beginning this discussion due to the reduction in state funding plus a reduction in KMHD reserves, which would make it necessary for the College to begin drawing from the general fund to operate the station. OPB has the resources to help KMHD become stronger, and the partnership will enable significantly more benefits for both College and KMHD promotion as well as better opportunities for students. Steve Bass said OPB does not intend to change the format the station currently airs, and this could be memorialized in the contract if the Board approves this partnership. Mr. Bass introduced the Chair of OPB, Sherwin Davidson, who shared that OPB is a nonprofit public service institution with deep community roots, and they see their mission as giving voice to the community and connecting Oregon and its neighbors. Their Board would like to enlarge the voice of jazz throughout the community. She also stated their Board includes several people who are committed KMHD members. Following discussion with the Board, Chair Shepard moved to the public input portion of the agenda in order to hear from those in the audience wishing to express pros and cons on this proposal.

4. PUBLIC INPUT

Twenty-nine members of the public addressed the Board with comments either for or against this proposal. Kevin Keaney, legal representative for the Classified Association, expressed that it is very importance to the classified association that the five classified employees who will be affected by this proposal are assured alternate positions at the College. One comment was made concerning MHCC moving to tobacco-free campuses.

3. PRESENTATIONS AND REPORTS (cont.)

- 3.4 Chair Shepard led a discussion on the possibility of all MHCC campuses moving from a partial tobacco restriction to completely tobacco-free campuses. The Board directed administration to form a task force to gather data from other colleges and institutions and develop a possible process for implementation if the Board approves this at the May Board meeting. An update from the task force will be presented at the May Board meeting.
- 3.5 The president reported on educational issues; town hall meetings both internally and externally regarding the financial situation and ways to increase revenue and reduce costs; strategic planning; discussions with TriMet; students visiting the legislature; accreditation; and contract negotiations.

5. BUSINESS

- 5.1 Larkin Franks reviewed fee adjustments. The adjustments were based on five factors:
1. Asking if the fee supports our general population of students, i.e. technology fee
 2. Reviewing the cost(s) associated with a transaction
 3. Determining any special equipment, supplies, travel, software and/or hardware that are only used by a limited population of students, i.e. one class
 4. Comparing all of our fees with the 16 other community colleges
 - a. Reviewing the schedules of classes that indicate fees
 - b. Contacting colleagues at other community colleges to ask how they determine fees
 5. Factoring in costs for acquiring and maintaining, i.e. software, hardware, equipment

In the future additional criteria and/or the modification of existing criteria will be used to determine more precisely how the fees contribute to College, program or course costs.

M/ Ralph Yates to "approve the course and program fees as presented." The motion was seconded and approved unanimously. Supporting documentation is part of the official minutes.

- 5.2 Mike Wolfe and JoAnn Zahn presented the proposed tuition increase of \$2.40 per credit hour based on the 2008 Higher Education Price Index (HEPI) of 3.6%, which was the tuition adjustment process adopted by the Board last May. Based on this adjustment, total tuition will be \$71.00 per credit hour.

M/ Ralph Yates to “approve the tuition adjustment based on the 2008 HEPI of 3.6%.” The motion was seconded and approved unanimously. Supporting documentation is part of the official minutes.

- 5.3 Larkin Franks then presented substantive catalog changes for the Board’s approval. The changes dealt with apprenticeship due to the State Board of Education’s action in May 2008 approving three state-wide pathways in the following Apprenticeship training areas: AAS in Construction Trades General Apprenticeship; AAS in Electrician Apprenticeship Technologies; and AAS in Industrial Mechanics and Maintenance Technology Apprenticeship. This was done to provide consistency in the apprenticeship offerings throughout the State and to provide a career pathway from a Certificate to an Associate of Applied Science to a Bachelor’s Degree in Operations Management at Oregon Institute of Technology. For a community college to receive state reimbursement for its Apprenticeship courses, the courses must be credit based and the career pathway Certificates and A.A.S. submitted to the State for approval. This must be completed by the end of August 2009. Larkin thanked Michael Dillon, Melody Barber, Sue Dodge and the Office of Instruction, particularly Sherri Lynn Bottari, for the enormous amount of work it took to complete this project. Duke Shepard declared a potential conflict of interest and did not vote since he is employed by the AFL-CIO.

M/ Bob Morris to “approve substantive catalog changes for 2009-10 and the A.A.S. and related Certificates for the MHCC Apprenticeship programs.” The motion was seconded and approved unanimously. Supporting documentation is part of the official minutes.

- 5.4 Mike Wolfe and Reggie Ingram presented the proposal to approve Johnson Controls Performance Contract which was discussed at the previous meeting. Additional questions were answered for the Board, including various financial scenarios. The project includes a complete package of improvements that, when taken together, allow for maximum efficiencies and energy savings for payback purposes. A

resolution on the financing of the project will be presented to the Board at a future meeting.

M/ Ralph Yates to “approve moving forward with the negotiation of the Phase 2 implementation of the FIMs package, as presented, including the municipal lease-purchase agreement.” The motion was seconded.

M/ Bob Morris to “table the motion until more information is available from other colleges that have used JCI.” Voting Yes: Brian Freeman; Bob Morris; and Dave Shields. Voting No: Rod Monroe; Beverly Russell; Duke Shepard; and Ralph Yates. The motion to table failed.

Mike Wolfe clarified that other colleges had responded with no problems reported.

The Chair called for a vote on the original motion “to approve moving forward with the negotiation of the Phase 2 implementation of the FIMs package, as presented, including the municipal lease-purchase agreement.” The motion passed unanimously. Supporting documentation is part of the official minutes.

6. CLOSING REMARKS AND AGENDA ITEM REQUESTS BY BOARD MEMBERS

Rod Monroe commented he is working hard to minimize cuts to community colleges. Beverly Russell reported on the Foundation Auction April 18 and the successful Miller Foundation donation match. Brian Freeman requested the Board discuss guidelines to provide to administration so a process for revising fees can be formulated. He also requested an updated long range facilities plan, possibly for discussion at the Board Retreat in August. Bob Morris will miss the Budget meeting and the Foundation Auction. The Early Childhood Center task force is moving in the right direction and an outline of what will be proposed will soon be prepared. Dave Shields presented a program review proposal (attached to the official minutes). This process will assist the Board when it considers future fee or tuition increases (or decreases) because a comprehensive understanding of how the decisions will impact the College will have been developed. He requested administration set up a process. Dave reviewed current bills in the legislature. Duke Shepard thanked the public for their input and stated there will be opportunity for additional public input in May. Duke noted, in response to a public comment, that Portland is part of the MHCC District and he and Rod Monroe live in Portland and represent that area. He also noted that the College fully complies with Oregon public records law and public record

requests. Duke recently attended a Metro meeting and encouraged them to extend the light rail to the College.

7. ADJOURNMENT

M/ Ralph Yates to "adjourn the meeting." The motion was seconded and the meeting adjourned at 9:30 p.m.

Clerk

Board Chair

Recorded by June Jacobs