

# MT. HOOD COMMUNITY COLLEGE DISTRICT

# BOARD NEWSLETTER

FOR THE MEETING HELD ON MARCH 12, 2008

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Following a **reception for faculty recommended for tenure**, the regular session of the Board of Education was convened. The Board unanimously granted tenure, effective with their 2008-2009 contracts, to the following:

Angela (Nicole) Bragg – Social Science – Psychology  
Lori Lorion – Humanities – Visual Arts  
Jodie Marion – Humanities – English  
Nancy Olson – Social Science – Psychology  
Heidi Ottiger – Adult Basic Skills  
Scarlett Saavedra – Humanities – English  
Jonathan Spindor – Mathematics  
Judith Szentirmay – Adult Basic Skills  
Marshall Tuttle – Humanities – Performing Arts  
Richard Walters – Industrial Technology – Welding

Interim President Murph introduced **Andrea Henderson, Executive Director of OCCA**, who presented the OCCA annual report. Andrea reported the good news from the February 2008 session was that \$4m was funded for Clatsop CC. The 2009 session will see a further discussion on capital. OCCA is looking at what the request for state funding should be in the next biennium. It is hoped it will be higher than the Governor's proposed 10% increase in order to increase community colleges' abilities to achieve educational attainment in Oregon. Health insurance is another issue OCCA is working on with the 17 community colleges. They will be sending information soon for colleges to review different options and determine what future costs will be. OCCA is also working to clarify SB10 (the new ethics law) and, with the Ethics Board approval, will adopt further clarifying rules.

Brian Freeman and Andrea Henderson led a discussion on the **40-40-20** concept developed by the Education Roundtable, which was convened by the Oregon Business Council to formulate key policy recommendations to Oregon's education system. The roundtable, comprising business leaders, policy makers and legislators, recommended an education attainment goal for Oregon by the year 2025: 40% of Oregonians will have Bachelor's degree or higher, 40% will have an associate's or postsecondary degree, and 20% will have a high school diploma as their highest educational credential by the age of 25. The key issue with this concept is money and where it will be obtained. Currently only 28% of Oregonians have a bachelor's degree or better, 33% have some college, which may include an associates degree or certificate, and 26% have only a high school diploma. Further, 13% do not have a high school diploma or GED. Oregon is one of 13 states where the younger generation is less educated than the older

generation. There is an immediate need to turn this around and increase enrollment, however, the 40-40-20 concept could be a distraction since its achievement is unrealistic. It was suggested OCCA complete a cost analysis and come up with specific steps for incremental goals that could be met in five or six years. These might be a step toward the 40-40-20 goal, but the incremental goals could meet more immediate needs of community colleges and help them to increase enrollment and help move Oregonians toward greater educational attainment. A suggestion was also made to tie in federal monies and economic development support as these incremental steps are developed.

Gary Murph, Mike Wolfe and JoAnn Zahn led a discussion on a possible **tuition increase** for fall 2008. Mike presented a fiscal update comparing 2003-04 through 2008-09. Total revenues increased less than 16% while expenses have increased 27%. Expenditures are growing at a faster rate than revenues, and this trend is not financially sustainable for the college. The presentation focused on statewide tuitions trends from 2001 to 2008, which increased dramatically from 2002 through 2005. Ten out of the 17 community colleges, including MHCC, have held the line with no tuition increases for at least two years. However, costs continue to increase at a much higher rate than revenues, and there is pressure growing around the state for tuition increases. Another area discussed was the need to consider a more reliable and predictable revenue and growth model for the college. There is a financial advantage to having incremental annual tuition increases rather than infrequent but large increases such as what occurred during the 2002 - 2005 timeframe. Mike then presented a model which described the financial impact to the ending fund balance using a 1% increase in tuition bearing classes and a \$3-\$2-\$1 tuition increase over the next three years. A 1% growth in tuition bearing classes results in approximately a \$100,000 annual increase and a \$1 increase in tuition results in approximately a \$200,000 annual increase. The 3-2-1 model would increase the bottom line by \$1.5m over the three year period. The additional revenue could be used to implement the accreditation recommendations, enhance technology, address a backlog of equipment needs, and support student and presidential initiatives to improve service and access. A student taking 7-11 credits would see a \$21 to \$33 increase per term the first year, which equates to approximately \$.50 a day. In addition to reviewing tuition trends throughout Oregon, Mike reviewed another option some colleges are already doing, which ties tuition to an index like the CPI. Administration was asked to prepare information for the next board meeting, including looking at a persistence incentive (to freeze a student's tuition as long as they remain a student) and a range of options for a tuition increase and ramifications of each option.

Gary Murph and Mike Wolfe then led a discussion on **deferred maintenance**. The MHCC Capital Improvement Program includes two major components: new construction program and deferred maintenance program. Mike explained how each program is developed, the categories and prioritization criteria. He then reviewed the projects denoting which are programmed and resourced and which will be included in an energy performance contract. The draft 2008-09 capital improvement program high priority projects include the academic center roof, child development center, main

campus electrical feed, academic center switch gear maintenance, learner's pool roof, exterior lighting and ADA upgrades at the visual art center, alternative site preparation for the cosmetology program and campus signage.

Interim President Murph gave an update on the **Aquatic Center** and thanked Board members for believing in the project and for their support. The pool is on track to exceed the planned revenue increases for year one and positive results are being experienced in the areas of swim meets, lessons/classes, concessions and recreation. In addition, revenues are forecasted to continue to increase throughout the year. By June 2008, revenues are forecasted to show an increase of \$746,000 over the business plan projection. On March 27, USA Swimming's National Events Director will be visiting the Aquatic Center to determine whether or not to place MHCC on USA Swimming's "Grand Prix" circuit. This could open the door for larger and more prestigious meets including Nationals and even the Olympic Trials. This would mean even more revenue to the college and local economy.

The Board unanimously approved substantive **catalog changes** for 2008-2009. These included:

### **Allied Health**

- Three new Medical Office Certificates are being proposed using existing courses. These certificates provide emphasis for job readiness in the following areas:

Medical Billing/Claims Analyst (Certificate)

Medical Coding (Certificate)

Medical Receptionist (Certificate)

### **Business**

- Hospitality and Tourism program has repackaged the existing curriculum in order to formally recognize the variety of specializations in the existing Associate of Applied Science (AAS) Degree and Certificate. With 4 AAS options and 5 Certificates available, students may validate their appropriate focus of accomplishment.

Hospitality and Tourism Management: Culinary/Catering (AAS)

Hospitality and Tourism Management: Hotel, Restaurant, Meeting Management (AAS)

Hospitality and Tourism Management: Recreation and Leisure (AAS)

Hospitality and Tourism Management: Travel (AAS)

Hospitality and Tourism Management: Conventions Management (Certificate)

Hospitality and Tourism Management: Culinary/Catering (Certificate)

Hospitality and Tourism Management: Hotel/Restaurant Management (Certificate)

Hospitality and Tourism Management: Recreation and Leisure (Certificate)

Hospitality and Tourism Management: Travel (Certificate)

## Industrial Technology

- In response to industry needs, two existing programs have merged to form the Integrated Metals Associate of Applied Science (AAS) Degree. Machine Tool Technology and Welding have melded curriculums in order to provide greater breadth of training. The new base degree combines the first year of the existing Machine Tool Technology program with the existing 1-year Welding program. In addition, students may still specialize in Machine Tool Technology or Welding or obtain specialty certificates recognizing industry relevant skill sets. Students may select one or more from the following:

Integrated Metals (AAS)

Integrated Metals: Machine Tool Technology (AAS)

Integrated Metals: Machine Tool Operator (Certificate)

Integrated Metals: CNC/CAD/CAM (Certificate)

Integrated Metals: Welding Technology (Certificate)

Integrated Metals: Welding Technology – AWS Certified Welder (Certificate)

In addition to these limited-entry programs, two additional certificates will be available to non-native speakers and/or incumbent workers in a closed cohort format.

Integrated Metals: VESL/ Accelerated CNC Operator

Integrated Metals: VESL/ Accelerated Welding Technology

## General Education

- Proposed credit hour increases to mathematics courses prompted a restructure of the Associate of Applied Science (AAS) general education requirements. (see below)

<b>AAS General Education</b>	<b>proposed 2008-09</b>	<b>2007-08</b>
Health/PE	3 credits	3 credits
Communications	3 credits	3 credits
Mathematics	4 credits	3 credits
Human Relations	3 credits	3 credits
Distribution	<u>3 credits</u>	<u>6 credits</u>
Total	16 credits	18 credits

The Board then considered and unanimously approved an **ISkills test fee**. In 2006-2007, the college approved general education student learning outcomes for 1) Computer Technology and 2) Information Literacy. Following that approval, the Educational Assessment Oversight Committee (EAOC) began reviewing standardized assessment measures that would align with the outcomes. MHCC participated in a pilot study during spring term 2007 for the Educational Testing Services looking at the ISkills test. The ISkills test assesses both computer and information literacy proficiencies for exiting two-year students. The EAOC, library staff and computer faculty reviewed student results of the ISkills test in February and determined it was an excellent fit for outcomes

assessment and also for use in “challenge for credit” situations. Currently, we have many students coming to MHCC from the “millennial generation” who are very computer literate. The exam can provide a way for students to demonstrate their proficiency and achieve challenge credit for this requirement. The fee of \$45.00 will be assessed students taking the iSkills test for challenge credit and includes \$25.00 to recover the cost for the materials and \$20.00 for proctoring services. The fee structure is consistent with other examinations currently administered through the testing center. There is an immediate need to implement the exam to address the accreditation recommendation on student learning outcomes assessment. ISkills will allow the college to assess the outcomes stated above, validating student learning and contributing to the body of “assessment evidence” needed for the Fall 2009 focused interim visit.

These **business items** were also unanimously approved:

- Minutes
- Financial report
- Acceptance/expenditure of projects funded in whole or partially by non-district funds
- Resolution for transfer of budgeted appropriations
- Appointment of faculty employees for 2008-2009
- Head Start grant
- Approval of debt service resolution
- Approval of tuition waiver for “Intro to College Success”
- Approval of appointment of Dave Shields to OSBA Legislative Committee

The following **personnel considerations** outlining activity for the month of February 2008 were presented:

NEW EMPLOYEES:

Support

Deborah Buta	Family Child Care Network Organizer	CDFS	02/25/08
Laurie Linn-Miller	Confidential Executive Assistant to the COO/ Vice President of Administrative Services	President’s Office	02/25/08

TRANSFERS/CHANGE IN STATUS:

Sharon Juenemann	Supervisor, Learning Assistance Center	Learning Assistance Center	02/11/08
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CURRENT SEPARATIONS:

Christine Heideman	Instructor -Early Childhood Education	Early Childhood Education	02/29/08
Lai Lani Ovalles	Professional Academic Advisor	TRIO Talent Search	02/15/08
Sandra Pierce	Program Specialist	Training and Employee Development	02/29/08
William Snyder	Director of Computer and Telecommunications Services	Computer and Telecommunications Services	02/22/08
Daniel Wardwell	Mailroom/Warehouse Worker	Mail Room	02/29/08

*The next regular meeting of the Board is scheduled for April 9, 2008, in the MHCC Board Room.  
A Budget Committee meeting will be held April 16, 2008 in the MHCC Board Room.*