

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD NEWSLETTER

FOR THE MEETING HELD ON NOVEMBER 14, 2007

The meeting began with presentation of the **GREAT Business Award** to the college by the City of Gresham. Mike Wolfe introduced Gresham City Councilor Mike Bennett and Angie Marzano, GREAT Businesses Program Coordinator, who presented the award to Vice Chair Rod Monroe and Gary Murph. The College has been re-certified for the GREAT Business Award (Gresham Resource Efficiency and Assistance to Businesses) by the City of Gresham for efforts to conserve resources, energy, water and recycling/waste reduction. Congratulations were expressed to all those who worked so hard to meet the requirements to be re-certified for this award. Departments that worked hard to fill all of the requirements of the GREAT Business Award include: Facilities Management; Kitchen; Library; Allied Health; Cosmetology; Dental Hygiene; and Graphic Services. Angie in particular thanked members of the Green Team: Samantha Daubenspeck, Karen Reynolds, Sue Aschim, Jeremy Wilebski, Eric Manarang, and Barbara Hoffstetter.

Rob Nielson reported on **Title IV financial aid** given for the 2007-08 academic year. The Financial Aid Office made some beneficial and effective changes:

- Fully utilizing the college's imaging system. There are no longer any papers - everything is scanned and indexed into the system so it is electronically accessible to the Financial Aid staff at any point in time.
- Performing verification on only those files that have been selected for verification by the processor.
- Counting attempted credits from previous colleges only if the student has transferred the credits in to use toward their MHCC degree

While applications are currently down slightly from last year by 4.4%, the number of students currently awarded is up significantly by 23.4%.

Also during 2007-08 certain Title IV aid program maximums were increased by the government:

Pell Grant	\$260 increase (\$4,050 up to \$4,310)
Oregon Opportunity Grant	\$72 increase (\$1,398 up to \$1,470)
Stafford Loan	\$875 increase (\$2,625 up to \$3,500)

While the maximums increased a total of \$1,207 for this current year, not all students qualify for the full amount of the increases for various reasons. Some of those reasons are aid program requirements (e.g. Must be full-time all year to receive the full \$72 increase for the Oregon Opportunity Grant) or student budget eligibility limitations.

The Oregon Opportunity Grant will be changing for the 2008-09 academic year to a shared responsibility model. The purpose of this is to assist more students in low to middle income families in paying for the cost of college. The Oregon Student Assistance Commission (OSAC) has not yet currently released the maximum amounts that students might be eligible for, but the amount will be based on individual student/family income rather than a set standard amount. During the 2006-07 year 245 students received an Institutional Grant with the average award being \$1,000. This represents 9.4% of the students that were awarded in 2006-07. Currently, 23 students have been awarded an Institutional Grant for 2007-08, which is .8% of the students currently awarded for the year. Institutional Grants for 07-08 are just beginning to be awarded, and it is anticipated approximately 122 students will be awarded for the year.

Duke Shepard then asked for a **moment of silence** in memory of a wonderful man and a great member of the college family, Dale Brady, who passed away unexpectedly last week. Dale was the husband of Brenda Brady, Director of Resource Development and Special Projects.

Mike Wolfe gave a **status report on the various capital improvement projects** currently underway and planned for the 2007-2008 fiscal period.

Gary Murph introduced Paul Hill who led a discussion on **course and program fee proposed changes**. These will be presented to the Board for consideration at the December Board meeting. The administration has undertaken an examination of existing course and program fees for the Board's consideration. In particular, fees have been reviewed in programs that have high costs and also high demand. Those courses and programs are found in Cosmetology as well as in the Allied Health area. In order to remain competitive with private cosmetology schools, the administration is recommending no increase in fees for 07-08 for the Cosmetology Program. Other programs proposing no change in fees are: Dental Hygiene, Physical Therapy Assistant, and Respiratory Care. Programs proposing fee increases for 2007-08 are:

Practical Nurse (PN)- Increase fees for each of three courses by \$100; a total increase to students of \$300 for the program.

Registered Nurse (RN)- The Registered Nurse program has reviewed a commercially available package of tests related to MHCC's adoption of the new nursing curriculum. These tests will allow faculty to identify students' competence for specific program outcomes and provide appropriate remediation if needed. Tests also help prepare students for taking the national NCLEX exam which is required for licensure. The administration proposes increasing fees on six nursing courses from a current \$15 fee to fees ranging from \$72 to \$122; a total increase to students of \$547 over the duration the program. These increases directly cover the costs associated with the purchase and administration of these tests. Other current Nursing courses fees ranging from \$220 to \$290 would remain unchanged.

Surgical Technology (ST)- A review of course fees in the Surgical Technology Program suggests fee increases for two classes from \$25 to \$50, and for three other classes from \$75 to \$130; a total increase to students of \$265 over the course of the program.

Central Sterile Supply Tech (AHX)- This stand-alone course, which prepares students to work in hospitals as Central Sterile Technicians, currently has no attached program fees. The administration proposes a fee of \$50 to defray supply costs for this course.

A comprehensive review will be undertaken of all course and program fees during the coming year. This review will inform the recommendations for course and program fees to be presented in November, 2008 for consideration by the Board of Education for AY 2009-10.

Duke Shepard led a discussion on **board operations** with consideration of two subjects: consideration of a budget advisory committee and broadcasting of MHCCD Board meetings. Duke Shepard presented a proposal to establish a Finance and Budget Advisory Committee, to be formed and operated as a pilot project of the MHCC district. Dave Shields moved to approve this pilot project, however, the motion failed for lack of a second. Duke Shepard then opened discussion on broadcasting of board meetings. The Integrated Media Departments Video program will provide a student crew and the necessary equipment to tape the meetings, and Metro East Community Television has agreed to broadcast the meetings at designated times and list the times on their schedule. Since there are only nominal charges involved, it was the consensus of the Board to begin televising Board meetings in January 2008.

The **Financial Report** was presented by Mike Wolfe and JoAnn Zahn and was approved unanimously by the Board.

In addition, the following **business item** was approved:

- Minutes

The following **personnel considerations** were presented: October 2007

NEW EMPLOYEES:

Supervisors

Grant, Joelfre	Child Development Services Coordinator	CDFS	10/29/2007
Jambor, Nancy	Disabilities Coordinator	CDFS	10/01/2007
Juarez, Luis	Supervisor-Academic Advising, Transfer Center & Student Recruitment	Student Recruitment	10/01/2007

Support

Anisimova, Anna	Classroom Assistant	CDFS	10/25/2007
Browning, Xavier	Workforce Development Specialist	Workforce Connections	10/01/2007
Cooley, Velvet	Teacher/Home Visitor	CDFS	10/08/2007
Costa, Alycia	Teacher/Home Visitor	CDFS	10/25/2007
Hagen, Dawn	Workforce Development Specialist	Workforce Connections	10/29/2007
Lavalley, Paula	CCR & R DHS Liaison	CDFS	10/01/2007
Lyssenko, Diana	CCR&R Coordinator Specialist	CDFS	10/02/2007
MacLean, Kimberly	Workforce Development Specialist	Workforce Connections	10/08/2007
Phillips, Graham	Workforce Development Specialist	Steps to Success	10/01/2007
Pollard, Cindy	Workforce Development Specialist	Steps to Success	10/01/2007
Sweet, Anne	Workforce Development Specialist	Steps to Success	10/01/2007

TRANSFERS/CHANGE IN STATUS:

Green, Janette	Administrative Assistant- Instructional	Economic & Workforce Development	10/22/2007
Peterson, Julia	Supervisor- Small Business Development Center	Small Business Division	10/08/2007
Spencer, Susan	Business Services Coordinator	Steps to Success	10/01/2007

CURRENT SEPARATIONS:

Anderson, Keith	Patrol Person	Public Safety	10/02/2007
Mathis, Judith	Classroom Assistant	Head Start	10/19/2007
Turtola, Joy	Supervisor Pathways & Community Partnerships	Adult Basic Skills	10/19/2007

*The next regular meeting of the Board is scheduled for 6 p.m. on December 12, 2007,
in the MHCC boardroom.*