

MT. HOOD COMMUNITY COLLEGE DISTRICT

Board Retreat

A Board Retreat of the Mt. Hood Community College District Board of Education was held on January 28, 2006 at 8:30 a.m. in the Mt. St. Helens Room at Persimmon Country Club, Gresham, Oregon.

1. CALL TO ORDER

- 1.1 Chair Ralph Yates called the meeting to order at 8:35 a.m. Board members present: Brian Freeman; Rod Monroe; Bob Morris; Duke Shepard; Dave Shields; and Ralph Yates. Absent: Ron Russell.
- 1.2 Staff present: Brenda Brady; June Jacobs; Gary Murph; and Robert Silverman.
- 1.3 Guests present: Pam Shields, faculty association; Jill Dehlin and Nicole Kennedy, Moore Information; Kim Melton, The Oregonian; and Jill Aho and Amy Staples, the Advocate.

2. WORKSHOP PRESENTATIONS AND REPORTS

- 2.1 President Silverman presented an Enrollment report with particular focus on the final 04-05 FTE and headcount, the Oregon Community Colleges Final Report for Fall 2005, MHCC term enrollment Fall end-of-term, Fall in-district and out-of-district enrollment, MHCC enrollment by discipline and MHCC term enrollment Winter 2nd week. Preliminary results of the Fall 05 term indicate an increase of 1.8% in SFTE and no change in headcount. The results, tentative as they are, indicate the college is close to meeting its goal of 2% growth in SFTE at this time. An analysis indicates that the college tuition generating sections have declined about 4% and non-tuition generating sections have grown over 20%, which negatively impacts the budget through reduced tuition revenue. A series of new and expanded initiatives to increase tuition-paying enrollment are being developed.
- 2.2 President Silverman gave an update on the self study process going on to meet the due date for completion of September 2007. The visiting team will be on campus on October 8-10, 2007. A timeline and steering committee have been established and teams are in place and currently

gathering required data elements for their standards. Survey activities will be initiated in February 2006 starting with an assessment of student satisfaction. Additional surveys will assess MHCC staff satisfaction and in-district constituency perceptions of MHCC performance.

- 2.3 The Board discussed the first draft of the revised Board Policies and Board By-laws. Changes were suggested by the Board, which will be incorporated prior to the Board's First Reading at the February 8 Board meeting.
- 2.4 President Silverman and Gary Murph presented a budget update with reports on the 06-07 budget assumptions, the 05-07 biennium budget projection, a fiscal forecast and assumptions, a tuition revenue comparison analysis, and an analysis of the district's indebtedness. The Board requested an analysis regarding a possible tuition increase be prepared. Duke Shepard left the meeting at 11:45 a.m. The Board recessed for lunch at 12:10 p.m. and reconvened at 12:25 p.m.
- 2.5 President Silverman introduced Jill Dehlin and Nicole Kennedy from Moore Information. Moore Information was one of two companies that submitted a bid to do a bond survey for the college. A committee of two Board members and three administrators recommended Moore Information to do the survey. President Silverman reviewed the project list, which was put together with the help of a group of construction experts in the community who volunteered to help by walking the campus, accessing the designs and blueprints, and setting dollar amounts for each project. Dr. Silverman stated that Rebecca Chao will be the financial consultant for the bond and Jim Shannon will again be the bond counsel. Ralph Yates left the meeting at 12:35 p.m. and returned at 12:39 p.m. Jill Dehlin and Nicole Kennedy reviewed with the Board the process that will be used in doing a community survey. Duke Shepard returned to the meeting at 1:35 p.m.

M/ Rod Monroe, "to hire Moore Information to do a survey of the community regarding a bond measure which will be on the November 2006 ballot." The motion was seconded and approved with Brian Freeman, Rod Monroe, Bob Morris, Duke Shepard, Dave Shields and Ralph Yates voting yes. Absent for the vote: Ron Russell. Supporting documentation is part of the official minutes.

Dr. Silverman suggested the Bond Exploratory Committee join the Board at a dinner meeting prior to the next Board meeting on February 8

to discuss the questions to be used in the survey. Representatives from Moore Information will also attend to participate in the discussion.

- 2.5 Dr. Silverman informed the Board that a State Demographer and a State Economist are working on a series of maps to show projected growth trends for the district. He will share this information with the Board at a future Board meeting.

3. ADJOURNMENT

The meeting adjourned at 1:50 p.m.

Clerk

Board Chairman

Recorded by June Jacobs