



VICE PRESIDENT OF INSTRUCTION

Date: February 16, 2009
To: Educational Assessment Oversight Committee
From: Larkin Franks
Subject: EAOOC Meeting Minutes of February 6, 2009, 2:30-3:30 p.m.

Approved

Present: Amy Widger, Anna Johnson, David Wright, Elizabeth Milliken, George Hicks, Jim Arnold, Larkin Franks, Lee Mitchell, Mary Aebi, Michael McAfee, Nancy Szofran, Rachelle Ham, Wendy Schissel

Absent/Excused: Jack Schommer, Keith Maneval, Robert Buroker, Tim Polly

Guests: Walter Shriner

Call to Order

Larkin Franks called the Ed Assessment Oversight Committee meeting to order at 2:30pm.

Board Retreat Report on Strategic Planning : (Nancy Szofran)

Nancy Szofran distributed a copy of the latest draft of the college wide strategic plan. She explained that the plan is a culmination of input from many forums within campus and in the community. It is still in a continuing process of review until it is presented to the public at the March board meeting. The next step is implementing metrics. She then highlighted some of the changes:

- Flagship has changed to foremost in the vision
- The values have been transformed into an acronym spelling SUMMIT
- The three R statements in Goals have evolved into Teaching and Learning, Community Engagement and Resource Development

The new draft has been distributed to the campus for input. The document is open for discussion until it goes to final draft. Input from the committee included:

- The plan has left out developing our personnel resources
- Trustworthy needs to be an outward and inward statement – perhaps just leave off the end of the statement and make it “We are informed, transparent accountable”

Actions:

- ✓ Committee members to forward any suggestions/corrections to the Strategic Plan draft to Nancy Szofran.

Assessment Day- March 17: (David Wright & Walter Shriner)

The TLC is excited to be sponsoring this event in conjunction with Larkin’s office. They have begun to gather the data to make this a worthwhile event. Today they are here to get input from the EAOOC on what faculty need. The goal is for faculty to leave this event with their ed assessment reporting done or a plan to get it done. The basic structure of the day will be to

have a short orientation and then break into working table groups. The tables would then use colored flags to signal for help (i.e. red for mission statement, green for WEAVE assistance, etc.). For this to be productive faculty need to be coordinating working teams and let the TLC know in advance the number of teams and number of members on the teams. It will also be helpful to know where the teams are in the process from planning to final input. Good examples to follow would be helpful. Larkin will need to make sure that the deans know that sub pay is available to enable faculty to attend and that they disseminate this information to the faculty. The college is committed to devoting the resources to make this an effective day. The committee felt it crucial to not make this a one-time event. It should be repeated at least twice a year. Nancy Szofran asked that the next generation of this assessment day should include the student services and administrative services as they can learn from the faculty knowledge base of planning, administering and analyzing assessments.

Cultural Literacy Summit Report: (David Wright)

David attended a meeting with representatives from the 17 community colleges and a facilitator on the cultural literacy requirement of the AAOT passed by legislature. Their first goal was to define cultural literacy and then decide what courses meet it. Three main ideas emerged about what constituted cultural literacy:

1. Be able to identify your own culture (cultural lens)
2. Look at other cultures (identified skills at dealing with other cultures)
3. Identify the process of how power is distributed in a culture

A work group was formed to move toward a more final draft. Once that definition is established it will be up to MHCC to identify what courses meet the requirements.

Larkin asked if anyone would like to be on a taskforce that will be charged with identifying not only the courses for cultural literacy but also information literacy and human relations. Lee Mitchell, Anna Johnson, David Wright agreed to serve on the taskforce. Larkin stated that she will ask members of the curriculum committee and office of instruction to serve as well.

Actions:

- ✓ Larkin Franks will notify Lee Mitchell, Anna Johnson and David Wright with a taskforce meeting request. .

Adjournment

The meeting adjourned at 3:30 p.m.

Recorder: Rachelle Ham

LF/rh

EA: Min EAO 2-6-09