



VICE PRESIDENT OF INSTRUCTION

Date: May 29, 2009
To: Educational Assessment Oversight Committee
From: Larkin Franks
Subject: EAO Meeting Minutes of May 15, 2009, 2:30-3:30 p.m.

Present: Anna Johnson, George Hicks, Jack Schommer, Jim Arnold, Larkin Franks, Lee Mitchell, Michael McAfee, Nancy Szofran, Tim Polly, Wendy Schissel

Absent/Excused: Amy Widger, David Wright, Elizabeth Milliken, Keith Maneval, Mary Aebi, Robert Buroker

Call to Order

Larkin Franks called the Ed Assessment Oversight Committee meeting to order at 2:30pm.

Review Ed Assessment Interim Accreditation Report : (Larkin Franks)

A draft copy of the interim report on educational assessment was distributed to the group. Larkin asked for the group to give feedback on whether the work has been captured accurately and whether anything is missing. It was noted that the math outcomes were not assessed through a standardized exam and so assessment data will have to be shown through WEAVEonline data. The group gave the following suggestions/comments:

Action Items:

- The document seems well written. Action 5 should be moved up and also include the V.P. of Instruction.
- Need to add more of a description to the ed assessment day line to capture how actively it was supported.
- The timing on item 13 needs adjusted.
- We should include a URL to the pictures taken on the ed assessment day.
- Item #9 not accurate. The test was not given but the product was reviewed. The department only wants to give the Math portion of the exam.
- Should we include work on human relations, cultural literacy and information literacy?

Supporting Evidence:

- Will the data that supports the evidence be linked – yes
 - Should actions reference supporting evidence points?
 - #13 needs rephrased – it doesn't make any sense.
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Summary:

- Regarding the second sentence – have we truly collected all the evidence? Need to highlight the top 20 performers in assessment
- Missing a period after TLC and before WEAVEonline.
- Should we say WEAVEonline promotes data analysis and a connection to strategic planning and budget allocation?

Actions:

- ✓ Larkin will incorporate the suggestions into the document.
- ✓ Nancy Szofran to follow up with Charmagne Ehrenhaus on the MAPP test.

Continued Discussion of Action Plan Tracking and Analysis Questions:

Candid comments are being recorded in the analysis questions section in WEAVEonline. How can we help people take the analysis questions and make a working document that has rigor? We need to highlight examples of effective and not so effective analysis. Faculty need to be trained in best practices. We need to target/identify those that need help. One strategy is to appoint one person in the group (with multiple faculty disciplines) and then have the group analyze it. It was suggested that we need to live with the process for a while to get converts to its validity and usefulness. It was suggested that process should be owned and used by the disciplines to fit their program needs and therefore timelines should be elastic. Assessment is a long term, on-going, living, breathing process.

Adjournment

The meeting adjourned at 3:30 p.m.

Recorder: Rachelle Ham

LF/rh

EA: Min EAO 5-15-09.