



ASSOCIATE CHIEF ACADEMIC OFFICER

Date: June 9, 2008
To: Educational Assessment Oversight Committee
From: Beth Pitonzo
Cc:
Subject: EAO Meeting Minutes of June 6th, 2008, 2-3 p.m.

draft

Present: Larkin Franks, Keith Maneval, Lee Mitchell, Tim Polly, Beth Pitonzo, Kari Rothi, Nancy Szofran

Absent/Excused: Jim Arnold, Bob Buroker, Gerry Barra, Stephanie Cram, Anna Johnson, Wendy Schissel, Jack Schommer, Teri Tong and Amy Widger

Guests: Wally Shriner and David Wright

Call to Order and Review of Minutes

Beth Pitonzo called the Ed Assessment Oversight Committee meeting to order at 2:07pm. She asked the committee to review the minutes of May 9th, 2008, *Exhibit A*

Actions:

- ✓ M/S by Lee Mitchell and Kari Rothi to approve the May 9, 2008 minutes as written. Approval was unanimous.

TLC Fall In-service (Guests: Wally Shriner and David Wright)

Wally and David were asked by the committee if it was possible for the TLC to host a workshop regarding Educational Assessment during in-service. Wally informed the group that there are 5 days of in-service, but in consideration of current programming there is no open time to hold a workshop. Dave explained that the TLC picked three themes that continued to come up during their meetings, educational assessment was not one of them. The committee asked what themes were picked.

The three themes picked by TLC were; advising, diversity (managing and support students) and tech training (DL, library resources).

Larkin suggested that the recommendation to the In-Service committee for workshops to include advising, educational assessment and strategic planning since the accreditation team will be returning for updates on those items in fall of 2009.

Kari suggested that the part-timers should be included in educational assessment workshops, especially for programs where most of their classes are taught by part-timers.

David suggested taking an hour from each division to be used for educational assessment training.

Actions:

- ✓ Beth will make a recommendation to the TLC committee through Paul Hill to re-consider having educational assessment on the agenda for in-service.
- ✓ David will speak with the deans about which programs/groups to pair up for a possible workshop based on tools they are using and how far along they are.
- ✓ Kari Rothi will check with MESD to see if they have anyone that is interested in being a guest speaker to talk about rubrics.

Interim Report (Beth Pitonzo)

Beth passed out a copy of the interim accreditation report on educational assessment for the committee to review. She asked that the group return any input back to her electronically.

Adjournment

There being no further business, the meeting adjourned at 3:10 p.m.

Recorder: Katrinia McNeal

BP/km

EA: Min EAO 06-06-08