



EXECUTIVE DEAN OF INSTRUCTION

Date: June 16, 2006
To: Ed Assessment and General Education Committees
From: Beth Pitonzo
Cc: Dr. Silverman
Subject: Joint ED Assessment Oversight Committee and Gen ED TF Meeting
Minutes of June 15, 2006

Approved

Present: Jim Arnold, Gerry Barra, Jack Brook, Larkin Franks, Dave Garlington, Daryl Harrison-Carson, Julia Longbrake, Doug McCarty, Elizabeth Milliken, Lee Mitchell, Paul Morris, Tim Polly, Beth Pitonzo, Kari Rothi, Wendy Schissel, Jack Schommer, Nancy Szofran and Teri Tong

Absent/Excused: Chad Bartlett, Stephanie Cram, Tim Green, Chris Jackson, Keith Maneval, James Nystrom, Joyce Sherpa, Shannon Valdivia and Amy Widger

Call to Order

Beth Pitonzo called the Joint Ed Assessment Oversight Committee and General Education Taskforce meeting to order at 4:03 P.M.

Review of Educational Assessment Oversight Committee Meeting Minutes of April 14, 2006, Exhibit A (B. Pitonzo)

Beth asked the Ed Assessment group to take a few minutes and review the minutes of April 14.

Action:

- ✓ M/S by J. Schommer and T. Polly to approve the minutes. Approval was unanimous.

Review of General Education Taskforce Meeting Minutes of May 25, 2006, Exhibit B (B. Pitonzo)

Beth asked the General Education Taskforce group to take a few minutes and review the minutes of May 25.

Action:

- ✓ M/S by J. Brook and P. Morris to approve the minutes. Approval was unanimous.

General Education Outcomes Update, Exhibit C (B. Pitonzo)

Beth reported that all the general education outcomes for transfer degrees have been identified. In addition, three new areas for general education outcomes were approved for the AAS degree

in Health & Physical Education, Information Literacy and Computer Literacy. The general education outcomes were reviewed by Instructional Council and a recommendation is being forwarded to President's Cabinet for approval.

Beth stated that this has been a fun project and the taskforce should applaud themselves for their excellent work.

Gerry Barra noted that it was a long process and the taskforce worked very hard.

Ed Assessment Outcomes Update (B. Pitonzo)

A packet of program level outcomes was distributed to the Ed Assessment Oversight Committee at a prior meeting. Program level outcomes have been identified for every AAS degree and the majority of certificates.

Beth commended the EAOC for their excellent work.

In-Service Activity with Dr. Larry Kelly, Exhibit D (B. Pitonzo)

Dr. Larry Kelly will be conducting a 2-day workshop on September 20th and 21st during Fall In-Service. On September 20th, he will be working with the professional-technical faculty to develop program-level assessment strategies. His information aligns with what we have already received from the Nichol's Workshop last September. The session will include an introduction followed by a "wet workshop," with everyone getting involved. The following day on September 21st, he will meet with the general education and transfer groups to develop assessments for the learning outcomes. The general education and program-level outcomes will appear in the 2007-08 catalog.

Beth asked the group to encourage other faculty to attend Dr. Kelly's workshop. Whatever you can do to promote the workshop, please do.

Committee Goal Assessment (B. Pitonzo)

Nancy will help us track the data institutionally for reporting purposes. It will be good to begin a cycle of assessment of our programs to show the accrediting body that we have a plan in place and it is happening.

Tim noted that for Ed Assessment the long lists for program level outcomes will be evaluated on a yearly basis to see if continuous quality of improvement is happening.

Beth responded that most Ed Assessment programs submitted "long lists" and they were not narrowed to "short lists," yet. However, program folks could be thinking about his/her "short list" over the summer.

The general education outcomes are defined in Exhibit C and those outcomes will have assessment measures defined.

The transfer disciplines have met with Nancy and hopefully, by Dr. Kelly's workshop an outcomes document will be ready. The transfer group wanted information from universities to be included. Nancy is using information from the University of Missouri study and she has made good progress with the transfer folks. Ultimately, she would like to request data from the

OUS. The transfer group will have an opportunity to discuss assessment measures with Dr. Kelly.

Beth thanked everyone for doing a great job and it has been a fun group to work with!

Other

- ❖ If EAOE members have not sent his/her input from the Ed Assessment Deans' Summaries meetings, please send it to Beth.
- ❖ Lee asked if we are able to access high school graduation data. Nancy responded that currently we are accessing remediation, persistence and GPA information. However, we need to capture a lot of other data such as test scores. We need to use an integrated approach for data collection. Beth reaffirmed that the methods of accessing the data is being looked at.

Adjournment

There being no further business, the meeting adjourned at 4:28 P.M.

Recorder: Diane Van Hise

BP/dv

EA: Min EAOE 06-15-06 and Gen Ed Joint meeting