

**ASSOCIATE CHIEF ACADEMIC OFFICER**

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**Date:** October 13, 2008  
**To:** Educational Assessment Oversight Committee  
**From:** Larkin Franks  
**Subject:** EAOC Meeting Minutes of October 3<sup>rd</sup>, 2008, 2:30-3:30 p.m.

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**Approved**

**Present:** Larkin Franks, Nancy Szofran, Robert Buroker, David Wright, Jack Schommer, Tim Polly, Jim Arnold, Elizabeth Milliken, Amy Widger, Lee Mitchell

**Absent/Excused:** Anna Johnson, George Hicks, Kari Rothi, Keith Maneval, Mary Aebi, Wendy Schissel

**Call to Order and Review of Minutes**

Larkin Franks called the Ed Assessment Oversight Committee meeting to order at 2:35pm. She asked the committee to review the minutes of June 6<sup>th</sup>, 2008, *Exhibit A*

**Actions:**

- ✓ M/S by Robert Buroker and Elizabeth Milliken to approve the June 6, 2008 minutes as written. Approval was unanimous.

**Accreditation Needs** (Larkin Franks)

Larkin addressed the importance of educational assessment as an institutional priority. She distributed a handout excerpting commendation and recommendation from the accreditation visit last year. Committee members were encouraged to keep the assessment drive going within their departments, including attendance at the upcoming TLC events in November.

**Actions:**

- ✓ Committee members will continue to encourage assessment in their respective areas.
- ✓ The November 12<sup>th</sup> and 14<sup>th</sup> TLC events regarding assessment will be promoted by the committee.

**General Education Outcome Assessment** (Larkin Franks)

The committee engaged in a discussion regarding the responsibility and distribution of general education assessment campus wide.

**Adjournment**

The meeting adjourned at 3:45 p.m.

Recorder: Rachelle Ham

LF/rh

EA: Min EAOC 10-3-08

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