



ASSOCIATE CHIEF ACADEMIC OFFICER

Date: October 22, 2007
To: Educational Assessment Oversight Committee
From: Beth Pitonzo
Cc:
Subject: EAO Meeting Minutes of October 19, 2007

Draft

Present: Jim Arnold, Gerry Barra, Stephanie Cram, Larkin Franks, Anna Johnson, Lee Mitchell, Tim Polly, Beth Pitonzo, Kari Rothi, Wendy Schissel (via telephone), Jack Schommer, Teri Tong and Amy Widger

Absent/Excused: Julia Longbrake, Keith Maneval, Paul Morris and Nancy Szofran

Call to Order

Beth Pitonzo called the Ed Assessment Oversight Committee meeting to order at 4:05 P.M. Beth reported that the Faculty Senate has agreed that the EAO should now be comprised of members of both the EAO and the General Education Task Force (GETF). The GETF has officially disbanded and will no longer meet.

She commended the committee for their efforts towards MHCC's accreditation goals and noted that we have outcomes and process in place and we now need to cycle through the process as proof of the outcomes.

Teri acknowledged Beth's lead in the accreditation assessment process; everyone thanked Beth for her efforts and in keeping everyone on task.

Beth asked the committee to review the minutes (Exhibit A) for June 15th and December 1, 2006 at their convenience and an electronic email vote will be sent out next week for members to indicate approval or non-approval.

Proposal to Change AAS General Education Requirements, Exhibit B (B. Pitonzo)

Beth explained how mathematics has proposed to change Math 10, 20, 60 and 65 from 3 to 4 credits. Math faculty reps will be presenting the changes at Curriculum Committee next week, explaining that MHCC is currently out of alignment with other Oregon community colleges in the number of credit hours for math classes. Issues related to gen ed requirements and financial aid have been raised.

Discussion followed on the AAS distribution requirements and how they have changed over time. Beth noted that the distribution requirements are some thing that MHCC decided to add and they are not required by accreditation. She indicated that eventually distribution credits will probably go away as we continue the 3-4 credit conversion. Currently, the Humanities department is talking about increasing writing courses to 4 credits and Social Science may follow suit.

Beth reviewed the current General Education requirements as follows:

Current General Education Requirements for the AAS Degree (2007-2008)

Health/PE	3 credits
Communications	3 credits
Mathematics	3 credits
Human Relations	3 credits
Distribution	<u>6 credits</u>
Total	18 credits

The proposed change would be:

Proposal:

Revision of the General Education package for the AAS degree-

Rationale: The model presented below, reduces the current 6 credit distribution category to three credits. One of the three credits is attached to the mathematics requirement (reflecting reality) and the remaining two credits can account for the increased credit hour requirement for students who place into MTH 20 and MTH 60.

Health/PE	3 credits
Communications	3 credits
Mathematics	4 credits
Human Relations	3 credits
Distribution	<u>3 credits</u>
Total	16 credits

Beth reminded everyone that the change would be for the 2008-09 catalog and if approved, people would have time to make corrections to their catalog program page. Beth has agreed to extend the deadline for catalog program pages until December.

It was noted that this change would have a cascading affect, so it will take time to review.

Actions:

- ✓ M/S by T. Polly and J. Arnold to accept the proposed change to the General Education distribution requirements for the AAS degree. Approval was unanimous.
- ✓ The EAOC requested review of the General Education Distribution requirements on a yearly basis.
- ✓ Beth will coordinate with the Faculty Senate.

Statewide AAOT General Education Outcomes Project, Exhibit C (B. Pitonzo)

The Joint-Boards Articulation Committee (JBAC) is leading the charge for developing state-wide criteria for common AAOT General Education outcomes for all 17 community colleges. All of the other community colleges have met with representatives from JBAC, but MHCC chose to wait until after our accreditation visit. The representatives will be on campus November 9th from 2-4 pm for a facilitated discussion with faculty and administrators (location to be determined).

Please read the AAOT document from JBAC on your own.

Actions:

- ✓ EAOOC members should get the word out to other faculty members regarding the Nov. 9th meeting.
- ✓ Beth will distribute the document to other groups.

CAAP Examination for Assessing Math, Writing & Critical Thinking (B. Pitonzo)

Nancy Szofran will be sending out the letter about regarding the CAAP examinations in the near future. Beth asked the committee about the validity of the CAAP examination in assessing math, writing and critical thinking.

Kari responded that it is of no value for mathematics; as it does not align with the outcomes they are trying to assess. The decision was made to discontinue the math CAAP but retain reading, writing and critical thinking

Election of New Co-Chairs (B. Pitonzo)

Deferred until next meeting.

Meeting Time and Schedule (B. Pitonzo)

- ✧ The next meeting will be scheduled sometime after November 9th.

Other

- ✧ The last page of the agenda packet explains about the ETS *iSkills* assessment. You can download a free webinar for Assessing Information and Communication Technology Literacy with the *iSkills* Assessment.

Adjournment

There being no further business, the meeting adjourned at 5:05 P.M.

Recorder: Diane Van Hise

BP/dv

EA: Min EAOOC 10-19-07