



VICE PRESIDENT OF INSTRUCTION

Date: January 12, 2009
To: Educational Assessment Oversight Committee
From: Larkin Franks
Subject: EAO Meeting Minutes of December 5, 2008, 2:30-3:30 p.m.

Approved

Present: Amy Widger, Anna Johnson, David Wright, Elizabeth Milliken, George Hicks, Jim Arnold, Keith Maneval, Larkin Franks, Lee Mitchell, Michael McAfee, Nancy Szofran, Rachelle Ham, Robert Buroker, Tim Polly, Wendy Schissel

Absent/Excused: Jack Schommer, Mary Aebi

Call to Order and Review of Minutes

Larkin Franks called the Ed Assessment Oversight Committee meeting to order at 2:30pm. She asked the committee to review the minutes of November 7, 2008, *Exhibit A*

Actions:

- ✓ M/S by Jim Arnold and Tim Polly to approve the November 7, 2008 minutes as written. Approval was unanimous.

WEAVEonline update (Larkin Franks)

Larkin has distributed a report to deans on input progress. The WEAVE team is working on inputting 09-10 outcomes from the catalog pages submitted to the office of instruction. Larkin thanked everyone who attended the conference call meeting with CNMCC to demo WEAVEonline. The connection between educational assessment and strategic planning is starting to emerge.

Actions:

- ✓ Larkin Franks would like EAO members to continue to work with their departments on inputting into WEAVEonline.

Review Tool developed by David Todd (Nancy Szofran)

The Strategic Planning Council has been exploring ways that they can help colleagues evaluate the quality of assessments. David Todd tasked his students with developing an interactive on-line tool with the ability to search and access data for this purpose. Nancy then demonstrated the program selected from among the student projects. The interface opens as a shell around the WEAVEonline and has four components to the process: getting started, identifying core elements, assessing the plan and submitting the review. At this stage the interface only has been developed not the database behind it. Nancy asked for input from the EAO committee before we invest additional resources in developing this program.

The committee expressed the following concerns: this does not interact directly with WEAVE; it is a report on a report; who would be doing the assessment and how would they accurately capture the content of the assessments; does this data provide a coherent picture of the assessment; can't this data be extracted directly from WEAVE.

There was discussion about who might use this tool, the faculty for assessing their plans or deans for reporting. Nancy acknowledged the committee's concerns but explained that there must be a way to synthesize the data for reporting purposes.

Interim Accreditation Report Update (Larkin Franks)

Larkin asked committee members to review the interim accreditation report, *Exhibit B*, and provide input.

Adjournment

The meeting adjourned at 3:45 p.m.

Recorder: Rachelle Ham

LF/rh

EA: Min EAO 12-5-08