

## **2019 Annual Notice to Current Students, Employees, and Contracted Vendors**

### **Mt Hood Community College 2019 Annual Security Report Available for Viewing**

This report provides information regarding MHCC's compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The report contains statistics for the previous three years concerning reports of certain crimes, discipline referrals for certain law violations that allegedly occurred on- and off-campus, or property owned or controlled by MHCC, and on public property within or immediately adjacent to and accessible from its campuses. The report also includes policies concerning campus security, sexual assault, drug and alcohol abuse issues and other matters. You can view the report online at [Annual Security Report](#). You may obtain a free paper copy of this report by contacting the Public Safety Department in room AC2330 at 26000 S.E. Stark Street, Gresham, Oregon, 97030 or by calling (503)-491-7310.

### **TITLE IX NOTICE OF NON-DISCRIMINATION**

In compliance with federal laws and regulations including the Americans with Disabilities Act (ADA), Title I, Title VI, Title VII, Title IX, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination in Employment Act, MHCC is an equal opportunity institution providing education and employment opportunities without regard to race, color, national or ethnic origin, ancestry, age, religion or religious creed, disability or handicap, sex or gender, sexual orientation, marital status, military or veteran status, genetic information, or any other characteristic protected under applicable federal, state or local law.

MHCC does not discriminate on the basis of the aforementioned in employment or its educational programs and activities.

In order to fully comply with Title IX, MHCC affirms its commitment to this policy by prohibiting any form of sexual misconduct, which includes sexual harassment, sexual violence such as rape, sexual assault, sexual exploitation, coercion, dating violence, domestic violence, and stalking. Local, state, and federal laws will be enforced on MHCC's campuses.

Federal laws prohibit covered entities from retaliating against a person who files a charge of discrimination, participates in a discrimination proceeding, or otherwise opposes an unlawful employment practice. You are encouraged to report all forms of discrimination, sexual harassment or sexual violence to one of the following individual:

Travis Brown, Title IX Coordinator  
Human Resources Office AC 2398, 26000 SE Stark Street, Gresham, OR 97030  
503-491-SAFE (7233), [titleIX@mhcc.edu](mailto:titleIX@mhcc.edu)

### **Equity in Athletics Disclosure Act (EADA)**

The Equity in Athletics Disclosure Act (EADA) is designed to make prospective students aware of a school's commitment to providing equitable athletic opportunities for its men

and women students. Any co-educational institution of higher education that participates in a federal student aid program must prepare an EADA report by Oct. 15. MHCC must also report data to the U.S. Department of Education. Data collected will be published by the [Office of Postsecondary Education on the Equity in Athletics Data Cutting tool](#). A brief summary of the report can be found at [EADA](#).

The data collected in this report are provided by institutions in accordance with the EADA and may not be the same data used for determining compliance with other federal or state laws, including Title IX of the Education Amendments of 1972. Copies of the EADA report and the Completion and Graduation Report for student athletes are available from the athletic department upon request.

Completion and graduation rates for student athletes are also available at [EADA](#) as part of the EADA disclosure requirement for institutions that provide athletically related student aid.

### **Student Rights and Responsibilities**

MHCC provides a safe, supportive and engaging learning environment by respecting the confidentiality of student records in compliance with the [Family Educational Rights and Privacy Act](#), encouraging student expression of free speech through the [Student's Right and Responsibilities Policy](#), and by maintaining appropriate academic and behavioral standards through the [Student Code of Conduct](#).

### **The Family Educational Rights and Privacy Act**

The Family Educational Rights and Privacy Act (FERPA) affords eligible students certain rights with respect to their education records. (An "eligible student" under FERPA is a student who is 18 years of age or older or who attends a postsecondary institution at any age.) These rights include:

1. The right to inspect and review the student's education records within 45 days after the day the Mt. Hood Community College receives a request for access. A student should submit to the registrar, a written request that identifies the record(s) the student wishes to inspect. The school official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the school official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes is inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

A student who wishes to ask the school to amend a record should write the school official responsible for the record, clearly identify the part of the record the student wants changed, and specify why it should be changed.

If MHCC decides not to amend the record as requested, MHCC will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to provide written consent before MHCC discloses personally identifiable information from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

MHCC discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official typically includes a person employed by the MHCC in an administrative, supervisory, academic, research, or support staff position (including law enforcement unit personnel and health staff); a person serving on the board of trustees; or a student serving on an official committee, such as a disciplinary or grievance committee. A school official also may include a volunteer or contractor outside of the MHCC who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of from education records, such as an attorney, auditor, or collection agent or a student volunteering to assist another school official in performing his or her tasks. A school official typically has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibilities for MHCC.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the [School] to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202

MHCC includes the following as Directory Information:

- Student's current enrollment status
- Verification of certificate or degree earned
- Whether student is participating in officially recognized sports.
- Height and weight of members of athletic teams.