



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *February 28, 2018*

ITEM TITLE: **4.1b**

CONTACT PERSON: *Carrie Toth, Board of Education Relations*

SUBJECT: APPROVAL OF MINUTES - January 17, 2018

Session #946

A meeting of the Mt. Hood Community College District Board of Education was held on January 17th, 2018, with a Regular Session at 7:00 p.m. at the Maywood Park Campus.

CALL TO ORDER/DECLARATION OF A QUORUM

Board Members in attendance: Tamie Arnold (Chair), Diane McKeel (Vice Chair), Jim Zordich, Annette Mattson, Michael Calcagno, Teena Ainslie (phone), Kenney Polson (phone)

Craig Kolins sat in for Debra Derr as Acting President.

A meeting of the MHCC District Board was called to order at 7:00 p.m. A quorum was present.

APPROVAL OF THE AGENDA

Mattson moved to approve the agenda. The motion was seconded and passed unanimously.

LEADERSHIP MOMENT

Calcagno presented a leadership moment that included seven leadership lessons we can learn from geese: sharing a common goal, increasing visibility, having the humility to seek help, empowering others to lead, always recognizing great work, offering support in challenging times, and staying committed.

Ainslie, who represents the Maywood area on the board, thanked the audience for attending and noted that she has watched MHCC grow and change, including a remodel of the Maywood Park building.

PUBLIC INPUT

Councilman Akers from the City of Maywood, who has served for 18 years, introduced himself. He handles public safety, roads, and a number of other departments. He thanked the board for the invitation and for meeting in the community.

PRESENTATIONS & REPORTS

RECEIVE AUDIT

Jennifer DeMent introduced Julie Fahey and Jamie Simms. Fahey, our TKW auditor, noted that the Audit Committee has already reviewed the report, but she will review a few portions. A full version of the report is available as part of the official meeting minutes. She noted that there was one significant deficiency, with two findings overall. This was a great improvement over the previous year. DeMent noted that there is a new step in this year's audit process - a corrective action plan must be brought to the board as a resolution and approved. IT and HR have put together a process to address the finding relating to account security.

Zordich moved to approve the audit findings and the corrective action plan. The motion was seconded and passed unanimously.

HEAD START TRAINING

Jean Wagner, Pam Greenough Corrie, Mavonnie Dietz, and Kaela Patterson introduced the Annual Head Start Training. Wagner welcomed the board to Maywood, noting that she has worked there for 39 years. Corrie presented a slide show, highlighting the Head Start mission statement, general information about the staff and community, and enrollment by funding source. She noted that our Head Start currently has 30 locations and many active partnerships, including with our MHCC Nursing and Early Childhood students.

Kaela Patterson, Chairperson of the Policy Committee, noted that her daughter has gone through the Head Start system and has one year remaining. Patterson graduated this last spring from MHCC, and she is pursuing her Bachelor's in Early Childhood Education. She has participated in Policy Council, which includes 46 parents from 30 sites, for four years. She has also started working as a Business Assistant at MHCC with Jamie Simms. Most recently, the Policy Council has been working on the budget. Corrie noted that the Policy Council has been looking at our sites and discussing attendance and transportation. McKeel asked about transportation issues, as she and others serve on state committees related to transportation. The team will send information to McKeel, as transportation has been a significant issue. Regarding the budget, Wagner noted that it is very small, with few options. Wagner will share a "Forced

Choices” report with the board in the future. Patterson extended an invitation to the Policy Council meetings.

Wagner reviewed the federal guidelines and requirements for Head Start, beginning with a community assessment. She also noted the great progress Corrie has made with the Racial Equity Committee. Mattson thanked the staff for their work. Arnold asked about the five-year goals and objectives – is there more concrete information to share with the board, like how they are measured, and are they on track? Wagner noted that there was initially an HR consultant hired to assist, and that will serve as a baseline. She will incorporate some of that information into the board reports in the future. Polson asked about the changes in terms of equity. Corrie responded that they created a Racial Equity Policy, which was approved by the board. Some initial training was provided to all 300 staff, and a training plan was developed. On February 5th, Dr. Debra Sullivan will do a keynote speech and four-hour intensive training.

PRESIDENTIAL SEARCH UPDATE

McKeel provided an update on the President search, noting that the position is posted and that applications are now coming in. January 28th is the target application date. On the 29th the applications will go to the search committee for their review. Jill Wakefield will provide an update to the board and college community by the end of this week and again at the retreat. Mattson asked about posting results of the community survey; McKeel will look at putting together a summary version.

BUSINESS/ACTION

APPROVAL OF THE CONSENT AGENDA

Mattson moved to approve the consent agenda. The motion was seconded and passed unanimously.

NEW PROGRAM APPROVAL

Andy Wong, Rod Barker, Wayne Machuca, and Stephen Konrad introduced a new program for board approval. Barker stated that the group has been looking at new programs, particular programs related to jobs. Wong said that the \$1.2 trillion mobile app business is projected to grow to \$6 trillion; we would be the first community college in Oregon to develop a program focuses specifically on mobile apps. Machuca noted that Apple sent reps to MHCC to talk to about mobile apps and presented an idea to create academies inside CCs for training; Apple would provide free software, textbooks, and trainings as an iOs, Apple-certified program. He stated that Apple store or Google Play store contains millions of apps, but 85% of mobile apps generate \$100 or less for the developers. Developers are often hobbyists; there is a high rate of failure, and the #1 reason is that people do not have a business plan, and they do not know how to monetize a mobile app. There is an enormous gap in business training. Small business, for example, might need to know how to develop an app for their business. Konrad shared

scenarios for two potential students, as well as data related to jobs. Barker noted that this is an opportunity for us to be a leader, and Wong stated that the financial impact is minimal – existing personnel will be used, with two new courses in development, as well as revisions to existing courses.

Zordich motioned to approve the program. The motion was seconded and passed unanimously.

OSBA RUNOFF ELECTION

The recent OSBA elections resulted in a tie for Legislative Policy Committee Position 19. As a result, the board must participate in a runoff election. Toth distributed ballots and collected the anonymous results. Ainslie submitted her vote via phone. Polson did not vote. The board selected John Hartsock. Mattson moved to approve the runoff election results. The motion was seconded and passed unanimously. Toth will submit the vote to OSBA.

BOARD POLICY REVIEW – SECOND READING

Kolins reintroduced the policies first presented at the November meeting:

Management Rights: 5020

Criminal Record Check: 5042

Positions, Employment, and Professional Development: 5060

Compensation and Conditions of Employment: 5080

Telecommuting: 5160

Charitable Donations: 3080

Facilities Use by External Groups: 4010

Naming of Building and Facilities: 4060

College Donations-Solicitation of Funds: 8020:

Zordich moved to approve the policies as presented. The motion was seconded and passed unanimously.

BOARD POLICY REVIEW – FIRST READING

Kolins introduced twelve new policies for a first reading:

Ownership Rights of Instructional Materials: 5100

Academic Freedom and Tenure: 6040

Speakers: 6060

Faculty Qualifications: 6080

Calendar Year: 6100

Credit Hours: 6110

Alternative Student Credit: 6120

Dual Credit Programs: 6140

Library: 6160
International Education: 6180
Standard of Academic Progress: 6200
Safeguarding Consumer Information: 2080

The policies will be brought back in February for a second reading. Questions should be directed to Derr and Toth.

MEASURE 101

Arnold stated that last Friday, the board attended the Legislative Breakfast, and John Wykoff shared information related to Measure 101. Board members at the meeting had a strong inclination to support the measure with a resolution.

Arnold read the resolution:

Whereas the 2017 Oregon Legislature passed the bipartisan Healthcare Protections Bill (HB 2391); and

Whereas 95% of Oregonians and 100% of children currently have access to healthcare in large part because of Medicaid Expansion; and

Whereas the bipartisan Healthcare Protections Bill provides funding to maintain healthcare expansion and obtain matching federal funds; and

Whereas provider assessments are used by 49 states to fund Medicaid, and have the support of healthcare providers and insurers throughout Oregon; and

Whereas without the Healthcare Protections Bill, Oregon could lose up to \$320 million in state revenue, and more than \$1.3 billion in federal revenue for providing healthcare, resulting in upwards of 350,000 low-income and working Oregonians losing their healthcare;

Be it resolved that the Mt. Hood Community College District Board endorses a YES vote on Referendum 301 on January 23, 2018.

Mattson believes that this measure deeply affects our college and community. She moved to approve the resolution. The motion was seconded. Zordich stated that while he supports healthcare, he believes Measure 101 is poorly defined and will not support it. Calcagno sees Medicaid as incredibly important to low-income individuals but believes the measure itself does not add up for him and could increase the cost of healthcare.

Arnold called for a vote. Arnold, McKeel, Mattson, Ainslie, and Polson voted in favor. Calcagno and Zordich were opposed. The motion carried.

PRESIDENT'S REPORT

Kolins passed.

BOARD MEMBER/ADVISORY COMMENTS

Zordich noted that the Governor designated January as Board of Education month. He asked for a workshop agenda item related to Board Policy 4060: Naming of Buildings. Arnold will ensure it is added to the next strategy session.

Polson enjoyed the legislative breakfast and supports Measure 101.

Ainslie supports Measure 101, as it will benefit many of our students.

McKeel continues to attend EMEA, the East Portland Chamber, Gresham Chamber, and to follow the busy legislative session. She expressed interest in the Lunch & Learns held on campus and notes to attend upcoming talks on stalking and human trafficking.

Mattson continues to represent MHCC in a number of community organizations; this year, she attended the MLK Day of Service, along with Felisciana Peralta, Gaby Lunasco, and hundreds of students. She had a wonderful experience with student from different schools.

Calcagno passed.

Arnold attended the legislative breakfast, which was well attended by our legislators. She attended the OCCA Legislative Days, followed by the OCCA board meeting. At the OCCA meeting, the OCCA board reviewed its goals and looked at its budget. There will be another opportunity in February to go to Salem with OCCA to talk to legislators. She will continue to keep the board updated.

Johnson thanked the board for supporting the new business program and hopes that the board will be able to hear more about the other innovative ideas out of our faculty. She thanked the board for its “yes” vote on Measure 101.

Pitts distributed the PFTA newsletter. She noted the shift in the board meetings and asked what kind of information the board would like from her. Arnold responded that she is interested in what is going on at the college and with faculty. What should they be looking at in policy or at doing differently?

Nathan Skarphol stated that Carey McIntosh resigned as the ASG VP, so he will now serve in that position. Peterman provided a written report and updated the board on various ASG projects. ASG continues to work on the food pantry expansion. Ten student leaders attended the legislative breakfast, with four traveling to Salem with Arnold and Al Sigala to advocate for community college. OCCSA will be hosted this weekend at MHCC, and it will be a public meeting. Seneca Lexow will represent MHCC as a voting member. He noted that ASG discussed the tuition pledge and offer to work with the College Budget Officer to gather

feedback. Skarphol added that they would love to have a board member to open up OCCSA. They would be willing to partner with the board on student surveys in the future.

PLUS DELTA

Pluses: McKeel enjoyed being at Maywood and out in the community. Calcagno noted that Andy Wong emphasized the interdisciplinary effort of their program, and he would like to see the board increase its efforts in getting to know the faculty efforts. Mattson and Ainslie appreciated the Head Start update. Deltas: possible microphone and table for presenters.

ADJOURNMENT

Zordich moved to adjourn. The motion was seconded and carried unanimously.

Adjourned at 9:22 p.m.