



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *March 20, 2019*

ITEM TITLE: **4.1b**

CONTACT PERSON: *Laurie Popp, Executive Assistant to the Board of Education*

SUBJECT: APPROVAL OF MINUTES – February 20, 2019, Regular Board Session #975 Meeting Minutes

Session #975

A meeting of the Mt. Hood Community College District Board of Education was held on February 20, 2019 with a Regular Session at 6:30 pm in the Board Room at Mt. Hood Community College.

Members present: Diane McKeel, chair, Jim Zordich, vice chair, Annette Mattson, Kenney Polson, Tamie Arnold, and Teena Ainslie.

Additional Attendees: Dr. Lisa Skari, president, Jennifer DeMent, chief operations officer, Travis Brown, director of human resources, Paul Wild, organizational development manager, Ron Cutter from Brown & Brown Northwest, and Dave Harvey from PACE.

1.0 CALL TO ORDER

The meeting was called to order at 6:30 pm. A quorum was present.

1.1 Approval of the Agenda

Zordich motioned to approve the agenda. Mattson seconded the motion and it passed unanimously.

1.2 Correspondence

Dr. Lisa Skari, president, had no correspondence.

2.0 PUBLIC INPUT

Thirteen members of the public presented testimony regarding the KMHD radio station. Testimony was provided by Laura Jacobsen, Christopher Freeman, Joe Lepper, Jay Graham, Doug Parkhurse, Melodie Horn, Ross Faulkenberg, Art Abrams, Luis Ocasio, Brett Anderson, Sam Huff, Nicholas Smith, and Alex Newman.

3.0 INFORMATION/REPORTS

3.1 Special Report: Campus Climate Survey

Paul Wild and Travis Brown provided a PowerPoint presentation to board members with a summary of the climate survey findings from People's Strategies Council. Brown recognized Paul Wild and Paula Kitchen for their great work as co-chairs of the People's Strategies Council. He shared a special thank you to Tim Green, analyst in the Analytics and Institutional Research (AIR) department, for his many hours of work on this project, and special thanks to Christy Weigel for her help designing the PowerPoint presentation. The report has been shared with President's Cabinet and the Management Group and there will be a website launch in a couple of weeks that will have the full report. Wild shared they sent out about 1340 surveys to employees and received 412 responses. The survey was structured into five sections, with the campus culture and workplace environment sections as most important. There were 67 statements that each employee was asked to respond to using two scales. They responded to each statement as an employee and then responded on how it met student needs. The data was evaluated using a two-by-two matrix to identify statements that had a high level of importance and a low level of satisfaction, which is the gap. There were 27 statements that had high importance and low satisfaction. They also had 24 statements of what we are doing well, which included:

- This institution promotes excellent employee-student relationships
- This institution treats students as its top priority
- I am proud to work at this institution.

Wild distributed a handout to board members of detailed survey analytical data. As a council, they looked at the 27 statements of high importance and low satisfaction and divided them into themes. The three themes were:

- Internal communication & information sharing
- Processes
- Planning

Wild responded to several questions regarding the survey results and participation rates, and there was a request to add a question about how staff treat students on campus. The full report will be available by March 5.

4.0 BUSINESS/ACTION

4.1 Consent Agenda

Arnold motioned to approve the consent agenda. Zordich seconded the motion and it passed unanimously.

4.2 PACE Insurance Presentation

Corey Sippel, manager of Risk, Environmental Health & Safety, introduced Ron Cutter from Brown & Brown Northwest, and Dave Harvey with PACE. Cutter shared that PACE currently insures all 17 community colleges in Oregon and Brown & Brown Northwest is the largest PACE agent in the state of Oregon. The three big benefits of PACE are legal services, training opportunities (HR training, etc.), and an in-person site review to work with community colleges. To be a member of the PACE program, which is a risk pool, there are certain requirements to qualify to be a member of the program, such as signing a Trust Agreement. PACE has made some revisions to their Trust Agreement this year, so for the renewal coming up on July 1, a signature is required on the new Trust Agreement. There was a brief discussion about the level of protection provided in the agreement.

Zordich motioned to approve the PACE Form of Joinder to Trust Agreement For Members. Mattson seconded the motion and it passed unanimously.

4.3 Student Hub Procurement

Jennifer DeMent provided information regarding the Student HUB remodel. The board is required to approve any procurement in excess of \$150,000. The total bid for all four phases is \$275,000. This request is for approval to contract with the vendor up to that amount, but it is contingent on funding appropriations. The foundation has committed \$170,000, which is enough for phase one and two (orientation center and advising site). There is still a remaining balance and they are looking at various ways to fund that. They would like approval to start contract negotiations with the vendor.

Mattson motioned to approve the Student Hub Procurement Request. Arnold seconded the motion and it passed unanimously.

4.4 Resolution 2019-01: MHCC Board Calls on Oregon Legislature to Fund Community Colleges

The Oregon Community College Association (OCCA) prepared a resolution regarding funding for community colleges. Several other community colleges have prepared their own resolution. A draft resolution was developed on how the funding would impact Mt. Hood Community College and our students and was presented to board members for review and approval. There was a brief discussion about the text in the resolution and a couple of minor edits were made. Mattson read the resolution out loud to board members. Zordich motioned to approve the resolution. Polson seconded the motion and it passed unanimously.

5.0 CLOSING REPORTS

5.1 Board Member/Advisory Comments

Board Members

Ainslie – she was impressed with the resolution and thinks we should all be writing similar letters.

Mattson – she attended the East Portland Chamber of Commerce Government Affairs Committee meeting last month. She also attended the Columbia Corridor Association Forum, which featured a presentation by State of Oregon economist, Christian Kaylor, whose specialty is concentrating on the economics of Multnomah County and City of Portland. She shared comments from Kaylor about the economic disparities within Multnomah County.

Zordich– he and McKeel attended the last foundation board meeting at the Child Development Center. He discussed the foundation auction and dinner in April and distributed information about the event to board members and encouraged everyone to participate. He recommended board members access the AIR dashboard to review the statistical data available on enrollments. There was also information from a quarterly accreditation update that has the NWCCU guidelines for accreditation. It is valuable information and he recommended board members review it. Lastly, he recommended reviewing the supplemental data on PERS referenced in a prior board presentation.

Polson – he enjoyed attending ACCT Conference in Washington DC and learned a lot.

Arnold – she attended the ACCT Conference in Washington DC. She is a member of the ACCT Member Communications and Education Committee and will send a report to board members. She spoke about the benefits of being a member of ACCT and wanted board members to be aware of the podcasts available as part of the membership benefits. She highlighted the New Trustee Governance Leadership Institute being held in August and the Governance Leadership Institute (GLI) conference focused on campus security at Portland Community College in March. She shared thoughts about OER and what it would look like at MHCC. She shared about a breakout session she attended at the ACCT Conference on Student Advocacy and referenced a website about higher ed.

McKeel – she attended the ACCT Conference in Washington DC, along with Polson, Arnold, and Skari. She thought the individual appointments that Dr. Skari scheduled with legislative staffers of Representative Blumenauer, Senator Wyden, and Senator Merkley went very well. The sessions were excellent and they were very engaged and spent a significant amount of time listening to their concerns. They also attended group legislative sessions with colleagues from Portland Community College. McKeel added that at our local state legislature, the Senate and House passed Senate Bill 3, which is the bill that allowed community colleges to offer an applied baccalaureate degree where the pathway is not available for rural or urban areas.

ASG Representative

Bob Hansen, ASG president – he shared the Barney’s Pantry food drive is going on all next month and will be accepting donations for the pantry. They now have the new refrigerators and also have a microwave. Hansen distributed a copy of the student survey they conducted to find out what activities students wanted on campus. They looked at what motivated students to attend events, and food was the first item that motivated students to attend. The survey also addressed issues or concerns they had about campus, which included textbook costs, parking, and safety on campus.

Hansen shared that Theo Wilson spoke today about hate crimes on campus and it was one of the best attended events by students. Another event held on February 14, Love Yourself, taught students self-defense and how to protect themselves. Hansen shared they are doing OER Week starting on March 4 to educate students on how we can get more open educational resources on campus.

Hansen stated there is a student leadership retreat this weekend to get ready for new student government coming up this summer. He shared they have been doing a lot of lobbying in Salem for more funding. He wants to keep tuition rates down and spoke about the proposed tuition rate increases.

Advisory Representatives

Cheryl Johnson, Full-Time Faculty Association – she shared they are planning for next year, doing scheduling, unit planning, setting goals for the next academic year. They are wrapping up on a revision of the tenure manual, which will include revising the forms used for the tenure process, and streamlining the process.

Kim Sharer, Classified Employees Association – she shared that the Classified Employees Association supports the board resolution for additional funding, and shared that Marilyn Pitts could not attend the meeting tonight but also supports the board resolution. Sharer gave a shout out to classified employees and facilities for all their hard work in cleaning the campus from all the snow and ice, and for public safety for being here and monitoring the entrances to campus. She acknowledged that facilities and public safety were the first responders to the water main break on Sunday, and she wanted to publically acknowledge them for the great job they do keeping us all safe. She distributed a handout to board members about a student success grant with workshops on financial literacy. The grant is focused on recruiting and supporting first generation college students and students from low income backgrounds in underrepresented populations.

Marilyn Pitts, Part-Time Faculty Association – Did not attend meeting

5.2 President’s Report

Dr. Skari expressed her thanks to individuals who went down to Salem for Lobby Day, and acknowledged there were staff who took a vacation day to attend. She thanked the Facilities and Public Safety crew for all the work they have done for the snow clean up

and water pipe breakage and expressed her appreciation to all of them. Dr. Skari shared that the Portland Business Alliance does a report called An Economic Checkup, which looks at the value of jobs, and they released the 2018 report. She will distribute a copy of the report, but wanted to highlight that the report points out the number of jobs in East County is good, however the challenges that need to be address have to do with disparities and wage inequity. She and Mattson are planning to attend Mayor Wheeler’s Economic Council tomorrow morning.

McKeel shared that Metro is also doing a study that was presented at East Metro Economic Alliance, so that will be something to look at too.

6.0 ADJOURNMENT

Zordich motioned to adjourn the meeting. Mattson seconded the motion and it passed unanimously. Meeting was adjourned at 8:20 p.m.

Clerk

Board Chair

Minutes recorded by Laurie Popp, Executive Assistant to the Board of Education.