



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *March 21, 2018*

ITEM TITLE: **4.1b**

CONTACT PERSON: *Carrie Toth, Board of Education Relations*

SUBJECT: APPROVAL OF MINUTES - FEBRUARY 28, 2018

Session #949

A meeting of the Mt. Hood Community College District Board of Education was held on February 28, 2018, with a Regular Session at 7:00 p.m. in the Board Room at Mt. Hood Community College, 26000 S.E. Stark Street, Gresham, Oregon.

CALL TO ORDER/DECLARATION OF A QUORUM

Board Members in attendance: Tamie Arnold (Chair), Diane McKeel (Vice Chair), Teena Ainslie (phone), Kenney Polson (phone), Annette Mattson, Michael Calcagno

A meeting of the MHCC District Board was called to order at 7:03 p.m. A quorum was present.

CALL TO ORDER/DECLARATION OF A QUORUM

1.1 APPROVAL OF THE AGENDA

McKeel moved to approve the agenda. The motion was seconded and passed unanimously.

1.2 LEADERSHIP MOMENT

Debra Derr presented this month's leadership moment, giving a tribute to longtime MHCC community member Davie Shields, who recently passed away. She noted that Shields was involved with the college since the early 70s, working with each President. He served in a

variety of positions, from faculty member to Department Chair, Faculty Association President, and, eventually, Board Chair.

PUBLIC INPUT

No public input was received.

INFORMATION AND REPORTS

3.1 GATEWAY PROJECT

Ted Gilbert, Chip Gabriel, and Noel Johnson gave an update on the Gateway Project. They noted that the elements are converging for a large Gateway Project: land, the will and priority of City Hall, and the market climate are all aligning. They envision an intergenerational campus in an accessible location, with education and lifelong learning as a priority: “A diverse community of all ages – learning, living, and working, together” through multiple interconnected buildings supporting local business, schools, and healthy lifestyles, with the goal of serving the East Portland community. McKeel asked if transportation has been discussed. Gabriel responded that, yes, Trimet has been involved and is part of the planning. Derr noted that members of the Health Occupations faculty are here, and she will be visiting with faculty to discuss the project and share it more broadly. Calcagno asked if there was a plan for the potential gentrification around the area – are there strategies in place to address and prevent displacement? Johnson responded the Prosper Portland is a key player, and that equity is a huge part of the work they are addressing. Derr suggested that Prosper Portland come in to speak with the board. Mattson noted that an education and training center in the area is key to increasing wages and preventing displacement.

3.2 KANE DRIVE ROADWORK

Tam Driscoll and Steve Fancher, both from the City of Portland, gave a summary of the cost and repair of the Winter 2016 culvert washout. They shared a proposal for a permanent repair that will begin in the summer of 2018, and which will affect traffic to the college. Diane McKeel stressed the need for clear communication, particularly with input from the college and local businesses.

3.3 ELLUCIAN

Al Sigala presented an update from Ellucian. From July 2017 to February 2018, \$4.2m in total funding was received, with an additional \$1.5m still pending. Since the beginning of our partnership with Ellucian in July 2015, the College has received over \$7.5m in grant funding. Deb Porter and Rebecca Antley were in town last week and had hoped to meet with the board, but the snow and canceled board meeting prevented them from being here in person. Sigala provided an overview of the grant process at MHCC, noting that he is the main point of contact.

3.4 ENROLLMENT

John Hamblin and Sergey Shepelov presented an update on enrollment. Hamblin logged in through the dashboard link. Shepelov pointed to an overall decline of 1.7%, an improvement

over the prior year. Online enrollment increased by 8%, helping to offset the enrollment decline. Most demographics remained stable, but there was a significant increase in Hispanic students.

Michael Calcagno asked about term over term retention. Hamblin noted that there is a lag in the data, so it is somewhat misleading. Overall, we are seeing a positive trend in retention. Winter term data is still not final, but, looking at annual retention, it is positive. Hamblin also addressed the grant money we have received for the first-year experience group. The College merged the Admissions department with Recruitment & Outreach department, and a team will move upstairs and staff our call center. They are working now on College Now matriculation rates, as well as working with the Disability Services Office and local high schools to make students more aware of our services. We hosted a very successful career fair that provided a lot of data and recently received a significant grant in our Veterans Services, allowing us to hire a recruiter.

3.5 PRESIDENTIAL SEARCH UPDATE

McKeel gave an update on the Presidential search. We are meeting timelines, and the search committee will interview semi-finalists tomorrow and Friday. What is important for the board to decide is when the board will conduct its interviews. Finalists will be contacted by the end of the week. The goal is to have one candidate per day on campus with a full day of activities. For the week of March 12th, McKeel needs to know what times per day the board will interview the candidates.

BUSINESS/ACTION

4.1 CONSENT AGENDA

Arnold asked for a motion to approve the consent agenda:

- a) Minutes from 1/3 Special Session
- b) Minutes from 1/17 Mtg
- c) Minutes from 2/3 Retreat
- d) Monthly Personnel Report (January)
- e) Monthly Financial Report (January)
- f) Monthly Head Start Report(January)
- g) Head Start Self-Assessment
- h) Head Start Request for Waiver of Non-Federal Share
- i) Consideration of Selection of a Time and Attendance Vendor

Diane McKeel moved to approve the consent agenda, with the addition of item 4.1i: Consideration of Selection of a Time and Attendance vendor. The motion was seconded and passed unanimously.

4.2 NEW PROGRAM APPROVAL

Rod Barker introduced a new certificate program for Computer Game Design and Mobile Apps Development. Currently, we have 90 students in Game Design. Multiple high schools have articulated agreements with us. Wayne Machuca noted that he has been looking at retention.

We had a difficult time spotting the pathway between less than associate degree training and quality jobs. He and his team did research through employer data and found a number of jobs open in the mobile apps industry that pay well. Calcagno moved to approve the program. The motion was seconded and passed unanimously.

4.3 RESOLUTION TO NAME AUTOMOTIVE LAB

Al Sigala presented a resolution:

WHEREAS, Nancy and Jerry Jaksich, along with their daughter Erinn Sowles, are longtime supporters of community college education, Mt. Hood Community College and the Mt. Hood Community College Foundation, and have generously provided the College with a gift of nearly \$200,000 in support of scholarships for students and equipment for MHCC automotive programs,

BE IT RESOLVED that the Board of Education of Mt. Hood Community College District, in recognition and honor of the generous support of the Jaksich Family hereby names the Mt. Hood Community College AUTOMOTIVE TECHNOLOGY LABORATORIES the "JAKSICH FAMILY AUTOMOTIVE TECHNOLOGY CENTER."

McKeel moved to approve the resolution. The motion was seconded and passed unanimously.

4.4 BOARD GOALS

Derr noted that she and Toth did not receive any further updates to the board goals. Arnold presented the final version, noting that it is a living document and can be revised at any time. Mattson noted that the board will revisit the goals during the retreat. Mattson moved to approve and accept the board goals as presented. The motion was seconded and passed unanimously.

4.5 BOARD POLICY REVIEW

Derr introduced the following Board Policies for a second reading:

- Ownership Rights of Instructional Materials: 5100
- Academic Freedom and Tenure: 6040
- Speakers: 6060
- Faculty Qualifications: 6080
- Calendar Year: 6100
- Credit Hours: 6110
- Alternative Student Credit: 6120
- Dual Credit Programs: 6140
- Library: 6160
- International Education: 6180

She noted that no feedback was received on the policies presented; the two technology policies were pulled for more intensive internal review.

McKeel moved to approve the policies. The motion was seconded and approved unanimously.

PRESIDENT'S REPORT

Derr provided the board with its updated calendar, which will be given to the board each month. She directed the board to a legislative packet in their notebooks and gave an update on the \$32m ask, which looks unlikely to go through. She is asking board members and staff to contact legislators. Arnold asked what the feedback is from legislators – Derr responded that it is too big of an ask, especially with issues pending to PERS and healthcare. There are several bills summarized in the report that seem to still be moving forward. She reminded the board on behalf of Jim Zordich to support the Foundation auction. She pointed out that our Mechatronics program was highlighted in the ACCT Trustee Quarterly, with a write-up by Nick Goslin. AACC has for the first year established a Recognition for Distinguished Faculty; Pam Benjamin and Derr coordinated a nomination for Beth Sammons, who will receive the award.

BOARD MEMBER/ADVISORY COMMENTS

Peterman provided an update on Barney's Pantry. ASG has developed a mission statement, goals, and comprehensive action plan to relocate the pantry to a more accessible area near the front desk in the Student Union. Their next step is to talk to the Oregon Food Bank. They have been streamlining the club process and setting a framework. ASG has made significant progress with textbook affordability, with the focus this year to appreciate and formulate next steps. Recently approved funding request for Forensics to help build partnerships and show support. Event attendance has significantly increased. Representatives have attended lobby days, and Seneca Lexow was able to attend the ACCT conference in Washington, DC. Arnold noted that ASG donated \$50,000 from the student fee budget as a legacy gift to the foundation.

Johnson also acknowledged Beth Sammons, our Rho Theta advisor. She appreciated the Gateway project presentation and gained a new appreciation for all the parts that had to come together. She stated that the Health Professions faculty, some of whom were in attendance, are anxious to know what this means for Health Professions. She wants to make sure faculty are involved in the conversations. She would like to know how the board is going to collect feedback.

Pitts asked that any information about the Gateway meetings be put online and widely communicated. She distributed the Winter Term newsletter and a memo. She noted that OEA wants to be involved in school safety; Senator Merkley requested a meeting with educators, and local presidents were contacted to participate. She queried the part-time faculty and received 14 very thoughtful responses regarding building safety, personnel, and legislation. She encouraged the college to be active. Arnold thanked Pitts, noting that this is an important topic she would like to explore. Derr noted that we have several scenarios costed out and continue to do training, but the challenge continues to be resources. She can provide a report to the board regarding safety.

Mattson attended Mayor Wheeler's council of economic advisors, where some of the projects work very well with the Gateway project; childcare and transportation were main issues discussed.

McKeel passed.

Arnold went to John Spindor's math class and found it humbling and enjoyed the opportunity. She attended the ACCT Legislative Summit and will put together an update for later.

Calcagno commented that April 14th an event will be held on participatory budgeting. He will send out information about the event.

Polson had an interesting time at ACCT and will share more on a future date, noting that there is still work to do.

Ainslie said it was wonderful to hear Ted Gilbert, and she is thrilled with the potential of the project. She seconds the proposal for the budget sharing training Michael suggested.

ADJOURNMENT

McKeel moved to adjourn. The motion was seconded and carried unanimously.

Adjourned at 10:05 p.m.

Clerk

Board Chair

Minutes recorded by Carrie Toth, Executive Assistant to the Board of Education.