



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *June 19, 2019*

ITEM TITLE: 4.1a

CONTACT PERSON: *Laurie Popp, Executive Assistant to the Board of Education*

SUBJECT: APPROVAL OF MINUTES – May 1, 2019, Board Work Session #981 Meeting Minutes

Session #981

A meeting of the Mt. Hood Community College District Board of Education was held on May 1, 2019 with a Board Work Session at 6:00 pm in the Board Room at Mt. Hood Community College.

Members present: Diane McKeel, chair, Annette Mattson, Tamie Arnold, Teena Ainslie (by phone)
Additional Attendees: Dr. Lisa Skari, president

1.0 CALL TO ORDER

Diane McKeel, board chair, called the board work session to order at 6:01 pm.

2.0 INFORMATION/DISCUSSION

2.1 Board Calendar for 2019

Board members reviewed the board calendar for meeting dates for the remainder of 2019. There was a discussion about potential date conflicts due to state and national conferences. The dates for the new board member orientation and the board retreat are to be determined. The board calendar for 2019 will be adopted at the next meeting.

2.2 Presidential Evaluation Format

Dr. Skari distributed several handouts to board members regarding the draft presidential evaluation document. Dr. Skari had a recent conversation with Karen Smith, general counsel at Oregon Community College Association (OCCA) for clarification about the presidential evaluation format and process for evaluations done in a public session vs. executive session. The evaluation content should be more specific to the president's goals and performance. There was a discussion about the overall evaluation timeline and performance standards, and specific sections with potential issues in how the evaluation questions are worded was highlighted. The 360 evaluation process and the use of a third-



party facilitator was discussed. There was a suggestion to schedule a conference call with OCCA at an upcoming board session to answer questions and discuss the presidential evaluation content and process. Dr. Skari will contact Karen Smith to schedule a conference call at the next board work session on June 5.

2.3 Board By-Law Review

The board reviewed bylaws 9121, 9140, 9160 and made proposed edits to those policies.

3.0 ADJOURNMENT

The board work session was adjourned at 7:28 pm.

Clerk

Board Chair

Minutes recorded by Laurie Popp, Executive Assistant to the Board of Education.