



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *July 22, 2020*

ITEM TITLE: 6.1a

CONTACT PERSON: *Laurie Popp, Executive Assistant to the Board of Education*

SUBJECT: APPROVAL OF MINUTES – June 3, 2020

Session 1007

A meeting of the Mt. Hood Community College District Board of Education was held on June 3, 2020 with a Board Work Session at 6:00 pm held via a Zoom meeting.

1.0 CALL TO ORDER

Members present: Diane McKeel, board chair, Jim Zordich, board vice chair, Annette Mattson, Andrew Speer, Kenney Polson, Diane Noriega

Additional Attendees: Dr. Lisa Skari, president, John Hamblin, executive dean of Student Development

Diane McKeel, board chair, called the board work session to order at 6:07 p.m.

2.0 BUSINESS

2.1 Message about George Floyd and Racial Violence

Dr. Skari shared that a statement had been sent to the campus community regarding George Floyd and racial violence and inquired if the board would like to develop a board statement about the matter. There was a discussion on how to address it and a draft statement was distributed for review. There was agreement on the importance of having actionable steps included in the statement to make it more tangible. Board members shared their experiences with racism and that the board statement should be visual and actionable. Polson referred to information from a presentation he provided on diversity, equity, and inclusion at a previous board meeting. Several suggestions were made to incorporate into the draft statement, including the suggestion to reflect that this is about more than the three individuals listed in the statement and that it has been a long-term issue. There was a request to review and



incorporate some of the ACCT action steps into the board statement, and that it should reflect an institutional effort and not just efforts by the DEI Office. Dr. Skari indicated she would work with Traci Simmons, director of Diversity, Equity and Inclusion, to incorporate the suggestions and recommendations into the board statement, and would contact LaVerne Lewis to get her comments for the statement. The revised board statement will be sent to Kenney Polson and Diane Noriega for a review and final edits. The goal will be to have the board statement ready for board approval at the board meeting on June 17, 2020.

2.2 President's Goals for 2020-2021

Dr. Skari presented the draft president's goals for 2020-2021 as follows:

1. Manage institutional realities associated with COVID-19.
2. Develop institutional framework and criteria to ensure management practices and internal operations reflect the college's commitment to diversity, equity and inclusion.
3. Create a multi-year implementation of college-wide communication processes to deliver timely and relevant information to all stakeholders.

There was a discussion about the draft president's goals and Dr. Skari answered questions and provided added information and details about the goals. Once the main goals are finalized and approved, Dr. Skari will provide specific key action steps and timelines for accomplishing the goals to board members for further discussion at the board retreat this summer.

2.3 Board Self-Evaluation

Dr. Skari shared that the board self-evaluation for 2019-2020 has been incorporated into an online survey in SurveyMonkey. An email will be sent to board members with a link to complete the survey. The results will be discussed at the board retreat.

2.4 Board Retreat in July

The board discussed possible dates for a summer board retreat in July or August. There was a suggestion to have the retreat held after the new board leadership has been selected at the July board meeting, and to wait until later in the summer when the board retreat can be held in-person rather than by Zoom. There was a discussion on the option to meet indoors or outdoors depending on what stage of reopening Multnomah County will be in at that time. A Doodle poll will be sent to board members to explore dates options for the board retreat.

Dr. Skari shared that Traci Simmons is planning a four-session training for board members on Equity Minded Leadership to be held during board work sessions beginning in July through December. There was a suggestion for the work sessions and board retreats to provide an opportunity for board members to prepare proactively by posing questions in advance so they come prepared to share their thoughts on various topics. Another suggestion was to spend



time at the end of the board retreat to walk through the discussions and determine what the action steps are. Some suggested topics for discussion at the board retreat were:

- Develop several board goals
- Examine how the board uses time during work sessions and board meetings. Is it how the board wants to spend their time?
- Discuss the DEI topic and create action steps
- Issue of fiduciary responsibility – capitalize on asset analysis and redistribution of assets for the betterment of the college
- Bond – what do we need to do for a bond? Do we want to do something else?
- Additional revenue sources
- Capital bond project
- Developing policy. What areas of policy and what topics for making a policy change?

2.5 Board Calendar 2020-2021

A draft board calendar of meeting dates for the 2020-2021 academic year was distributed to board members for review. The board calendar will be approved at the July board meeting.

NOTE: Commencement

John Hamblin shared that students were sent a survey regarding the commencement options this year to see what they wanted, and the number one response was to have a virtual commencement ceremony to acknowledge their accomplishments. Hamblin is working with his team to prepare a pre-recorded video commencement ceremony that will be posted online. Board members are invited to submit a 15-30 second video clip to share their congratulations for the students if desired. Hamblin provided a brief overview of the video submission requirements and will follow up with instructions on how to submit the video clip.

3.0 ADJOURNMENT

McKeel adjourned the board work session at 7:16 pm.

Clerk

Board Chair

Minutes recorded by Laurie Popp, Executive Assistant to the Board of Education.