



# ACTION

**MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION**

**DATE:** *July 19, 2023*

**ITEM TITLE:** **5.1b**

**CONTACT PERSON:** *Roxanne Richardson, Executive Assistant to the Board of Education*

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**SUBJECT: APPROVAL OF MINUTES – June 21, 2023**

## **Session 1086**

A meeting of the Mt. Hood Community College District Board of Education was held on June 21, 2023, with an Executive (Closed) Session at 5:45 p.m., TSCC Budget Hearing at 6:30 pm, and a Regular Board meeting at 7:30 pm. The Executive (Closed) Session was held in the President's Office (AC 2350) and the TSCC Budget Hearing and Regular Board meeting were both held in the Board Room (AC 2359) at Mt. Hood Community College, 26000 SE Stark Street, Gresham, Oregon, and via Zoom.

### **1.0 CONVENE EXECUTIVE (CLOSED) SESSION**

Board members present: Andrew Speer, board chair, Diane McKeel, board vice chair, Annette Mattson, Diane Noriega, ShaToyia Bentley, Kenney Polson

Additional Attendee: Lisa Skari, president

Speer called the executive session to order at 5:49 p.m.

### **2.0 PRESIDENT'S EVALUATION**

An Executive Session was convened in accordance with ORS 192.660(2)(i) to review and evaluate the job performance of a chief executive officer, other officers, employees, and staff, if the person whose performance is being reviewed and evaluated does not request an open hearing.

### **3.0 ADJOURNMENT**

The executive (closed) session was adjourned at 6:26 p.m.



## TAX SUPERVISING & CONSERVATION COMMISSION (TSCC) HEARING

### *Public hearing regarding the 2023-2024 MHCCD Budget*

#### 4.0 CONVENE REGULAR SESSION / CALL TO ORDER / DECLARATION OF A QUORUM

Members present: Andrew Speer, board chair, Diane McKeel, board vice chair, Diane Noriega, Annette Mattson, Kenney Polson, ShaToyia Bentley

Additional Attendees: Lisa Skari, president, Jennifer DeMent, vice president, Finance and Administration, Al McQuarters, vice president, Instruction, John Hamblin, vice president, Student Development, Christy Weigel, CEA Representative

Speer called the meeting to order at 7:40 p.m. and declared a quorum was present.

##### 4.1 Approval of Agenda

McKeel motioned to approve the agenda. Mattson seconded the motion and it passed unanimously.

#### 5.0 PUBLIC INPUT

There was public comment provided by:

Matt Hart, MHCC instructor, Health and Physical Education (accompanied by MHCC student Mabelle Dillon)– He presented on a newer Fitness Professional Certificate program offered by the college. Mabelle Dillon, a recent graduate, shared her experience in the program and her goals and aspirations for the future in the fitness industry.

#### 6.0 REPORTS

##### 6.1 Correspondence

There was no correspondence.

##### 6.2 Board Recognition

Skari, board members, and other executive staff recognized Kenney Polson for his eight years of service on the Board of Education from 2015 to 2023. Skari thanked Polson for his commitment and dedication to the college, students, and the community, and recognized his dedication to Diversity, Equity, and Inclusion (DEI) work. Polson championed the ACCT DEI Toolkit and presented it to the Board at MHCC, which they adopted to use at the college for assessment. He also played a role in MHCC winning the 2021 Charles Kennedy Equity Award. Skari presented him with a plaque in commemoration of his service to the board and college.

#### 7.0 BUSINESS / ACTION

##### 7.1 Consent Agenda: Approvals & Information

a) Minutes – Board Regular Session 1084, May 17, 2023



- b) Monthly Personnel Report
- c) Monthly Financial Report
- d) Monthly Head Start Report
- e) Resolution to Transfer Budgeted Appropriations
- f) Consideration of Acceptance and Expenditure of Projects Funded in Whole or Partially by Non-District Funds
- g) Approval to Utilize Goods and/or Services Contracts in Excess of \$150,000 for the 2023/2024 fiscal year
- h) Approval for Audit Engagement
- i) Approval to Utilize Goods and/or Services Contracts in Excess of \$150,000 for Pacific Northwest Carpenters Training Institute (PNCI)
- j) Approval to Utilize Goods and/or Services Contracts in Excess of \$150,000 for PRT Construction LLC

McKeel motioned to approve the consent agenda. Bentley seconded the motion and it passed unanimously.

#### 7.2 Consider Resolutions to Adopt and Make Appropriations for the Fiscal Year 2023-2024 Budget

DeMent presented the Resolution Adopting the Budget and the Resolution Making Appropriations for the Fiscal Year for 2023-2024 Budget.

Speer motioned to approve the Resolutions to Adopt and Make Appropriations for the Fiscal year 2023-2024 Budget. Mattson seconded the motion. There was a board vote and it passed unanimously.

#### 7.3 Consider Resolution Imposing and Categorizing Taxes

DeMent presented the Resolution Imposing and Categorizing Taxes, which imposes the taxes provided for in the adopted budget at the rate of \$0.4917/\$1,000 of assessed value for operations, and that these taxes are hereby imposed and categorized for tax year 2023-2024 upon the assessed value of all taxable property within the district.

Speer motioned to approve the Resolution Imposing and Categorizing Taxes for the Fiscal year 2023-2024. Bentley seconded the motion. There was a board vote and it passed unanimously.

#### 7.4 President's Self- Evaluation Format

Skari discussed the evaluation, summarizing that it is based on six standards, and under each standard there is a detailed description of content. She also noted that, there was one change made to the tool, based on feedback provided from the Board last year. The Board had pointed out that students were not being reflected anywhere in the evaluation tool. Due to this



feedback, Skari, presented that a line has been added under Standard 2 and that this new version of the evaluation will be the one that will be used going forward.

Speer motioned to approve the President's Self-Evaluation Format. Polson seconded the motion. There was a board vote and it passed unanimously.

## 8.0 BOARD MEMBER & COMMITTEE/LIAISON REPORTS

Board members shared their report of board committee and liaison activity since the last board meeting.

## 9.0 CLOSING REPORTS

### 9.1 ASMHCC Representative

Javier Estrada (ASMHCC President) – There was no ASMHCC Report.

### 9.2 Advisory Representatives

John Hasegawa (FTFA) – There was no FTFA Report.

Christy Weigel (CEA) – she shared that this would be her final board meeting as the CEA President. Weigel discussed some of the challenges faced in this position including employee layoffs and position and program eliminations. Many of the classified positions and programs that have been eliminated or that have had a reduction in staffing, serve to support historically-excluded and at-risk populations. Some of those programs include: Gateway to College, Adult High School Diploma, High School Credit Recovery, TRIO, Future Connect, Project YESS, SEED, Steps to Success, and others. MHCC's Institutional Effectiveness Council's Action Teams June 2023 report laid out a commitment to include:

- More time to explain the process and answer questions
- Clear benchmarks that programs and/or units must meet
- Formative feedback on all programs and units
- Opportunities to improve programs and units before categorizing them into categories of: maintain, grow, modify, or phase out
- Follow-up with all programs and units

To close her report, Weigel requested holding MHCC's upper leadership accountable to this commitment in the coming months and years.

Marilyn Pitts (PTFA) – She provided her report by email and started by acknowledging and congratulating this year's part-time faculty, who received Distinguished Teaching Awards, to include: Marianne Martini, Denise Tischler, and Jessica Wallenfels. Pitts stated that they are each excellent representatives of the outstanding part-time faculty who work at MHCC. She also recognized retiring board member, Kenney Polson, for his work on the board, and thanked



Al McQuarters, outgoing vice president of instruction, for his efforts on behalf of MHCC and wished him and his family the best. Lastly, she welcomed new interim Vice President of Instruction, Betsy Julian, and thanked the Board for all of their efforts.

### 9.3 Executive Leadership

John Hamblin (Student Development) – he thanked Polson for his service to the Board and Weigel for her service to the CEA. Hamblin also spoke briefly about commencement 2023 and thanked the Board and Dr. Skari for their participation and support at the event.

Jennifer DeMent (Administrative Services) – she thanked Polson for his service to the Board and Weigel for her service to the CEA.

Al McQuarters (Instruction) – he began by acknowledging the National Conference of Race and Ethnicity (NCORE). A number of MHCC faculty and staff attended May 2023 and they are excited to bring back what they learned to their work at the college. McQuarters recognized Polson and thanked him for what he brought to the college. Last, he shared it was his final board meeting, and noted that the main thing he will take away from his time at MHCC is to keep students first and thanked everyone.

Al Sigala (College Advancement) – There was no College Advancement Report.

### 9.4 President's Report

Lisa Skari provided her President's Report to the board:

Skari provided a recap of the year-end staff all campus awards celebration, held on June 8, 2023, and thanked some of those who assisted with compiling and selecting awardees, including Jennifer DeMent, Terry Rogers, and Kenney Polson. The event honored the following:

1. Employee Service Awards (awarded in 5-year increments)
  - 179 staff were recognized; with 2,250 collective years between them
2. Outstanding Staff Support Awards
  - Calvin Walker, Academic Advisor
  - Mika Culy, Testing Services Coordinator
  - Stephanie Haas, Student Resource Specialist -ABS, GED, and CSL Program
3. Part Time Distinguished Teaching Awardees:
  - Denise Tischler, Human Development
  - Jessica Wallenfels, Performing Arts
  - Marianne Martini, Speech



4. Full Time Distinguished Teaching Awardees:
  - Jeff Sperley, Cyber Security
  - Josh Stratman, Health and Physical Education
  - Susan Hall, ESL
  
5. Retirees
  - 18 staff retired, who in total had given 320 years of service to the college
  
6. Farewell
  - Al McQuarters, Vice President of Instruction

During the meeting, she introduced Dr. Betsy Julian, who will be the interim Vice President of Instruction, taking Al McQuarters place, for the 2023-2024 year, and discussed some of the goals that Julian will work on during that time.

Next, Skari highlighted that graduation was amazing and she was glad to see everyone back and is looking forward to next year.

She wrapped up her report thanking Christy Weigel, Al McQuarters, and Kenney Polson for their service to the college.

#### 10.0 ADJOURNMENT

McKeel motioned to adjourn. Mattson seconded the motion and it passed unanimously. The meeting was adjourned at 8:46 p.m.

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Clerk

Board Chair

*Minutes recorded by Roxanne Richardson, Executive Assistant to the Board of Education.*