



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *September 5th, 2018*

ITEM TITLE: 6.1c

CONTACT PERSON: *Vickie Stom, Interim Confidential Executive Assistant to the Board of Education Relations*

SUBJECT: APPROVAL OF MINUTES - SEPTEMBER 5TH, 2018 STRATEGY SESSION

Session #965

A Special Session of the Mt. Hood Community College District Board was called to order at 6:32 p.m. on September 5th, 2018, in the Board Room at Mt. Hood Community College, 26000 S.E. Stark St., Gresham, OR, 97030.

CALL TO ORDER/DECLARATION OF A QUORUM

Board members present: Diane McKeel (Chair), Jim Zordich (Vice Chair), Annette Mattson, Kenney Polson, Tamie Arnold, Teena Ainslie (phone)

Staff Present: Lisa Skari, Jennifer DeMent and Vickie Stom

A meeting of the MHCCD District Board was called to order at 6:32 p.m. A quorum was present.

BOARD VACANCY

As of August 29, 2018 Michael Calcagno has moved out of the district and vacated his chair on the MHCCD Board of Education.

Jim Zordich moved to formally declare a vacancy in the open position formally held by Michael Calcagno, Kenney Polson seconded, the open position was unanimously approved, motion passed.

Skari, through OCCA and other community colleges in the state of Oregon, researched and presented options to fill the open chair. Zordich presented historical documents of MHCCD past practices.

McKeel requested a sub-committee be formed to review various options and bring back to the MHCCD Board, a process and recommendation during the September 19th, 2018 MHCCD Regular Board meeting.

Subcommittee consists of Jim Zordich (serving as Chair), Tamie Arnold and Kenney Polson.

PRESIDNET'S EVALUATION

Lisa Skari reviewed the forms and format received during the August 29-30th Board Retreat. Skari shared the Timeline Process of her contract. The bold and black are specifically outlined in the contract and the lighter areas are elements the Board were working on. Skari has merged them into one document. The first 100 days will be to: 1. Develop organizational IQ, 2. Build essential relationships, and 3. Understand the state of the College.”

The next 100 Days will focus on: 1. Building relationships, 2. Finalize goals and objectives, 3. Assess staffing and 4. Determine organizational structure.

February 2019 Skari provides the Board a status report on the transition plan.

Clear definitions on effective, developing, ineffective and unable to assess need to be developed to define clarity on expectations.

Arnold and Polson will continue to work on the President's Evaluation Process.

BOARD EVALUATION

Zordich suggests to replace the word Guarantee with Promote.

McKeel stated the Board created a measurement system based on SMART (Specific, Measurable, Attainable, Realistic, Time Bound) goals. This provides the Board benchmarks on specific goals that have been established and have a set timeline which support the College's mission.

Mattson announced The Oregon Community College Association (OCCA) hired Dr. Cam Preus as their Executive Director. Preus has provided critical leadership on community colleges and workforce issues at both the state and local level. Preus lead Blue Mountain Community College as President since 2013. She will now represent all 17 of Oregon's community colleges as the primary voice on legislative and regulatory issues at the state and federal level, advocate state-level leadership for student success efforts, and foster partnerships to further community college interests. John Wykoff is working on an advocacy plan for all 17 community colleges. Preus has stepped up for the job and Wykoff is embracing that.

MHCCD Board recommends all staff and students help to stand strong during the college presents during legislative and regulatory meetings and incorporate this in the Board goals for the upcoming year.

OCCA legislative priorities will need to be translated into our MHCC priorities. We need to be more proactive rather than reactive.

Last week, Mattson meet with Denise Frisbee, President for OCCA, and Frisbee suggested we have materials that are presentable to legislators. The Governor's office would prefer to have 17 different letters with true and meaningful stories addressed to Governor Brown vs letters developed from a template. The conversation with HECC is they would like to know, if the college is provided with additional funding, how many additional certified graduates, transfers and programs we produce.

Skari stated Washington Board processes are different and far more advance with their legislative advocacy. Skari would like to reach out and build a strong legislative advocacy plan with the trustees. The Board would like to see a robust unification this coming year and have a strong presence with legislative movements, write letters or place phone calls, attend meetings, provide an emotional impact and visual awareness and have a unified voice for MHCC. Dates and times the Board are available will be coordinated for future legislative hearings. An early January breakfast for 2019 will be set.

Tamie Arnold and Kenney Polson will compose the Board Evaluation process and procedures and present to the Board final recommendations.

KMHD

Lisa asked the Board to rank the following 1-6; 1 being of most importance:

- Net financial impact
- Preservation of current programming (Jazz)
- Benefit or impact on students
- Internal relations and perceptions
- External relations/perceptions
- Other

Lisa will compile answers and send results to the Board. KMHD will be placed as an agenda item for continued discussion during the October Board Workshop, October 3rd, 2018.

The meeting adjourned at 8:05 p.m.

Clerk

Board Chair

Minutes recorded by Vickie Stom, Interim Confidential Executive Assistant to the Board of Education Relations