



# ACTION

## MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

**DATE:** *October 23, 2019*

**ITEM TITLE:** 4.1b

**CONTACT PERSON:** *Laurie Popp, Executive Assistant to the Board of Education*

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**SUBJECT: APPROVAL OF MINUTES – October 9, 2019, Board Work Session #990 Meeting Minutes**

### Session #990

A meeting of the Mt. Hood Community College District Board of Education was held on October 9, 2019 with an Executive Session at 5:45 pm, and a Board Work Session at 6:30 pm in the Board Room at Mt. Hood Community College.

#### 1.0 CONVENE EXECUTIVE SESSION

McKeel called the executive session to order at 5:50 pm. Labor negotiations were discussed. The session ended at 6:40 pm.

#### 2.0 CALL TO ORDER

Members present: Diane McKeel, chair, Jim Zordich, vice chair, Kenney Polson, Diane Noriega, Andrew Speer, LaVerne Lewis

Additional Attendees: Dr. Lisa Skari, president, Travis Brown, director of Human Resources, Jennifer DeMent, chief operations officer, Pam Greenough Corrie, director of Head Start

Diane McKeel called the board work session to order at 6:45 p.m.

#### 3.0 BUSINESS

##### 3.1 Head Start Grant Development

Pam Greenough Corrie, director of Head Start, provided an overview and presentation of the Head Start Grant that is currently in development. She provided a packet of information to board members about the grant and stated they are in the process of writing a competitive five-year grant. The grant is a large part of their total budget and emphasized that an important component of the grant is the total slots proposed versus the current slots. There is a planned reduction in slots, especially in Head Start, due to a difficulty of attracting teachers because salaries are not competitive and there is competition for these slots. Corrie is proposing to reduce the number of children in the program but keep the same number of teachers to enhance the quality of the program.



The grant is due November 12 and she would like to get approval to submit the grant at the board meeting on October 23. They hired a grant writer for this grant and Corrie provided an overview of the grant writing process that they are currently undergoing, and highlighted key details and important information outlined in the handouts. She referred to the unique and/or innovative features of MHCC programs they plan to highlight. She also spoke about the Student Success Act and how it will affect their program. By next fall, 6,000 additional children will be served, and those will be supported by state competitive grants that will come out in January. They are planning to create more slots for infants and toddlers during the ten-hour working day. She highlighted some of the facility challenges they currently have and is actively looking for space in the community. She is working with Home Forward, and is contacting school districts and local churches for possible sites. She also provided an overview of the bus service and transportation needs and stated the proposal would provide transportation for the part-time day schedules.

Speer asked a question about the increase in the medical benefit contributions. Corrie responded that each employee currently pays a large portion of their medical benefits and the proposal would increase the medical benefits paid by the grant.

### 3.2 Community Engagement Plan

Dr. Skari distributed an updated community engagement spreadsheet to highlight the current engagement activities. There was a brief discussion about the updated spreadsheet and possible additions. A sub-committee comprised of Annette Mattson, Andrew Speer, LaVerne Lewis, and Dr. Skari will meet bi-weekly through December 2019 to continue discussions about the community engagement plan.

### 3.3 Board Retreat Follow-Up

Dr. Skari followed up on two items from the board retreat and distributed handouts regarding the MHCC gift policy and intellectual property. She shared there was a conversation at the board retreat regarding intellectual property and how it is treated on campus. She distributed a copy of board policy 5100 regarding ownership rights of instructional materials, and a section from the full-time faculty contract and part-time faculty contract regarding intellectual property for the board to review.

### 3.4 Board By-Law Review

The board reviewed bylaws 9200, 9220, 9240, and 9260 and made proposed edits to those policies.

## 4.0 ADJOURNMENT

McKeel adjourned the board work session at 7:19 pm.

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Clerk

Board Chair

*Minutes recorded by Laurie Popp, Executive Assistant to the Board of Education.*