



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *December 20, 2017*

ITEM TITLE: **4.1a**

CONTACT PERSON: *Carrie Toth, Board of Education Relations*

SUBJECT: APPROVAL OF MINUTES - November 15, 2017

Session #942

A meeting of the Mt. Hood Community College District Board of Education was held on November 15th, 2017, with a Regular Session at 7:00 p.m. in the Sandy City Council Chambers, 39250 Pioneer Blvd, Sandy, OR, 97055.

CALL TO ORDER/DECLARATION OF A QUORUM

Board Members in attendance: Tamie Arnold (Chair), Diane McKeel (Vice Chair), Jim Zordich, Annette Mattson

Phone: Teena Ainslie

A meeting of the MHCC District Board was called to order at 7:05 p.m. A quorum was present.

APPROVAL OF THE AGENDA

Zordich moved to approve the agenda. The motion was seconded and passed unanimously.

SANDY WELCOME

Jim Zordich thanked the City of Sandy for hosting the board, giving an introduction on the city's history. Olga Gerberg, Sandy City Councilor, thanked the board for joining the Sandy community and welcoming people to the reception. She noted that the city has grown tremendously since she first moved here 14 years ago and mentioned the new aquatics center

that is currently underway, as well as the beautiful parks and improved transportation in the area.

LEADERSHIP MOMENT

Annette Mattson stated that she is taking a women's history course, where she was asked to name ten women she admires. She shared quotations from four women, noting that she believes passionately in servant leadership.

PUBLIC INPUT

Dennis Ghelfi thanked the board for joining the community in Sandy. He is active in the Democratic Party and is eager to help with the next bond effort. He attended MHCC as a student, and he recognizes the need for an investment in the college. He would like to see the College mobilize the support of former students to help get people energized. Arnold responded that the bond discussion will continue; the board will be seeking the community's input on the Presidential search and would welcome feedback.

Ellen Greenlaw addressed the board. She thanked the board for coming and listening and stated that she voted for the bond in May 2016. She attended MHCC as a student and is now having second thoughts – the campus is inaccessible to wheelchair users, and the facilities do not meet ADA standards because of the steep ramps, few elevators, and lack of restrooms. She stated that institutions committed to accessibility have a plan, secure the funding, and implement the plan. She provided several suggestions to make the college more accessible and listed several services who would come around and give suggestions. Before giving MHCC another vote, she would like to see an accessibility plan as part of the package. She suggested contacting FEMA for funding options, writing grants, and fundraising.

PRESIDENTIAL SEARCH UPDATE

Diane McKeel presented an update on the Presidential search. The board has copies of the updated timeline and information on the upcoming feedback forums. A survey has also been posted online for feedback and is translated into five different languages. The 15-member search committee has been finalized will be posted to the website. Following the December board workshop, the profile will also be finalized. Mattson asked about the community feedback – has it been sent out to the chambers and local organizations? Battle responded that it has been posted on Facebook and Twitter and has been sent as a boosted post. McKeel pointed to two documents in the board notebooks and asked that the board read the documents and keep them in mind.

BOARD BUDGET COMMITTEE

Arnold raised the possibility of having community members on the board's budget committee. Craig Gibbons, Executive Director of TSCC, and Tunie Betschart, who works with TSCC, addressed the board. Gibbons noted that this would be called a Citizen Budget Committee. He stated the budget process must get public input, and all jurisdictions put their budgets together in a standardized way. The board is the budget committee for the college, which is exclusive to larger jurisdictions in Multnomah County – the Port, Metro, PPS, and others have a similar

structure, but they have advisory committees, as well as additional hearings or listening sessions during the budget process. By resolution, a jurisdiction can have a Citizen Budget Committee, but it locks the board into one primary means of getting citizen input. Betschart noted that with citizen boards, MHCC would need an equal number of community members who would have an equal say in the budget process. Arnold asked what some of the local East County schools have; DeMent noted that the makeup is tied to the size of the jurisdiction, so the local school districts are required to have a citizen budget committee. Gibbons stated that there are many ways to get citizen input and described the additional obligations necessitated by the changes. Mattson stated that an Advisory Committee might be an alternative. Arnold suggested a subcommittee meet and explore the possibility. Derr reminded the board that the budget planning process for the College starts in two weeks. Mattson would prefer to explore any changes to the 18/19 year, but not this year. Arnold would like to see more transparency in our budget process and asked Derr to assist the board in making this year's budget process more transparent.

CONSENT AGENDA

Zordich moved to approve the consent agenda.

- a) Minutes From Board Mtg (10/18/17)
- b) Monthly Personnel Report (October)
- c) Monthly Financial Report(October)
- d) Monthly Head Start Report (October)
- e) EHS Remainder of Funds Grant

Mattson moved to approve the consent agenda. The motion was seconded and passed unanimously.

OSBA ELECTIONS

Toth distributed ballots for the OSBA board elections. Ainslie submitted her ballot via e-mail. The board selected Michelle Vo, John Lindenthal, Amy Kohnstamm, and John Hartsock by majority vote. The board voted to adopt Resolution 1.

McKeel motioned to accept the results. Zordich seconded. The motion passed unanimously. Toth will submit the information to OSBA.

COURSE FEE APPROVAL

Janet McIntyre provided background on the fee request. All music majors are required to take individual lessons every term, first and second year, by a tutor approved by the faculty. It has been a financial barrier in the past, so the cost was rolled into the course fee this year, with board approval. She noted that there was an oversight in the original request – Western University requires double the amount of lessons, and we currently cannot cover that through financial aid. She noted that we have received a 300% increase in individually lesson enrollment.

Zordich moved to approve the fee. Mattson seconded. The motion passed unanimously. Ainslie abstained.

SUBARU U

Kay Lopez presented a program approval request for the Subaru U degree. Eric Garvey, instructor, also joined. Lopez noted that the program results in great jobs. Garvey gave a background on our automotive partnerships and noted that we already have 40 students enrolled and 15 employed with Subaru. Lopez stated there is no additional cost to the college or additional need for new faculty or equipment. Zordich moved to approve. McKeel seconded and noted that the College presented the Subaru U program to EMEA, who were blown away by the partnership. The motion passed unanimously.

BOARD POLICIES - SECOND READING

Derr presented policies 1020, 1040, 1060, 1080, 1100, 1120, and 2020 for a second reading. No feedback was received on the policies presented in October. Zordich moved to approve the policies as presented. McKeel seconded. Motion carried unanimously.

BOARD POLICIES - FIRST READING

Derr read through policies 5020, 5042, 5060, 5080, 5160, 3080, 4010, 4060, and 8020. There was a change only to one policy – the naming of buildings. Arnold would like to see more board input in the building naming process. Mattson asked if we have historical records; Derr responded that we have not had a strong program of doing so in the past but have made recent improvements to the process.

CLOSING REPORTS

Derr provided a written report to the board. The board will receive information on the upcoming music events. She updated the board on the recent EMEA meetings and reminded everyone that the college will be closed for the Thanksgiving holiday.

McKeel attended a meeting of a Trimet committee to determine how the state transportation dollars are to be spent, and she continues to voice the needs of MHCC. She also attended the OCCA annual conference, Corbett Veterans' breakfast, and provided support for a grant to replace the pool liner.

Arnold also attended OCCA and appreciated the opportunity to inform herself and develop her skills. She shared that she was recently appointed by ACCT to serve on their Governance and Policy Committee. She noted that it is time for big change in East Multnomah County, with some retirements and changes in education leadership, and it is a good time for new energy.

Mattson visited Eastern Oregon University and Treasure Valley Community College. She recently spoke to several local economic organizations about the College's President search and directed people to the online survey. She found the OCCA conference very informative.

Zordich noted that some of our parking lots are in poor condition – he thanked Jennifer DeMent for her efforts in partnering with Team Oregon and their motorcycle programs to make

improvements to the lots. He also attended a public forum by the City of Gresham relating to the rebuilding and restructuring of the drainage system under Kane drive. The city will replace the temporary culvert system during the summer. He distributed copies of the Foundation Board member toolkit and annual report. Zordich noted that he would like the board to purchase a table at the auction.

Ainslie gave kudos to the symphonic band who will be performing soon with the intercollegiate band.

Peterman presented a handout to the board. He noted that the team of 25 students who serve as the liaison to staff and faculty have been hard at work. They have been looking at things with a new lens, with Justin Core's help, and developing strategic plans. The leadership team is committed to pursuing a more efficient and collaborative system. He shared some of the activities the Student Activities Board has put on this year. Arnold thanked the students for attending. Peterman noted that the students are very interested in collaborating between departments and with the board. Arnold noted that they would like to collaborate on the food pantry efforts. Core noted that there will be a food drive starting next week.

Sharer noted that the CEA is creating a mentoring committee for new employees to make them feel welcome, engage them in the campus community, and build morale. She mentioned the upcoming production of the *Jungle Book* and the beginning of the "Something Wonderful" drive.

Pitts passed.

Johnson noted that this is a busy time for faculty prepping for finals. She noted that she was able to fill all committees this year with faculty, and she is proud of them for stepping up. She thanked McKeel for attending a Math class. Mattson is attending a Machine Tool class tomorrow.

PLUS DELTA

The board agreed that this meeting had a great audience, good conversation, and was engaging. They thanked the community for their public testimony and good food. For improvements, Mattson noted that she would like the public more involved in budget process, for the College to look at accessibility, and for the board to explore ways of engaging with students. Zordich reiterated the need to improve accessibility.

ADJOURNMENT

Zordich moved to adjourn. The motion was seconded and passed.

Adjourned 9:18.

Clerk

Board Chair

Minutes recorded by Carrie Toth, Executive Assistant to the Board of Education.