



# ACTION

**MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION**

**DATE:** *January 19, 2022*

**ITEM TITLE:** 4.1a

**CONTACT PERSON:** *Laurie Popp, Executive Assistant to the Board of Education*

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**SUBJECT: APPROVAL OF MINUTES – December 1, 2021**

## **Session 1049**

A meeting of the Mt. Hood Community College District Board of Education was held on December 1, 2021, with an Executive Session at 5:30 p.m. and a Board Work Session at 6:00 pm, held via Zoom.

### **1.0 CONVENE EXECUTIVE (CLOSED) SESSION**

Members present: Annette Mattson, board chair, Andrew Speer, board vice chair, Diane Noriega, Diane McKeel, Kenney Polson, Marie Teune

Mattson called the executive session to order at 5:39 p.m.

The board convened an executive (closed) session in accordance with ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

### **2.0 ADJOURN EXECUTIVE SESSION**

The executive session was adjourned at 5:56 p.m.

### **3.0 CONVENE WORK SESSION – CALL TO ORDER**

Members present: Annette Mattson, board chair, Andrew Speer, board vice chair, Diane Noriega, LaVerne Lewis, Diane McKeel, Marie Teune, Kenney Polson

Additional Attendees: Lisa Skari, president

Annette Mattson called the work session to order at 6:02 p.m.

### **4.0 BUSINESS**

#### **4.1 Board Policy Review**



Mattson stated the board would be conducting the first reading of board policies in Chapters 1 and 2, and acknowledged the feedback received during the review. Skari shared information about the Oregon Community College Association (OCCA) Policy and Procedure Program that the College subscribed to for this review, and provided an overview of the policy review process. The board conducted the first reading of the board policies in Chapters 1 and 2 and discussed placing each policy into one of three categories: move forward as is; move forward with revisions; postpone.

### Chapter 1 – The College

BP 1100: Mt. Hood Community College – moved forward as is.

### Chapter 2 – Board of Education

BP 2010: Board of Education Membership – moved forward as is.

BP 2100: Board of Education Elections – moved forward as is or with suggested revision from legal counsel (there was a question if there was a better way to phrase “as nearly as practical, one-half”. Skari will check with legal counsel about a modification to this wording.)

BP 2110: Vacancies on the Board of Education – postpone (the board would like clarification on bulleted item “d” and the board’s authority to act. Skari will check with legal counsel for clarification).

BP 2200: Board of Education Duties and Responsibilities – moved forward with revisions (there was a question about the wording “citizens of Mt. Hood Community College”, with a suggestion to show as “residents of the Mt. Hood Community College District”. There was a discussion about the word anti-racist in the policy, with no change requested).

BP 2210: Board of Education Officers – moved forward as is.

BP 2305: Annual Organizational Meeting – moved forward as is.

BP 2310: Regular Meetings of the Board of Education- moved forward as is.

BP 2315: Closed/Executive Sessions – moved forward with revisions if change is allowed (discussed the word “may” in the first paragraph on the second page after item 11.e. with a suggested change to the word “shall”. Skari will check with legal counsel on the word change).

BP 2320: Special and Emergency Sessions – moved forward as is.

BP 2330: Quorum and Voting – moved forward as is.

BP 2340: Agendas – moved forward with revisions (add “5” to calendar days; a request to add that the agendas can be updated.)

BP 2345: Public Participation at Board of Education Meetings – moved forward with revisions (the draft policy was updated prior to the meeting by legal counsel to include additional language to comply with HB2560 and new ORS 192.670. Add “one calendar day” to the second paragraph).

BP 2350: Speakers – moved forward with revisions (discussed the policy title does not reflect



that speakers are to address the Board of Education. Suggested edit to title as “Speakers to the Board of Education”; add “3 minutes” and change “per topic” to “per speaker”; add “30 minutes” as maximum time allotment for public speakers at a board meeting; remove the text “on any one subject regardless of the number of speakers”; replace the word “and” with “any” in the last sentence).

BP 2355: Decorum – moved forward with revisions (add the word “actions” at the beginning of the first bullet; discussed the word “will” and desire to make it permissive to allow for situations where a warning is not realistic (safety concerns). Change the word “will” to “may” in the fourth paragraph).

BP 2360: Minutes – moved forward as is.

BP 2410: Board Policies and Administrative Regulations – moved forward with revisions (add “consistent with BP 2510” to end of fourth paragraph).

BP 2430: Delegation of Authority to the President – moved forward with revisions (selected the word “provided” (instead of “available”); add “Board Policy 2020: President-Chief Executive Officer-Board Clerk” to the Notes section.

BP 2431: Selection of the President – moved forward as is.

BP 2435: Evaluation of the President – moved forward as is.

BP 2510: Participation in Local Decision-Making – moved forward with revisions (discussed making it an expectation, not an option, to include students in councils; remove the words “when possible” next to students).

BP 2710: Conflict of Interest – moved forward as is.

BP 2715: Code of Ethics/Standards of Practice – moved forward as is.

BP 2716: Board of Education Political Activity – moved forward as is.

BP 2717: Personal Use of Public Resources – Board of Education – moved forward as is.

BP 2720: Communications Among Board of Education Members – moved forward as is.

BP 2725: Board of Education Member Compensation – moved forward as is.

BP 2735: Board of Education Member Travel – moved forward as is.

BP 2740: Board Member Education – moved forward as is.

BP 2745: Board of Education Self-Evaluation – moved forward as is.

The board discussed the board policy review process after the first reading, and shared it was a meaningful process and there would be no changes to the process at this time. There was a suggestion for the councils who provide feedback during the review process to provide suggested language edits in their feedback.

#### 4.2 Community Engagement Committee Update

Speer provided an update on the work of the Community Engagement Committee, and stated they had identified the cities of Sandy, Fairview, Gresham, and Maywood Park, and to follow up with Troutdale and Wood Village, as the cities to engage with for a presentation to the city councils this year. They also identified two K-12 school districts, Oregon Trail and David



Douglas, to connect with for our K-12 partners. Speer stated he would look into potential dates for the presentations.

#### 4.3 Other Business

There was no other business.

#### 5.0 ADJOURN WORK SESSION

The work session was adjourned at 7:59 pm.

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Clerk

Board Chair

*Minutes recorded by Laurie Popp, Executive Assistant to the Board of Education.*