



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *January 17, 2018*

ITEM TITLE: **4.1a**

CONTACT PERSON: *Carrie Toth, Board of Education Relations*

SUBJECT: APPROVAL OF MINUTES - December 20, 2017

Session #944

A meeting of the Mt. Hood Community College District Board of Education was held on December 20th, 2017, with a Regular Session at 7:00 p.m. in the Board Room at Mt. Hood Community College, 26000 SE Stark St., Gresham, OR.

CALL TO ORDER/DECLARATION OF A QUORUM

Meeting of the Mt. Hood Community College called the order at 7:00 p.m. A quorum was present.

Board Members Present: Tamie Arnold (Chair), Diane McKeel (Vice Chair), Jim Zordich, Kenney Polson, Michael Calcagno, Annette Mattson, Teena Ainslie (phone)

1.1 APPROVAL OF THE AGENDA

Zordich moved to approve the agenda. The motion was seconded and approved unanimously.

1.2 LEADERSHIP MOMENT

Zordich shared a leadership moment on Henry Martyn Robert, creator of Robert's Rules of Order.

PUBLIC INPUT

No public input was received.

INFORMATION/REPORTS

3.1 PRESIDENTIAL SEARCH UPDATE

Diane McKeel shared an update on the Presidential Search. The board received the final Presidential Profile, Progress Report, Search Committee E-mail, Updated Timeline, recent Gresham Outlook article, and updated information on the marketing plan. McKeel distributed copies of the brochure made for the Presidential search. She noted that the position is now posted and thanked the team for all their work.

3.2 ANNUAL AQUATICS REPORT

Patrick Nalley, Aquatics Director, presented the Annual Aquatics Report. He shared a PowerPoint presentation detailing accomplishments for the 2016-2017 year, including hosting a U.S. Masters National Championship meet, improved ADA compliance, and a significant economic impact in the community. He also shared a Strategic Plan, 5-year revenue and expense comparison, and detailed financial updates. With the help of Diane McKeel, the Aquatics Center was able to apply for a Visitor Development Fund grant; McKeel noted that the community, including our local hotels and businesses, highly value the Aquatics Center for the year-round support it provides.

3.3 BUDGET PROCESS UPDATES

Jennifer DeMent introduced the budget planning process for the upcoming year, providing an initial forecast. She noted that the upcoming PERS increase will remain an issue as the college plans for the coming years, and that the board will need to decide whether to continue the tuition pledge. Derr noted that the college looks at a four year span during budget planning – the current year, plus the next three – and will be seeking the board’s guidance on a number of scenarios. No decisions are needed at this time. Arnold asked how many students are currently utilizing the tuition pledge; Derr responded that the college will provide this information at a future budget update. Calcagno asked about enrollment predictions, and DeMent responded that we have not yet built that assumption into the forecast. She stated that the campus budget process launched last month with unit planning, which is tied to the Strategic Plan at the department and division levels. These plans will serve as the basis for area budget development; those budgets will then go through a number of drafts before a balanced budget is brought forward to the Budget Committee.

Arnold asked about program review – do we have a way to measure what programs are successful? Derr responded that this is one of her goals before retirement, and that

she should be able to bring a rubric to the board by the end of Winter Term. She also noted that the college evaluates each faculty position that becomes vacant, working with the faculty association. Last year, the college offered an early retirement incentive, which approximately 12-13 people utilized.

Derr and DeMent will provide further information on tuition, including the number of students utilizing the tuition pledge, and possible scenarios for a tuition corridor. Arnold requested feedback from students on whether or not they value the tuition pledge, and whether it influenced their decisions to attend MHCC.

Derr noted that the board had expressed interest in involving the community further in the budget process. She and DeMent heard that request and will bring a proposal forward with edits to Board Policy 1065, concerning the Audit Committee and Budget Committee. The board will plan to hold additional community budget hearings during the budget process. Arnold requested regular updates on the budget process and would like to continue the discussion on a Citizen Budget Committee at a future date.

3.4 OCCA UPDATE

Arnold and Derr gave an update from the last OCCA board meeting, which included discussion about the 2/18 legislative ask. Derr will provide more information on this during her President's report. The meeting included a workshop on advocacy training, and she would like to have John Wykoff to present this training to our board. There was discussion about Guided Pathways – Derr suggested this would be a good workshop topic. The OCCA board discussed the PERS issue extensively, and Arnold will continue to update the MHCC board. Additionally, the OCCA board looked at OCCA's strategy for the upcoming legislative session. The MHCC Board was provided with talking points and will be asked to participate in Legislative Days. A legislative breakfast has been scheduled for Jan 5th, and a number of legislators have responded that they will attend.

Arnold would love to have faculty and ASG join for breakfast and in Salem to meet with legislators. Derr suggested a "Mt. Hood Day" in Salem, as students and faculty are not yet back on campus. PonyBoy Peterman noted that ASG would definitely be interested in having students travel to Salem. Arnold would like to have a letter writing campaign with personal appeals to lawmakers. Mattson encouraged an initial letter from Arnold and McKeel. Derr will provide bullet points and e-mail addresses to the board at the January strategy session to help with the letters. Arnold would also like to schedule February follow-up letters. McKeel will follow up with EMEA and the West Columbia Gorge Chamber for a letter of support, and Derr will follow up with Gresham Chamber. Mattson will follow up with East Portland. Calcagno asked about assistance from our city legislators – Arnold will ask the mayors for support.

Derr pointed out two handouts she provided the board – the ROI document and the Community Snapshot, which includes a demographic study. McKeel noted that it is so important that we emphasize this information to our legislators.

Arnold asked the board for feedback on two issues for OCCA: were the talking points useful, and what did they think of the annual conference? Board members can provide feedback to her via e-mail.

BUSINESS/ACTION

4.1 CONSENT AGENDA

Calcagno moved to approve the consent agenda. The motion was seconded and approved unanimously.

4.2 MHCC FULL-TIME FACULTY ASSOCIATION COLLECTIVE BARGAINING AGREEMENT 2018- 2020

Travis Brown introduced the proposed rollover collective bargaining agreement. The College and FTFA reached a tentative agreement, which the Faculty Association has ratified. Brown discussed the changes to each article, with the recommendation to approve. Arnold asked what the current language regarding leave states. Derr clarified that the number of days in the tentative agreement is not 8 days per person, but 8 days for the entire association – right now, a faculty member has to take vacation or leave without pay.

Mattson moved to approve the agreement. The motion was seconded and approved unanimously. The approved agreement will be brought forward for signatures at the January 3rd workshop.

4.3 and 4.4 POLICIES – 1st and 2nd READINGS

Mattson moved to table items 4.3 and 4.4 to the January 17th meeting. The motion was seconded and approved unanimously.

CLOSING REPORTS

Derr noted that it was an uneventful finals week, with no weather mishaps. Yesterday, the college had a very successful in-service; the board was provided with the agenda and information about the Title III group.

Arnold passed.

McKeel announced that the Gresham Vista Business park has a new manufacturing business that will be adding 60 jobs. She thanked the Port of Portland for making sure

acknowledging the connection with Mt. Hood Community College, and for their continued support.

Calcagno passed.

Mattson visited the Machine Tool program on 12/16 and was impressed. She noted that the MLK event is on the Facebook page for any board members who are interested in attending.

Polson will be here on the 5th for the legislative breakfast. He reiterated his hope that MHCC will attract a diverse pool of candidates for the President position.

Zordich noted the catalogue of courses for the in-service event and recommended that the board read the information.

Garie Zordich, representing the CEA, thanked Dr. Derr and the college for the winter in-service, which she believes is one of the best that the college has had. She thanked Derr for closing the college, allowing employees to attend.

Peterman reported on some of ASG's achievements, noting that student leaders have been working hard throughout the fall quarter; he is proud of their successes. The Student Activities Board made considerable progress in event planning and marketing, increasing turnouts to events. He distributed fall quarter outcomes to the board. He stated that there will be a major overhaul of the food pantry and spoke on the merger of the Executive Council and Student Senate, with the hope to streamline processes for funding requests. They will be creating four new positions. Justin Core will make sure the board gets invites to ASG Events.

Sean McGinty attended on behalf of the Full-time Faculty Association and thanked board for passing the contract rollover. The Association is looking forward to working with board on President search and in future bond efforts.

ADJOURNED

Zordich moved to adjourn. The motion was seconded and passed unanimously. The meeting adjourned at 10:41 pm.

Clerk

Board Chair

Minutes recorded by Carrie Toth, Executive Assistant to the Board of Education.