



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *August 18, 2021*

ITEM TITLE: 4.1b

CONTACT PERSON: *Laurie Popp, Executive Assistant to the Board of Education*

SUBJECT: APPROVAL OF MINUTES – July 21, 2021

Session 1038

A meeting of the Mt. Hood Community College District Board of Education was held on July 21, 2021, with a Regular Board Meeting at 12:00 pm, and an Executive (Closed) Session at 12:30 pm held in the Board Room * at Mt. Hood Community College, 26000 SE Stark Street, Gresham, Oregon, and via Zoom. *Board members only in the board room. Public access for the regular board meeting is via Zoom.

1.0 CONVENE MHCCD BOARD/CALL TO ORDER / DECLARATION OF A QUORUM

Members present: Annette Mattson, board chair, Diane Noriega, Diane McKeel, LaVerne Lewis, Kenney Polson, Marie Teune

Additional Attendees: Dr. Lisa Skari, president, John Hamblin, vice president of Student Development, Traci Simmons, associate vice president of Diversity, Equity, and Inclusion

Mattson called the meeting to order at 12:05 p.m. and declared a quorum was present.

1.1 Approval of Agenda

Noriega motioned to approve the agenda. McKeel seconded the motion and it passed unanimously.

2.0 PUBLIC INPUT

There was no public input.

3.0 BUSINESS / ACTION

3.1 Consent Agenda: Approvals & Information

a) Minutes – Board Work Session 1034, June 2, 2021

b) Minutes – Regular Board Session 1035, June 16, 2021



- c) Minutes – Board Special Session 1036, June 24, 2021
- d) Monthly Personnel Report
- e) Monthly Financial Report
- f) Monthly Head Start Report
- g) COVID-19 Activity Report
- h) Consideration of Selection of Intellectual Property
- i) Budget Calendar for 2021-2022 Budget
- j) Appointment of Budget Officer for 2022-2023 Budget
- k) Resolution to Increase Budgeted Appropriations

Noriega motioned to approve the consent agenda. Lewis seconded the motion and it passed unanimously.

3.2 Student Basic Needs Budget Transfer Request

Traci Simmons provided an overview of the Student Basic Needs budget transfer request. She stated they would like to move the Student Basic Needs to be under the division of Diversity, Equity, and Inclusion, and the budget transfer request is to fund a director position under the new structure. John Hamblin shared a summary of the budget and the need for a sustainable approach to funding for staffing for student basic needs. They are asking for \$135,000 for fiscal year 2021-2022 to transfer funds from the contingency general fund budget to a newly established fund for the student basic needs division to support and fund the director position. They will use CARES Act and HEERF funds to support the remaining positions, and will continue seeking further funding for those positions for the future. Simmons responded to a question about the reporting structure for the new director position, and the differences between the director position and the navigator position that the legislature has funded.

Lewis motioned to approve the Student Basic Needs Budget Transfer Request. McKeel seconded the motion. There was a roll call board vote and the motion passed unanimously.

4.0 ADJOURN REGULAR SESSION

Polson motioned to adjourn. McKeel seconded the motion and it passed unanimously. The meeting was adjourned at 12:19 p.m.

5.0 CONVENE EXECUTIVE (CLOSED) SESSION

Members present: Annette Mattson, board chair, Andrew Speer, board vice chair, Diane McKeel, Diane Noriega, LaVerne Lewis, Kenney Polson, Marie Teune

Additional Attendees: Dr. Lisa Skari, president

Mattson called the meeting to order at 12:31 p.m. and declared a quorum was present.



5.1 President's Evaluation

The board convened an executive (closed) session in accordance with ORS 192.660(2)(i) to review and evaluate the job performance of a chief executive officer, other officers, employees, and staff, if the person whose performance is being reviewed and evaluation does not request an open hearing.

6.0 ADJOURN EXECUTIVE SESSION

There executive session was adjourned at 1:35 p.m.

Clerk

Board Chair

Minutes recorded by Laurie Popp, Executive Assistant to the Board of Education.