



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *October 20, 2021*

ITEM TITLE: 4.1a

CONTACT PERSON: *Laurie Popp, Executive Assistant to the Board of Education*

SUBJECT: APPROVAL OF MINUTES – September 1, 2021

Session 1042

A meeting of the Mt. Hood Community College District Board of Education was held on September 1, 2021, with a Board Work Session at 6:00 pm, held via Zoom.

1.0 CALL TO ORDER

Members present: Annette Mattson, board chair, Andrew Speer, board vice chair, Diane Noriega, Diane McKeel, Marie Teune

Additional Attendees: Lisa Skari, president

Annette Mattson called the work session to order at 6:04 p.m.

2.0 BUSINESS

2.1 Board Guiding Principles & Agreements

The board reviewed the board guiding principles and agreements, and discussed the purpose of the agreements between individual board members and the president, and their commitment to subscribe to those guiding principles in their work. The board discussed last year's board goals, and the work the board has done over the past year around the equity lens, anti-hate statement, and diversity, equity, and inclusion work. There was discussion to capture and incorporate the board goals from last year into their work reviewing and updating the board policies and by-laws this year, and to include language around having a safe, welcoming, inclusive, and accessible campus. The board had one suggested change, which was to update the document title to show as "Board Guiding Principles and Agreements" rather than only showing as "Agreements". The board guiding principles and agreements will be submitted for approval at the next regular board meeting.

2.2 Board Goals



The board reviewed the board goals from last year and the draft board goals developed at the board retreat in July, and discussed the desire to have fewer goals that are more focused, clear, and direct for accomplishing this year. The board proposed the following three goals to focus on for this year:

- 1) Increase Community Engagement – review, update, and implement the prior community engagement plan, track board community activity, and set targets for accountability.
- 2) Review Board Policies and Bylaws – review and update the board bylaws consistent with the Oregon Community College Association model board language, and review all board policy language using an equity lens.
- 3) Operational Efficiency – establish how the board will do its work to improve organizational efficiency, and implement the plan.

There was a discussion about the board goals and how the board will accomplish the goals, and the board’s engagement in the strategic planning process. The board goals will be submitted for approval at the next regular board meeting.

2.3 Board Committees

Lisa Skari prepared a brief description of the board committees and board liaison roles for board members to review. The board discussed the expectations for the board committees and board liaison roles, and a question was raised about the expectations for the Head Start liaison role, and if there were any federal expectations or requirements due to the federal grant. Skari stated Josi Kisa will look into the matter and notify the board if there are any adjustments to the role responsibilities. The board discussed the board liaison roles for the Oregon Community College Association and Oregon School Board Association, and minor adjustments were made to the role descriptions. The board reviewed the volunteer roles and discussed the addition of a new position for “Foundation Scholarship Review.” Board members were asked to submit their top three choices for serving on a board committee, board liaison, or volunteer role to Annette Mattson by September 8. Mattson will notify board members of their board committee assignments at the next regular board meeting.

2.4 Board Community Engagement

Board members reviewed the Community Engagement Tracking Spreadsheet and Board Community Engagement Response Form, and were asked to send any additions or corrections to Laurie Popp to update the forms. Board member assignments for particular groups and specific outreach assignments will be completed at another board meeting when all board members are present. The Board Community Engagement Response Form will be sent to board members in Word format each month for board members to add their community engagement activity, and then return the completed form after the regular board meeting so the activity can be added to the spreadsheet. There was a discussion about having talking points available for



board members to utilize when meeting with community members, and to include up-to-date information about campus activities. Skari suggested having a few key talking points so board members can communicate the same key messages about the college, diversity, equity, and inclusion, student success, and the impact on the community. This will be helpful in the campaign for public awareness about the activities and events happening at the college.

2.5 Other Business

There was a discussion about the COVID pandemic, and Lisa Skari shared that the Reopening Advisory Committee recently met and discussed the college survey conducted on the employee and student vaccination rates.

3.0 ADJOURNMENT

Clerk

Board Chair

Minutes recorded by Laurie Popp, Executive Assistant to the Board of Education.