



# ACTION

## MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

**DATE:** *October 20, 2021*

**ITEM TITLE:** **4.1b**

**CONTACT PERSON:** *Laurie Popp, Executive Assistant to the Board of Education*

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**SUBJECT: APPROVAL OF MINUTES – September 15, 2021**

### Session 1043

A meeting of the Mt. Hood Community College District Board of Education was held on September 15, 2021, with a Regular Board Meeting at 6:30 p.m., held via Zoom meeting.

#### 1.0 CONVENE MHCCD BOARD/CALL TO ORDER / DECLARATION OF A QUORUM

Members present: Annette Mattson, board chair, Andrew Speer, board vice chair, Diane Noriega, LaVerne Lewis, Diane McKeel, Kenney Polson, Marie Teune

Additional Attendees: Lisa Skari, president, John Wykoff, deputy director of Oregon Community College Association, Jennifer DeMent, vice president of Finance and Administration, John Hamblin, vice president of Student Development, Al McQuarters, vice president of Instruction, Al Sigala, vice president of College Advancement, and executive director of MHCC Foundation, Emily Pham Lee, ASG president, Jeanna Hunt, FTFA president, Christy Weigel, CEA president, Marilyn Pitts, PFTA president

Mattson called the meeting to order at 6:33 p.m. and declared a quorum was present.

#### 1.1 Approval of Agenda

Speer motioned to approve the agenda. Noriega seconded the motion and it passed unanimously.

#### 2.0 PUBLIC INPUT

There was no public input.

#### 3.0 REPORTS

##### 3.1 Correspondence

There was no correspondence.



### 3.2 Legislative Update

John Wykoff presented a legislative update, which included an overview of the higher education budget picture for 2021-23 for the Community College Support Fund, Oregon Opportunity Grant, and Public University Support Fund. He highlighted the Governor's recommended budget, true current service level, and legislatively approved budget for 2017-2019, 2019-2021, and 2021-23. He provided highlights of the following House and Senate Bills and their impact on community colleges: HB 2542 – Display of Mandatory Fees; HB 2590 – Student Voices Task Force; HB 2835 – Benefits Navigators; HB 2919 – Textbook Affordability; SB 233 – Common Course Numbering; SB 551 – Part-Time Faculty Healthcare; SB 554 – Fire-Arms; SB 623 – Work Force Continuous Improvement. Wykoff reviewed the OCCA Advocacy Goals and Strategies, and provided a summary of the OCCA 2021-22 Advocacy Plan for implementing their statewide campaign. A copy of the PowerPoint presentation is attached to the minutes.

## 4.0 BUSINESS / ACTION

### 4.1 Consent Agenda: Approvals & Information

- a) Minutes – Board Retreat Session 1039, July 21, 2021
- b) Minutes – Regular Board Session 1041, August 18, 2021
- c) Monthly Personnel Report
- d) Monthly Financial Report
- e) Monthly Head Start Report
- f) COVID-19 Activity Report
- g) Acceptance and Expenditure of Projects Funded in Whole or Partially by Non-District Funds

Speer motioned to approve the consent agenda. McKeel seconded the motion and it passed unanimously.

### 4.2 Approve Board Goals for 2021-2022

Mattson presented the Board Goals for 2021-2022 for board approval. There were no questions or discussion about the board goals.

Polson motioned to approve the Board Goals for 2021-2022. Speer seconded the motion. There was a roll call board vote and it passed unanimously.

### 4.3 Board Guiding Principles and Agreements

Mattson presented the Board Guiding Principles and Agreements for 2021-2022 for board approval. There were no questions or discussion about the board guiding principles and agreements.

Polson motioned to approve the Board Guiding Principles and Agreements for 2021-2022. McKeel seconded the motion. There was a roll call board vote and it passed unanimously.



## 5.0 BOARD MEMBER & COMMITTEE/LIAISON REPORTS

Board members shared their participation in community meetings and events since the last board meeting. The Community Engagement spreadsheet will be updated to reflect the community activity.

## 6.0 CLOSING REPORTS

### 6.1 ASG Representative

Emily Pham Lee (ASG) – she stated ASG welcomed two new members to the ASG team, and they are looking for more people to join the team. ASG received a generous donation of bottles & cans that were recycled for a total of \$96 dollars to support student activities and initiatives. They worked hard over the summer to prepare for student events, and this Friday they will celebrate Constitution Day events. They are working on a Welcome Back event for September 21, with guest speaker Jason LeVasseur & The Rockstar Project. They will be offering free Welcome Back gift bags to students filled with school supplies and other goodies. Students can sign up for the gift bags in a survey sent to their email and on the Student Life social media pages.

### 6.2 Advisory Representatives

Jeanna Hunt (FTFA) – she shared that people are feeling a little nervous to be back on campus based on questions and comments she heard during Fall In-Service. She commented on the tracking tool for COVID symptoms that people will complete when they come to campus. Convocation and In-Service were well attended and it was a wonderful opportunity to connect with colleagues and get ready for teaching on Monday. She shared that faculty made a lot of changes to curriculum over the summer getting ready for fall term, and she wishes everyone a safe year.

Christy Weigel (CEA) – she recognized the custodians at MHCC for their hard work and acknowledged Chalea Whiteside, Chrissy Horne, Daniel Criswell, James Barker, Jerry Kelly, Jim Ouchida, Justin Hedges, Matthew Vandergriff, Micky Rogan, Oscar Contreras-Navarro, Richard Catindig, Richard Pauley, Vincent Scriven, and Zeth Manarang for all they do for the MHCC campus. She stated that since March of 2020, our custodians have continuously worked on campus cleaning in potentially dangerous COVID-affected areas, maintaining trash removal, and sustaining restroom upkeep for those working on campus. She highlighted the additional duties and responsibilities the custodial staff have taken on during this time, and thanked them for going above and beyond for MHCC's students, employees, and community.

Marilyn Pitts (PTFA) – she shared that she is nervously excited for the start of the term. She participated in several of the In-Service sessions today and had an opportunity to hear questions from several part-time instructors, and stated there is still a lot of work to be done to



get ready for employees and students to be interacting next week. She served on the Reopening Team and now the Reopening Advisory Committee, and has a real sense of the challenge in dealing with this pandemic. She hopes things go well next week and expressed it will be one of the toughest terms for teaching.

### 6.3 Executive Leadership

John Hamblin – he stated another round of balance reductions was done for students over summer going into fall, and that the overall cost over the past academic year was a little under \$54,000. It generated almost \$120,000 so far of additional revenue for students that were not likely to come back for another term. They will continue it for this year, and it is exciting to see students have the opportunity to return to college and continue their education. Students are continuing to access resources, such as the laptops, Wi-Fi hotspots, Barney’s Pantry, and other resources provided by the college. They just completed two days of new student orientation, and there were 201 students who attended in-person orientation events on campus. He thanked Doctor Abio Ayeliya and his team in the Student Union, and the Student Development staff and team for helping pull together an extraordinary event to serve all of those students.

Al McQuarters – he stated that in 2016, MHCC received a US Dept. of Education Title III Grant for \$2.1 million. In 2019, he took on the role of project director, and for the last two years of the grant the focus has been on data literacy using critical race theory for retention strategies. He shared that the grant ends at the end of September and to institutionalize the work of data literacy, last month a cohort of deans and directors took on a “Train the Trainer” process to develop curriculum so that the work can continue after the grant ends.

Jennifer DeMent – she shared an update on the Head Start and Early Head Start programs. They initially planned to have everyone return to campus, however they have had challenges getting enough classroom staff to manage the classrooms safely. Bus drivers are in short supply, so they are not planning to offer transportation this term. In addition, they have had a delay from the State in getting new sites licensed from the Office of Child Care. They were concerned about the increase in pediatric COVID cases in Multnomah County and have been approved by the federal and state Head Start Offices to move the Head Start and Early Head Start programs to virtual instruction. The college will offer virtual support to families through October 7-8, and they will do an orientation with parents on the protocols and safety items. The plan is for in-person learning to resume on October 11.

Al Sigala – he spoke about the \$3.8 million in grant award announcements that came in last month, and offered a big thank you and congratulations to the staff who worked on those applications, and to Ellucian for their support on these efforts. The grant awards will go to Student Basic Needs, Veterans Services, TRIO program, and pre-apprenticeship efforts. He shared highlights from the updated Quick Facts and thanked Sergey Shepelov and his team for their efforts on this.



#### 6.4 President's Report

Lisa Skari provided her President's Report to the board:

*I want to start off by echoing Marie's comments earlier. A lot of times we hear about the amazing things that happen on campus, but I do not always take time to pause and thank my executive team for all the work they do. Their guidance and leadership really makes a difference. Thank you, Marie, for sharing those comments and it could not have been better put. I also want to thank you all for making time this morning to attend convocation. It was wonderful to see over 350 faces this morning, and with faculty and staff all back, it makes me long to be in person. With patience, we will get there. I also had the good fortune to observe one of John's new student tours last night, and it was so beautiful to see students back on campus again. I do not think until that moment I realized how much I missed that presence and that energy. Again, thank you for joining convocation today. I know you heard about the accomplishments that the college has made over the last year, but I think having them all together is pretty impressive. And like I said, Mt. Hood Community College (MHCC) is really getting on the map, and that is a testament to the amazing folks that we have working here. This was not just a normal year that these things happened. MHCC accomplished great things in the midst of a pandemic. And so, Marilyn, Jeanna, Christy – to all of your folks. I know you are tired and I understand, and on top of just the work, everything that is wonderful that has happened, so thank you. And thank you for those words, and we will continue to show grace.*

*Convocation kicked off our three-day in-service, which includes additional trainings like the one today for using our equity lens. On Friday we have a keynote coming in to talk about trauma stewardship, which is so important right now. We will follow that up on Friday afternoon with a special session for our management team. That will be done to spend some additional time on the topic and learning better ways to lead with those in trauma and those experiencing trauma. In alignment with our values, we intentionally left Thursday open, with no all-campus programming, and that was so our employees who are celebrating Yom Kippur would not miss out on any key sessions.*

*And on Monday, it is the big day where we will test our new partial opening, with in-person service available in every area. We have had to get creative with staffing, and allowed departments to develop their own plans that meet the needs of students and colleagues, but while also allowing that flexibility to accommodate the demands associated with some of the more personal impacts of the pandemic.*

*And we, like most of the community colleges in the state, continue to be down in enrollment. We hope to see a late push of those students that are showing up on campus, and hopefully we can get our numbers flat with last year. But we all know, the pandemic has put college plans on hold for so many, especially those from disadvantaged communities. So, while we will continue*



*to do what we can to support our students, at the same time we will continue to monitor our revenues and expenditures and make adjustments as needed.*

*Now in line with our special report this evening, I just want to point out that advocacy for our current service level funding will continue to be important. Even though this is not a full session this year, we need to continue with the message. We cannot afford to let this slip and we need to remain diligent in talking about what it really costs for us to maintain the status quo. This is not new money to do new things; this is just where we are. As you heard from John earlier, the unfunded mandates continue to eat away at our base, reducing what we really receive. And so, Al and I will be working through this session to continue bringing that message home. And we will continue to do what we do, providing the best education to our community, being as innovative and creative as we can with the resources we have, and continue our stewardship of public resources and trust. It is bound to be another eventful year, and I look forward to navigating it with you. Thank you and good evening.*

#### 7.0 ADJOURNMENT

McKeel motioned to adjourn the meeting. Speer seconded the motion and it passed unanimously. The meeting was adjourned at 7:40 p.m.

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Clerk

Board Chair

*Minutes recorded by Laurie Popp, Executive Assistant to the Board of Education.*