



# ACTION

## MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

**DATE:** *April 20, 2022*

**ITEM TITLE:** 9.1d

**CONTACT PERSON:** *Laurie Popp, Executive Assistant to the Board of Education*

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**SUBJECT: APPROVAL OF MINUTES – March 16, 2022**

### Session 1058

A meeting of the Mt. Hood Community College District Board of Education was held on March 16, 2022, with an Executive (Closed) Session at 6:15 pm, and a Regular Board Meeting at 6:30 pm, held via Zoom.

#### 1.0 CONVENE EXECUTIVE (CLOSED) SESSION

Members present: Annette Mattson, board chair, Andrew Speer, board vice chair, Diane Noriega, Diane McKeel, LaVerne Lewis

Mattson called the executive session to order at 6:16 p.m.

The board convened an executive (closed) session in accordance with ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

#### 2.0 ADJOURN EXECUTIVE (CLOSED) SESSION

Mattson adjourned the executive session at 6:32 p.m.

#### 3.0 CONVENE REGULAR BOARD MEETING / CALL TO ORDER / DECLARATION OF A QUORUM

Members present: Annette Mattson, board chair, Andrew Speer, board vice chair, Diane Noriega, Diane McKeel, LaVerne Lewis, Marie Teune

Additional Attendees: Lisa Skari, president, Jennifer DeMent, vice president, Finance & Administration, John Hamblin, vice president, Student Development, Al McQuarters, vice president, Instruction, Al Sigala, vice president, College Advancement, Ross Hume, director of Labor and Employee Relations, Heidi-Dempster-Johnson, HR Analyst, Amy Yoder, HR Analyst II, Rozina Lethe, Student Leadership and Engagement Coordinator, Jeanna Hunt, FTFA President,



Sarah Aimone, CEA Representative, Marilyn Pitts, PFTA President, Kristin Lima, dean, Applied Technology, Business and Information Systems, Megan Dugan, dean, AVID, LSC, and Library, Conrad Woolsey, dean, Health Professions, Sara Rivara, dean, Humanities and Social Science, Laura Nash, dean, Integrated Media, Performing Arts, and Visual Arts, Peter Szucs, dean, Mathematics and Science, Josh Stratman, FRDB Chair, Tenure Faculty Candidates: Kenny Burns, Valorie Gilbert, Katrinia McNeal, Todd Saunders, Jeff Sperley, Pam Wiese, Lori Wamsley, Kaisa Larson, Jean Anne Parker, Don Anderson, Josh Herrington, John Hasegawa, Edie Overturf, Catherine Creech, Pualani Derman

Mattson called the meeting to order at 6:30 p.m. and declared a quorum was present.

### 3.1 Approval of Agenda

McKeel motioned to approve the agenda. Teune seconded the motion and it passed unanimously.

### 4.0 PUBLIC INPUT

There was no public input.

### 5.0 REPORTS

#### 5.1 Correspondence

There was no correspondence.

### 6.0 BUSINESS / ACTION

#### 6.1 Consent Agenda: Approvals & Information

- a) Minutes – Board Work Session 1053, February 2, 2022
- b) Minutes – Regular Board Session 1054, February 16, 2022
- c) Monthly Personnel Report
- d) Monthly Financial Report
- e) Monthly Head Start Report
- f) COVID-19 Activity Report
- g) Acceptance/Expenditure of Projects Funded in Whole or Partially by Non-District Funds
- h) Approval to Utilize Goods and/or Services Contracts in Excess of \$150,000
- i) Head Start Continuation Grant Application
- j) Head Start Community Assessment

Lewis motioned to approve the consent agenda. Noriega seconded the motion and it passed unanimously.

#### 6.2 Faculty Tenure Recommendations



Lisa Skari congratulated the faculty candidates recommended for tenure, and together with Al McQuarters, gave their recommendation for the faculty candidates to receive tenure. Al McQuarters introduced the faculty candidates and respective deans, who shared a brief statement about the faculty candidates to the board.

Faculty Tenure Candidates:

- Kenny Burns, Ford ASSET / Applied Technologies, Business and Information Systems
- Valorie Gilbert, Welding / Applied Technologies, Business and Information Systems
- Katrinia McNeal, Business and Information Systems / Applied Technologies, Business and Information Systems
- Todd Saunders, Mechatronics / Applied Technologies, Business and Information Systems
- Jeff Sperley, Business and Information Systems / Applied Technologies, Business and Information Systems
- Pam Wiese, Business and Information Systems / Applied Technologies, Business and Information Systems
- Lori Wamsley, Library / AVID, LSC, and Library
- Kaisa Larson, Medical Office / Health Professions
- Jean Anne Parker, Medical Assisting / Health Professions
- Donald Anderson, English / Humanities and Social Science
- Josh Herrington, Psychology / Humanities and Social Science
- John Hasegawa, Visual Arts / Integrated Media, Performing Arts, and Visual Arts
- Edie Overturf, Visual Arts / Integrated Media, Performing Arts, and Visual Arts
- Catherine Creech, Biology / Mathematics and Science
- Pualani Derman, Natural Resources / Mathematics and Science

Noriega motioned to approve the faculty tenure recommendations for 2022. McKeel seconded the motion. There was a roll call board vote and it passed unanimously.

6.3 Faculty Sabbatical Requests 2022-2023

Josh Stratman presented a brief summary of the faculty members who are seeking approval for a sabbatical request for 2022-2023:

- Ilya Babiy, Dental Hygiene / Health Professions
- Peter Cunningham, Economics / Social Science / Speech Communications
- Mark Thomas, Machine Tool Technology / Industrial Technologies & Apprenticeship

Speer motioned to approve the faculty sabbatical requests for 2022–2023. Noriega seconded the motion. There was a roll call board vote and it passed unanimously.

6.4 Consideration of Tuition Adjustment and Fee Schedule for 2022-2023



Jennifer DeMent provided an overview of the adjustments for tuition and fees for 2022-2023, and stated the administration's recommendation is for a 1.7% tuition increase, or \$2 per credit hour for in-district tuition. DeMent reviewed the Tuition & Fee History document included in the board packet, and stated there was an error on the document that listed a \$3 tuition increase in 2021-2022, and it has been corrected to show there was no tuition increase for 2021-2022. DeMent provided a summary of the administrative fees presented for approval. There was a question about the fees for the MHCC Aquatic Center and how they compare to other local aquatic centers, and DeMent stated the information will be gathered and sent to board members. A copy of the PowerPoint slides with the updated information is attached to the minutes.

McKeel motioned to approve the Tuition Adjustment and Fee Schedule for 2022-2023. Speer seconded the motion. There was a roll call board vote and it passed unanimously.

#### 6.5 Oregon School Employee Association (OSEA) Contract Ratification

Heidi Dempster-Johnson announced they have reached a tentative agreement with Oregon School Employees Association (OSEA) for a successor collective bargaining agreement for the period of July 1, 2021, through June 30, 2024. She provided an overview of the key dates involved in the bargaining process, and stated it is their recommendation that the board ratify the agreement.

Noriega motioned to approve the Oregon School Employee Association (OSEA) Contract. Speer seconded the motion. There was a roll call board vote and it passed unanimously.

#### 6.6 Part-Time Faculty & Tutor Association (PTFA) Contract Ratification

Ross Hume announced they have reached a tentative agreement with the Part-Time Faculty & Tutor Association (PTFA) for a successor collective bargaining agreement. He provided an overview of the key dates involved in the bargaining process, and stated it is their recommendation that the board ratify the agreement.

Noriega motioned to approve the Part-Time Faculty & Tutor Association (PTFA) Contract. Lewis seconded the motion. There was a roll call board vote and it passed unanimously.

#### 6.7 Classified Employee Association (CEA) Contract Extension Ratification

Amy Yoder announced they have reached a tentative agreement with the Classified Employee Association (CEA) and have agreed to roll up the current agreement with a few minor modifications. She provided an overview of the key dates involved in the bargaining process, and stated it is their recommendation that the board ratify the agreement.

Noriega motioned to approve the Classified Employee Association (CEA) Contract Extension. Speer seconded the motion. There was a roll call board vote and it passed unanimously.



6.8 Board Policy Review and Approval

a) Second Reading/Approval – Chapter 4 – Academic Affairs (excluding BP 4100)

Mattson read the title of the proposed board policies in Chapter 4 (excluding BP 4100) that were presented for board approval:

Chapter 4 – Academic Affairs

Board Policy 4010: Academic Calendar

Board Policy 4020: Program, Curriculum, and Course Development

Board Policy 4025: Philosophy and Criteria for Associate Degree and General Education

Board Policy 4030: Academic Freedom

Board Policy 4040: Library and Learning Support Services

Board Policy 4050: Articulation

Board Policy 4070: Course Auditing and Auditing Charges

Board Policy 4106: Nursing Programs

Board Policy 4110: Honorary Degrees

Board Policy 4220: Standards of Scholarship

Board Policy 4225: Course Repetition

Board Policy 4230: Grading and Academic Record Symbols

Board Policy 4231: Grade Changes

Board Policy 4235: Credit by Examination/Credit for Prior Learning

Board Policy 4250: Expectations of the Student Community/Probation, Dismissal and Readmission

Board Policy 4260: Prerequisites, Co-requisites, and Advisories

Board Policy 4300: Field Trips and Excursions

Noriega motioned to approve the proposed board policies in Chapter 4 (excluding BP 4100) that were read into the record by Mattson. Teune seconded the motion. There was a roll call board vote and it passed unanimously.

b) Second Reading/Approval – Chapter 5 – Student Services

Mattson read the title of the proposed board policies in Chapter 5 presented for board approval:

Chapter 5 – Student Services

Board Policy 5010: Admissions and Concurrent Enrollment

Board Policy 5015: Residency Determination

Board Policy 5020: Tuition and Fees

Board Policy 5035: Withholding Student Records

Board Policy 5040: Education Records, Directory Information, and Privacy

Board Policy 5052: Open Enrollment



- Board Policy 5055: Enrollment Priorities
- Board Policy 5110: Counseling
- Board Policy 5120: Transfer
- Board Policy 5130: Financial Aid
- Board Policy 5140: Accessible Education Services (AES)/Student Disability Services
- Board Policy 5205: Student Accident Insurance
- Board Policy 5210: Communicable Disease – Students
- Board Policy 5400: Associated Students Organization
- Board Policy 5410: Associated Student Government Elections
- Board Policy 5420: Associated Student Government Finance
- Board Policy 5500: Standards of Student Conduct
- Board Policy 5510: Off-Campus Student Organizations
- Board Policy 5570: Student Credit Card Solicitations
- Board Policy 5700: Intercollegiate Athletics
- Board Policy 5800: Prevention of Identity Theft in Student Financial Transactions

Speer motioned to approve the proposed board policies in Chapter 5 that were read into the record by Mattson. Lewis seconded the motion. There was a roll call board vote and it passed unanimously.

#### 7.0 BOARD MEMBER & COMMITTEE/LIAISON REPORTS

Board members shared their board reports of board committee and liaison activity since the last board meeting.

#### 8.0 CLOSING REPORTS

##### 8.1 ASG Representative

Rozina Lethe (ASG) – she shared ASG is recruiting members for the 2022-2023 school year, and elections for the ASG President and ASG Vice President will be held next term. ASG awarded nine students with a \$200 credit to the online book vendor for spring term. She shared an update on ASG events: Prep Week before finals and provided stress relief tips and two Origami sessions; ASG will celebrate Women’s History Month & International Women’s Day and post highlights of different women who have made an impact in history during the month of March. She thanked Emily Pham Lee for her service as the ASG President and congratulated her on completing her Associate’s Degree and pursuing her educational dreams.

##### 8.2 Advisory Representatives

Jeanna Hunt (FTFA) – she shared that tonight is her last board meeting as the Full-Time Faculty Association President. She acknowledged the association contracts that were approved, and congratulated all the faculty who received tenure tonight, and expressed how proud she is to work at Mt. Hood Community College.



Sarah Aimone (CEA) – she shared that the Classified Education Association (CEA) thanks the board for approving the CEA contract.

Marilyn Pitts (PTFA) – she congratulated the newly tenured faculty, and thanked the board for approving the PTFA contract. She thanked Jason Stiffler and Will Blackmore for all their time and efforts over the past year during the PTFA negotiations. She shared comments and concerns related to the decision the college made to lift the mask requirement for faculty and students.

### 8.3 Executive Leadership

John Hamblin (Student Development) – he shared an update about commencement on June 11, and stated it will be a similar format as last year. He shared that the college has moved from a “military-friendly college” to a “military gold-status college”, and congratulated Joshua Ray and the team in Veteran Services Office for their efforts in this achievement. He stated the college was awarded a \$30k grant from New America that will focus on identifying strategies and tactics to bring adult learners back to college that were lost during the pandemic.

Al McQuarters (Instruction) – he congratulated the faculty who received tenure tonight, and called out the great work being done in Social Science, Humanities, and Theatre. He acknowledged the great work by faculty and staff, and recognized Amy Aldus, Angie Hansen, Jon Spindor, Katrinia McNeal, Wayne Machuca, Amanda Shelton, and Dawn Markell as highlighted in the monthly division report.

Jennifer DeMent (Administrative Services) – there were no additional updates.

Al Sigala (College Advancement) – he shared they were notified that the Legislative Joint Task Force on Student Success for Underrepresented Students in Higher Education will be meeting on the MHCC campus on March 31 at 8 a.m. The meeting will include MHCC leadership, and he will send out more information about the meeting.

### 8.4 President’s Report

Lisa Skari provided her President’s Report to the board:

*The March meeting continues to be one of my favorite meetings of the year as we welcome in the new class of our tenured faculty. My congratulations go out to each and everyone one of them. These individuals have completed over three years of an intensive review and assessment process that has supported not only their growth as faculty members, but also members of the greater MHCC community. Our new tenured faculty will have an impact on our students, our college, and our community for years to come, and the granting of tenure is a recognition of not only what they have accomplished to date, but what they will accomplish in the future. And I just want to say that despite some of the critical narratives you may hear across the country*



*around tenure, I firmly believe in the purpose and value of tenure, and the foundation it is for the teaching profession.*

*We saw the continued growth of the faculty development with our sabbatical requests, from a distinguished Fulbright Scholar opportunity to curriculum development in international trade, and machine tool technology. I would say this was an apropos finale to Jeanna's presidency and could not have ended on a better note. Also, the ratifications of the three contracts. I appreciate the hours spent by the bargaining teams, and if you have been on one, they are a lot of work. And to get to a good contract, it is a lot of collaborative work, and I want to thank everyone who spent time and effort on this. I will end my comments by thanking everyone for a wonderful winter term and looking forward to spring break.*

#### 9.0 ADJOURNMENT

Speer motioned to adjourn. Noriega seconded the motion and it passed unanimously. The meeting was adjourned at 8:39 p.m.

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Clerk

Board Chair

*Minutes recorded by Laurie Popp, Executive Assistant to the Board of Education.*