



# ACTION

**MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION**

**DATE:** *July 13, 2022*

**ITEM TITLE:** 5.1a

**CONTACT PERSON:** *Laurie Popp, Executive Assistant to the Board of Education*

---

**SUBJECT: APPROVAL OF MINUTES – June 1, 2022**

## **Session 1063**

A meeting of the Mt. Hood Community College District Board of Education was held on June 1, 2022, with a Board Work Session at 6:00 pm, held via Zoom.

### 1.0 CALL TO ORDER

Members present: Annette Mattson, board chair, Andrew Speer, board vice chair, Diane Noriega, LaVerne Lewis, Diane McKeel, Kenney Polson

Additional Attendees: Lisa Skari, president, Jennifer DeMent, vice president, Finance and Administration

Annette Mattson called the work session to order at 6:01 p.m.

### 2.0 BUSINESS

#### 2.1 Board Policy Review – Continued First Reading: BP 7360 – Discipline and Dismissal – Employees

DeMent presented an update on Board Policy 7360: Discipline and Dismissal – Employees and stated the policy was sent to legal for review prior to the work session tonight. DeMent reviewed the changes to the policy and summarized the reasoning for the changes. The Board Policy 7360 – Discipline and Dismissal – Employees was moved forward to a second reading.

#### 2.2 President’s Self-Evaluation Format

Skari shared an overview of the presidential self-evaluation format from last year, and provided a summary of the approach and expectations used in the format. She asked the board for feedback about the review process and if there were any changes they recommend for this year. Board members shared feedback about the review process, and commented there was a good balance of documentation and narrative from Dr. Skari, and the board letter she prepares



each month contains a great deal of information for the board. The board would like to keep the same evaluation process for this year.

### 2.3 Strategic Planning – Vision, Mission, and Values

Skari provided an overview of the strategic planning process, and where the college is currently at in the process. The data collection for the mission, vision, and values work was a mix of stakeholder group input. The data for the values was collected from a survey sent to employees, students, and board members to get a sense of the values they thought the college should embody. The data for the mission and vision work was from survey questions sent to board members to complete.

#### Values

The board reviewed the weighted average summary data about the strategic planning values data collected from employees, students, and board members. Skari reviewed the top values according to the weighted average score for each group:

- Employees: Learning, Equity, Innovation, Service, Support, Accessibility, Access, Quality
- Students: Learning, Equity, Support, Quality, Innovation, Accessibility
- Board: Equity, Learning, Accessibility, Achievement, Perseverance, Support, Access

The board shared feedback about the values listed in each group, and there was an overall consensus to move forward with the values listed in the students' group.

#### Mission

Skari reviewed the key components of a mission statement, shared the current college mission statement, and presented three draft mission statements for board review and feedback:

- 1) Mt. Hood Community College provides a full range of education and training in a supportive environment to all members of our diverse community. We advance personal, professional and intellectual development for economic and social mobility.
- 2) Mt. Hood Community College provides comprehensive, affordable, accessible education and training to all members of our diverse community to support their educational, career, and personal development.
- 3) Mt. Hood Community College provides equitable educational opportunities for our diverse community for their personal and professional growth.

The board discussed the three draft statements, shared feedback, and developed the following draft mission statement:

*In service to our diverse community, MHCC offers a full range of education and training in a supportive environment, impacting/meeting communities where they are to drive economic and social mobility. We advance their personal and professional growth.*



There was a discussion about the values, and a suggestion was made about adding “community hub” in the statement, and to eliminate the duplicate “communities”.

### Vision

Skari reviewed the key components of a vision statement and shared the current college vision statement, and presented three draft vision statements to the board for review and feedback:

- 1) Through equitable student success, Mt. Hood Community College transforms lives and builds community.
- 2) Mt. Hood Community College is valued as a cornerstone of the community for opportunity, equitable student success, and financial stewardship.
- 3) Mt. Hood Community College will be recognized as a leader in student success and equitable outcomes, sustained by community collaborations and public trust.

The board discussed the three draft statements and there was a consensus in favor of the second statement, with a suggestion to add the words “affordability” and “Innovation” to the statement.

### 2.4 Board Retreat – Topics and Schedule

The board discussed draft agenda topics and a proposed schedule for the summer board retreat. The suggested topics included:

- Community and outreach
- What have we learned with Covid?
- Review board working agreements
- College website update
- Review board member expectations about attending board meetings. What is an excused absence? Have clarity around board member expectations about attending meetings in-person and online – what is acceptable?
- Update on progress for the hybrid board meetings (online and in-person)
- Discuss board committee assignments
- Discussion about data and metrics – prioritize what we want reported and how frequent it is reported. Review the data collected and how it informs decisions.
- Strategic Plan update – Have a discussion on: What does the board want to know? Have there been any changes? What will tell us about the changes? The strategic plan will have goals, action plans, and metrics. It would be helpful for the discussion to include demographics of students vs. demographics of faculty.
- Ongoing work on diversity, equity, and inclusion
- Guest speaker on DEI to grow our equity lens

### 2.5 Board Community Engagement

Board members shared their community engagement activities for the month of May.



2.6 Other Business

There was no additional business.

3.0 ADJOURNMENT

The work session was adjourned at 8:02 p.m.

---

Clerk

Board Chair

*Minutes recorded by Laurie Popp, Executive Assistant to the Board of Education.*