



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *October 18, 2023*

ITEM TITLE: 4.1a

CONTACT PERSON: *Roxanne Richardson, Executive Assistant to the Board of Education*

SUBJECT: APPROVAL OF MINUTES – September 6, 2023

Session 1089

A meeting of the Mt. Hood Community College District Board of Education was held on September 06, 2023, with a Board Work Session at 6:00 pm, in the Board Room at Mt. Hood Community College, 26000 SE Stark Street, Gresham, Oregon, and via Zoom.

CALL TO ORDER

Members present: Andrew Speer, board chair, Diane McKeel, board vice chair, Annette Mattson, Diane Noriega, Marie Teune, ShaToyia Bentley, Dana Stroud

Additional Attendees: Lisa Skari, president, Jennifer DeMent, vice president, Finance and Administration

Speer called the work session to order at 6:06 p.m.

1.0 BUSINESS

As an opener to the meeting, the board executive assistant, did a check-in with the board on board jacket ordering for community engagement presentations off campus, the new Board SharePoint Site, verification of 2023-2024 Committee Assignments, and Board Check-in Meeting Scheduling with Dr. Lisa Skari.

2.1 Board Retreat Recap

Speer opened up the conversation asking if there any thoughts or comments from the recent board retreat August 2023. Some of the items that were mentioned include:

- Mattson suggested including team building for the group to allow for growth as a board and getting to know each other better, especially in the case of having new board members.



- Stroud commented that she would like to further the discussion on student housing which was brought up at the end of the retreat.
- Bentley asked about taking a closer look at the Board's policies on supporting students, including what type and how much will be provided and how this will be shaped over the next couple of years.
- Mattson asked to have the summarization of the board survey results ahead of time in order to be able to take a look and have some discussion around it, before the summer retreat.

Next, there was a continued discussion on the possible future bond campaign, November of 2024. Skari presented the main steps and sub-steps of the Bond preparation timeline:

1. Pre-Bond Planning
2. Bond Planning and Development
3. Community Input
4. Listen, Refine, and Finalize
5. Bond Campaign

Skari noted that the group will approach bond tasks as individual board members or in small groups, not as a large group and opened up the discussion for questions and comments.

Next, the Board's role in the Bond and how their community engagement efforts align with this was discussed as a group.

Jennifer DeMent, added to this discussion, by providing an update on the MHCC Facilities Master Plan (which took into account the rough needs of the college, which is based on a 5-10-year outline) and status. DeMent provided next steps in the plan to include, going to the Presidents Council next week and over fall term taking the plan to internal and external communities for feedback for ideas and priorities. Upon this cost estimates will be formulated and then it will be taken back out into the community for further feedback.

A couple important themes to note, that were identified by Board members, to think about is regarding the Bond is:

- The message that we are giving/ sending
- We need to get out that we are a top-ranking school and leader in our community

Skari closed the discussion stating that the next steps in the process will be to work with our designated Bond consultant, who will lead the process and tell the college what needs to be done, then a committee will be formed. She commented that initial polling of interested parties will inform the timeline. Skari added that OCCA has a training on do's and don'ts which will be helpful and that the college will proceed with the proposed timeline and keep the board posted on developments.



2.2 Community Engagement Committee

Speer led a discussion on what the board's focus should be for community engagement activity for the 2023-2024. The board discussed the presentations that they want to put priority on completing by the end of the 2023 year and those that they would like to possibly visit from January -June 2024.

Those identified to be of focus by the end of the year include: the cities of Sandy, Fairview, and Cascade locks and the Corbett School District/ Board.

Those identified to be of focus beyond this may include: All feeder school districts/ Boards, the Portland Business Alliance, County Commissioners, Nonprofits, Cultural Groups, Organizations for Those Struggling, and Churches.

Next steps include:

- The Board Community Engagement Committee will meet before the next work session to further identify entities and discuss priorities so discussion and planning can continue.
- The presentations that will happen by the end of the year will be scheduled and details will be planned and coordinated.

2.3 Board Goals 2023-2024

Speer began the conversation by discussing the key goal that was identified as the priority of the Board for the 2023-2024 year, that came out of the board retreat August 2023. The main goal is board community engagement planning, under the lens of Bond campaign work. Upon stating this, he opened the floor for feedback. There was consensus on this goal as being a central focus, however, some other areas were also identified as potential items to focus on including, gaining education around barriers student face, collecting data and information on student needs (housing, childcare, etc.), and doing some board development. The additional goals identified will be discussed at future work sessions.

2.0 ADJOURNMENT

The work session was adjourned at 7:59 p.m.

Clerk

Board Chair

Minutes recorded by Roxanne Richardson, Executive Assistant to the Board of Education.