



# ACTION

## MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

**DATE:** *October 18, 2023*

**ITEM TITLE:** 4.1b

**CONTACT PERSON:** *Roxanne Richardson, Executive Assistant to the Board of Education*

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**SUBJECT: APPROVAL OF MINUTES – September 20, 2023**

### Session 1090

A meeting of the Mt. Hood Community College District Board of Education was held on September 20, 2023, with an Executive (Closed) Session at 5:00 pm held in the President's Office, and a Regular Board Meeting at 6:30 pm, held in the Board Room at Mt. Hood Community College, 26000 SE Stark Street, Gresham, Oregon, and via Zoom.

#### 1.0 CONVENE EXECUTIVE (CLOSED) SESSION

Members present: Andrew Speer, board chair, Diane McKeel, board vice chair, Diane Noriega, Annette Mattson, Shatoyia Bentley, Dana Stroud

Additional Attendee: Lisa Skari, president

Speer called the executive (closed) session to order at 5:08 p.m.

#### 2.0 PRESIDENT'S EVALUATION

The board convened a closed executive session in accordance with ORS 192.660(2)(i) to review and evaluate the job performance of a chief executive officer, other officers, employees, and staff, if the person whose performance is being reviewed and evaluated does not request an open hearing.

#### 3.0 ADJOURN EXECUTIVE SESSION

The executive (closed) session was adjourned at 6:01 p.m.

#### 4.0 CONVENE REGULAR SESSION/CALL TO ORDER / DECLARATION OF A QUORUM

Members present: Andrew Speer, board chair, Diane McKeel, board vice chair, Diane Noriega, Annette Mattson, Shatoyia Bentley, Dana Stroud



Additional Attendees: Lisa Skari, president, Jennifer DeMent, vice president, Finance and Administration, John Hamblin, vice president, Student Development, Betsy Julian, interim vice president, Instruction, Al Sigala, vice president, College Advancement, John Hasegawa, Full Time Faculty Association (FTFA) President, Marilyn Pitts, Part Time Faculty Association (PFTA) President, Michael Flores, Classified Education Association (CEA) President, Javier Estrada, president, ASMHCC, Emily Phoun, vice president, ASMHCC, Doctor Ayeliya, director, Office of Student Life and Civic Engagement, Ryan Sturley, director, Real Estate & Development - College Housing Northwest (CHNW), David Garnand, executive director - College Housing Northwest (CHNW)

Speer called the board meeting to order at 6:31 p.m. and declared a quorum was present.

#### 4.1 Approval of Agenda

Mattson motioned to approve the agenda. McKeel seconded the motion and it passed unanimously.

#### 5.0 PUBLIC INPUT

There was public comment provided by:

Jenna Hunt, Full Time Faculty Association (FTFA) Bargaining Team, read a prepared statement from the bargaining team regarding the settling of their contract.

#### 6.0 REPORTS

##### 6.1 Correspondence

There was no correspondence.

##### 6.2 College Housing Northwest

College Housing Northwest (CHNW) representatives, Ryan Sturley and David Garnand, presented to the board about their non-profit organization that has been serving the northwest since 1968. The rent on their buildings are 15-25% below market rents, which makes housing much more affordable for college students. They currently offer 650 units that house over 1,000 students annually. They discussed current affordable housing options for students and future projects they are working on. Garnand stated that homelessness and housing insecurity is one of the biggest issues facing college students, which has led them to create a program called Affordable Rents for College Students (ARCS). The ARCS program works with schools and designated school officials to identify those students who are most in need and assist them with applying for the program and securing housing. Sturley and Garnand answered questions from the Board regarding strategic planning for the next five years, that included their plans for fundraising.

#### 7.0 BUSINESS / ACTION

##### 7.1 Consent Agenda: Approvals & Information



- a) Minutes – Board Regular Session 1087, July 19, 2023
- b) Minutes – Board Executive – Retreat 1088, August 22, 2023
- c) Monthly Personnel Report
- d) Monthly Financial Report
- e) Monthly Head Start Report
- f) Resolution to Transfer Budgeted Appropriations
- g) Consideration of Acceptance and Expenditure of Projects Funded in Whole or Partially by Non-District Funds
- h) Approval to Utilize Goods or Service Contracts in Excess of \$150,000: Brockamp & Jaeger Inc.
- i) Approval to Increase Goods or Services Contracts in Excess of \$150,000: Madison Ave. Collective

Noriega motioned to approve the consent agenda. Mattson seconded the motion and it passed unanimously.

#### 8.0 BOARD MEMBER & COMMITTEE/LIAISON REPORTS

Board members shared their report of board committee and liaison activity since the last board meeting.

#### 9.0 CLOSING REPORTS

##### 9.1 ASMHCC Representative

Javier Estrada (ASMHCC) – he was joined by Emily Phoun, the new ASMHCC vice president and together they gave an update on activities that have been happening in their area including:

- The onboarding of new ASMHCC and Multicultural & Diversity Resource Center (MDRC) student leaders
- September 8-9, 2023 held an ASMHCC Retreat to welcome leaders and orient them in their new role
- Preparing a Barneys Pantry garden for fall, including planting 9 garden boxes
- Awarded 12 incoming students for fall with textbook scholarships; each receiving a \$200.00 book voucher to the MHCC bookstore
- Participated in New student orientation day, offering games and hosting new student Q&A and Constitution tables, where students could get questions answered regarding the college and the Constitution
- Took part in welcome week, providing games and music in main mall
- Oct 2-3, 2023 will host a Resource Fair to provide students with available resources on campus and in the community
- Oct 10-11, 2023 will hold a Club Fair for students wanting to get involved
- September 25<sup>th</sup> week a Voter Registration Drive will be happening on campus to assist students to register to vote and update their voter registrations



## 9.2 Advisory Representatives

John Hasegawa (FTFA) – he shared that faculty are getting ready for the return of students to campus and they are very excited and he also wished everyone a great fall term ahead.

Michael Flores (CEA) – he shared the following highlights of things happening with the CEA:

- During in-service they will be hosting a new classified employee orientation and a classified employee lunch.
- Tiffany Davis, classified staff administrative coordinator in Nursing program, at the MHCC Bruning Center, has created a food pantry for the center.

To close his report, he thanked Board Chair, Andrew Speer, for his words during convocation.

Marilyn Pitts (PTFA) – she opened her report by saying that she heard good comments on convocation and the key note speaker, and shared the following information on what is happening with the PTFA:

As part of college Inservice, they are holding a meeting for part-time faculty that will include two presentations, one on the Oregon Paid Leave Act., given by Violeta Figueroa, MHCC Human Resources Analyst, and the other on How to Read Your Paystub, provided by Susanne Rose, MHCC HR Analytics & Payroll Manager.

In closing, Pitts, commented that she is pleased about Sergey Shepelov's enrollment report and how enrollment is up 7.4% over last year at this time.

## 9.3 Executive Leadership

John Hamblin (Student Development) –he shared the following highlights, that were not included in his written report:

- 522 new students attended new student orientation, which was due to the proactive outreach efforts by staff; 125 pizzas were provided to the students
- He joined the ASMHCC retreat and commented that the college has some amazing student leaders who are doing amazing work and encouraged others to interact and get to know them.
- Hamblin announced that he and Andrew Speer, Board Chair, will be presenting at the fall Association of Community College Trustees (ACCT) Leadership Congress and Oregon Community College Association (OCCA) Annual Conference on Bringing Adult Learners Back to Campus, offering a playbook which includes a discussion on why students leave initially and incentives to get them to come back to campus. They are also working on offering a future session during a Lunch and Learn type event with The American Association of Colleges and Universities (AACU).



Doctor Ayeliya added to Hamblin's report and responded to a prior Board members question surrounding gardening experience regarding the new Barney's Pantry garden work . He stated that a new Barney's Pantry Coordinator has been hired and they are very passionate and knowledgeable about gardening. Ayeliya also mentioned that college departments can adopt one of these garden boxes to contribute to this work.

Betsy Julian (Instruction) –she shared how excited she was to see everyone back on campus and talked about In-Service, discussing the theme of “Genuine Connections and Positive Outcomes,” and about all the social and educational sessions offered, some to include:

Accreditation 101, Health and Safety, Diversity Initiatives, State Funding Distribution Formula Update, Website and Marketing Updates, Student Learning outcomes, Teaching Tips, Dental Hygiene facility tour, and an Ice Cream Social. Julian thanked the Board for saving the Dental Hygiene Program and for getting them the facilities they need, which have in turn provided needed services for the community, including periodontal care.

Jennifer DeMent (Administrative Services) –she had no updates to report.

Al Sigala (College Advancement) – he shared that the college hosted Congressman Earl Blumenauer on campus and on the same day a networking event with the Gresham Chamber of Commerce they were great meetings and connected with a lot of business partners (approximately 40 partners). Sigala highlighted that as part of convocation the Foundation kicked off its yearly Staff Giving Campaign and thanked college staff and faculty for giving towards the student scholarship fund.

#### 9.4 President's Report

Lisa Skari provided her President's Report to the board:

Skari discussed convocation and how it was a wonderful event, especially with the diverse student panel and the contributions they made through their stories and thanked everyone who was able to attend.

Next, she discussed that the Association of Community College Trustees (ACCT) has recently entered into a partnership with the Department of Education, particularly in the area of Head Start. Their goal is to expand Head Start programs on community college campuses. Due to MHCC already having a Head Start program and experience with providing funding internally, a staff member from ACCT is meeting with the college Head Start program. Their goal is to learn how the college has done this and to figure out how the college can provide insight and support on this initiative, due to having background in that area.



Skari closed her report discussing enrollment stating that the college is up 9.7% for summer, up 10.8 percent for fall, and the Adult Basic Education (ABE) program almost doubled since last year. Enrollment, year to date, shows the college up 10.5%.

#### 10.0 ADJOURNMENT

McKeel motioned to adjourn. Noriega seconded the motion and it passed unanimously. The board meeting was adjourned at 8:06 p.m.

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Clerk

Board Chair

*Board Minutes recorded by Roxanne Richardson, Executive Assistant to the Board of Education*