

Biennial Review of Mt Hood Community College's Drug and Alcohol Abuse Prevention Program

- **October 2023**

Introduction to Biennial Review

Federal Drug-Free Schools and Campuses Regulations require institutions of higher education to conduct a biennial review of their alcohol and other drugs programs and policies. The purpose of the review is to determine program effectiveness and consistency of policy enforcement in order to identify and implement any necessary changes. MHCC will perform a review every two years. Each report will review the Drug and Alcohol Abuse Prevention Program's effectiveness for the previous two academic years.

Research Methods and Data Analysis Tools for Biennial Review

The required review has three objectives:

- To determine the number of drug and alcohol-related violations and fatalities that occurred on campus or as part of MHCC-sponsored activities that were reported to MHCC officials in the previous two calendar years;
- To determine the number and type of sanctions that are imposed by MHCC as a result of drug and alcohol-related violations and fatalities on campus or as part of MHCC-sponsored activities in the previous two calendar years; and
- To determine whether sanctions for violations of the applicable standards of conduct pertaining to the unlawful possession, use, or distribution of illicit drugs or abuse of alcohol were consistently applied.

MHCC uses a variety of methods and tools to conduct the biennial review of its Drug and Alcohol Abuse Prevention Program. The various tools used for this biennial review include:

- Student Services records regarding incidents that reported the use or abuse of alcohol and other drugs including sanctions and disciplinary action taken
- Public Safety Office records regarding incidents that reported the use or abuse of alcohol and other drugs including any available information from local law enforcement
- Human Resources Office records regarding incidents that reported the use or abuse of alcohol and other drugs including sanctions and disciplinary action taken

Future tools that may be used to complete the biennial review may also include:

- Campus surveys through Navigate including students and employees
- Interviews with students and employees
- Evaluation of programs used to assist with the prevention of drug and alcohol use and abuse that were administered during the academic years being evaluated by the biennial review

Responsible Offices and Officials for Biennial Review

MHCC's commitment to a drug and alcohol-free environment is a campus wide effort. The following offices and officials work together to produce the biennial review, which is submitted to the President and Executive Leadership Team for approval by November of each odd numbered year:

- Vice President of Student Development
- AVP of Human Resources
- AVP of Facilities
- Public Safety Manager
- Athletics Director
- Student Conduct Officer
- Director of Financial Aid

Approval of Biennial Review

MHCC's biennial review of its Drug and Alcohol Abuse Prevention Program is evaluated and approved by the Executive Leadership Team and the President of the College. The Biennial Review is presented to the Board of Education as an informational item when it has been approved by Presidents Cabinet and the President of the College.

Availability of Biennial Review

MHCC's biennial review is available to current and potential students, employees, and the general public via MHCC's Consumer Information webpage <https://www.mhcc.edu/DFSCA/>

Explanation Regarding the 2023 Biennial Review

This is MHCC's second review regarding drug and alcohol use and abuse by students and employees, the next DAAPP review will occur in Fall of 2025. The time spanned for this review is October of 2021 through October of 2023.

Enforcement and Consistency of Disciplinary Sanctions

MHCC is a drug and alcohol abuse free campus. The College abides by all drug and alcohol related policies, regulations and laws, and imposes consistent disciplinary sanctions against those students and/or employees who violate the approved Board Policies and laws consistent with local, state, or federal law. Due to the low number of offenses recorded in the past two years, there is insufficient data to determine whether irregularities or inconsistencies were applied in the disciplinary action or sanctions determined.

MHCC strives to handle each offense in a manner in which individuals are treated fairly, consistently, and in accordance with the policies and procedures established and approved by the Board of Education. Should a student feel that disciplinary action taken or not taken was unfair or inconsistent with MHCC’s Student Code of Conduct regarding drug or alcohol use or abuse on campus, they should contact the Vice President of Student Development. Should an employee feel that disciplinary action taken or not taken was unfair or inconsistent with any drug or alcohol use or abuse policy, they should contact their Association and the Human Resources Office. All such concerns are taken seriously.

Students

The data below represent the number of drug and/or alcohol offenses committed by students in the previous two academic years

2021-22 No reportable Drug or alcohol law violations

2023

DRUG LAW VIOLATIONS	MHCC Case number	Location	Description	Charges/disposition
Student Conduct	MHCC Case 23-009	On Campus –	student was caught smoking marijuana in practice room on campus – referred to student conduct.	COUNT #1 Drug Law violation – student was underage age – not 21 and smoking in a public place. Referred to student conduct
Student Conduct occurred off campus on athletic team trip	MHCC Case 23-089	Off Campus – but in Clery geography since occurred in space rented by the College.	student athlete provided marijuana pen that was given to another student athlete who used it while participating on a road trip	Count #2 Drug law violation – used while on a college sponsored trip during athletic event – <u>referred to student conduct.</u>
LIQUOR LAW VIOLATIONS	0			

Trespass/Exclusion Notice Issued	MHCC Case 23-175	AC 2600 area	Former Student - Subject had been showing up after hours and several contacts were recorded - subject was asked to leave and returned DK causing a loud disturbance at 2330 at night. Subject was trespassed.
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Employees

The data below represent the number of drug and/or alcohol offenses committed by employees in the previous two academic years.

- There were no reported incidents that resulted in any reportable violations of the DAAPP in the given date range.

State of the Drug and Alcohol Abuse Prevention Program Goals and Achievement

Mt Hood Community College is committed to providing an academic and working environment free from the abuse of drugs and alcohol and intends that the Drug and Alcohol Abuse Prevention Program will guide us toward achieving that goal. The College recognizes that students and employees may have struggles with drug and alcohol abuse and addiction issues; MHCC provides resources and support to help students and employees successfully address those struggles. In the past, MHCC has provided inconsistent offerings with regard to drug and alcohol abuse and prevention programming—including online workshops to students. With the development of the DAAPP, these efforts will be more intentional and systematic. At this time, we are not able to adequately determine whether the program helps us meet any long-term achievement goals. The next two years of data collection, DAAPP interventions and programming, and other supports will assist our campus in setting goals towards creating:

- A drug and alcohol abuse free campus
- Educated students and employees, who know and understand the effects of drug and alcohol abuse in their lives
- Fair and consistent application of disciplinary action in regard to the violation of MHCC’s drug and alcohol policies

Drug and Alcohol Abuse Prevention Program Strengths and Weaknesses

- **Strengths-**
 - I. **training and outreach to students and staff has increased**
 - II. **while numbers remain low, we also recognize when support requests are made, the follow up is timely and supportive**
 - III. **Culture of care and compassion at the college provides a supportive environment for those needing supports.**
 - IV. **Collegewide Board Policy and Administrative Regulation review conducted during 22-23 academic year**
 - V. **Review and updates made to student code of conduct in 2023**
- **Weaknesses**
 - I. **With the COVID-19 Pandemic, much of our in-person services have been limited**
 - II. **Training for in-person has been difficult with campus closed**
 - III. **Report numbers are still low, however, incidents may still be occurring**

Procedures for Distributing Annual Drug and Alcohol Abuse Prevention Program Notification to Students and Employees

Students. Notification of the information contained in the DAAPP is distributed to all currently enrolled students each term via e-mail and also reviewed in online Student Orientation (temporarily optional due to the COVID-19 pandemic), which is required for all students. The DAAPP is also available for review online at www.mhcc.edu/consumerinfo .

Employees. Notification of the information contained in the DAAPP is distributed to all current employees of the college on an annual basis via a staff/faculty e-mail. A hard copy of the DAAPP is included in each New Employee Welcome Packet and reviewed at New Employee Orientation. The DAAPP is also available for review online at www.mhcc.edu/consumerinfo.

Contact Information for Additional Questions

Students, employees, or any other interested party that would like additional information regarding MHCC's efforts to maintain a drug and alcohol-free campus should contact Dr. John Hamblin, Vice President of Student Development, at 503-491-7384 or John.hamblin@mhcc.edu