



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *July 21, 2021*

ITEM TITLE: 3.1c

CONTACT PERSON: *Laurie Popp, Executive Assistant to the Board of Education*

SUBJECT: APPROVAL OF MINUTES – June 24, 2021

Session 1036

A meeting of the Mt. Hood Community College District Board of Education was held on June 24, 2021, with a Special Board Meeting at 3:00 pm, held via Zoom.

1.0 CALL TO ORDER

Members present: Diane Noriega, board chair, Annette Mattson, board vice chair, Diane McKeel, Jim Zordich, Andrew Speer, LaVerne Lewis, Kenney Polson

Additional Attendees: Lisa Skari, president

Diane Noriega called the special board meeting to order at 3:02 p.m.

2.0 BUSINESS

2.1 President's Goals for 2021 – 2022

Lisa Skari presented her draft president's goals for 2021-2022. The goals include the following three key areas: COVID (including reopening); strategic planning process; and accreditation. Board members shared their feedback on the goals, and there was a discussion about data and metrics for evaluating the goals. Skari stated the strategic planning process and looking at the accreditation standards will help with the metrics. There was a suggestion to identify and track the desired metrics, and include metrics for diversification of faculty, staff, and students. Skari suggested an item could be added to the goals, specifically around increasing diversity, equity, and inclusion for both student and employee outcomes, and identifying the gaps and including strategy development. Skari will update the president's goals to include this information. A copy of the draft president's goals for 2021-2022 are attached to the minutes.

2.2 President's Evaluation Process Preparation



Skari provided an overview of the evaluation process for last year and reviewed the proposed evaluation process for this year. Skari shared board comments she received regarding the evaluation process from last year:

- The evaluation packet was too big
- It was redundant
- The three examples for each sub-standard was too much
- The division of time charts did not add anything of value

The board discussed the previous evaluation format and shared feedback that the numbering system was confusing, it did not provide the information needed, and there was not a definition of what the numbers meant. There were suggestions made on how to improve the evaluation format:

- Focus and expand on key goals
- Include more narrative in the evaluation and less documentation
- Use the existing evaluation form, but address the standard as a whole rather than each sub-category
- Provide examples for the standard that reflect the sub-categories and relate to the goals
- When addressing successes in the narrative, also include how to improve for next year
- Progress toward long-term goals could be addressed during an oral narrative in the self-evaluation presentation
- The evaluation form does not have a category for students, so it could be included in the narrative during the self-evaluation
- Addressing specific feedback from last year could be done in the narrative

2.3 Other Business

Jim Zordich shared that he was honored last night at the MHCC Foundation Annual Meeting and Dinner and received the esteemed Patron Saint award.

3.0 ADJOURNMENT

The special board meeting was adjourned at 4:05 pm.

Clerk

Board Chair

Minutes recorded by Laurie Popp, Executive Assistant to the Board of Education.