



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *December 15, 2021*

ITEM TITLE: **4.1b**

CONTACT PERSON: *Laurie Popp, Executive Assistant to the Board of Education*

SUBJECT: APPROVAL OF MINUTES – November 17, 2021

Session 1048

A meeting of the Mt. Hood Community College District Board of Education was held on November 17, 2021, with a Regular Board Meeting at 6:30 pm, held via Zoom meeting.

1.0 CONVENE MHCCD BOARD/CALL TO ORDER / DECLARATION OF A QUORUM

Members present: Annette Mattson, board chair, Diane Noriega, LaVerne Lewis, Diane McKeel, Marie Teune, Kenney Polson

Additional Attendees: Lisa Skari, president, Jennifer DeMent, vice president of Finance and Administration, Al McQuarters, vice president of Instruction, Al Sigala, vice president of College Advancement, and executive director of MHCC Foundation, Emily Pham Lee, ASG president, Jeanna Hunt, FTFA president, Graham Phillips, CEA representative, Marilyn Pitts, PFTA president

Mattson called the meeting to order at 6:36 p.m. and declared a quorum was present. She shared a statement of appreciation to all of the education support professionals at Mt. Hood Community College and thanked them for their service to the college and our students in honor of National Education Support Professionals Day.

1.1 Approval of Agenda

Noriega motioned to approve the agenda. McKeel seconded the motion and it passed unanimously.

2.0 PUBLIC INPUT

There was no public input.

3.0 REPORTS

3.1 Correspondence



There was no correspondence.

3.2 Annual Foundation Report

Al Sigala presented the Annual Foundation Report for 2020-2021, and provided a summary of the foundation activities and fundraising for the Staff Giving Campaign, Planned Giving, Year-End Campaign, Annual Auction, Student Basic Needs, Alumni Outreach, Scholarships, and the Yoshida Haven Estate. Sigala acknowledged Amazon Troutdale for their tremendous support of donations for Student Basic Needs. He thanked both Nataly Paoli for her work with the alumni outreach efforts, and Judi Charman for her efforts regarding the funding for scholarships. He acknowledged Diane McKeel for her service as the board liaison to the MHCC Foundation, and her service as a prior MHCC Foundation board member. A copy of the PowerPoint presentation is attached to the minutes.

4.0 BUSINESS / ACTION

4.1 Consent Agenda: Approvals & Information

- a) Minutes – Board Work Session 1045, October 6, 2021
- b) Minutes – Regular Board Session 1046, October 20, 2021
- c) Monthly Personnel Report
- d) Monthly Financial Report
- e) Monthly Head Start Report
- f) COVID-19 Activity Report
- g) Approval to Increase Goods and/or Services Contracts in Excess of \$150,000
- h) CDFS Program One-Time Retention Payment Policy

Lewis motioned to approve the consent agenda. McKeel seconded the motion and it passed unanimously.

4.2 OSBA 2021 Elections

Annette Mattson provided an overview of the OSBA 2021 Elections and candidates for Positions 17 and 18. There was no election of candidates this year for Position 19. The board vote for the following OSBA 2021 Elections is as follows:

Legislative Policy Committee – Position 17

Lewis motioned for a board vote for candidate Elizabeth Durant, Parkrose 3, for Legislative Policy Committee for Position 17. Noriega seconded the motion, and the motion passed unanimously.

Board of Directors – Position 18

Noriega motioned for a board vote for candidate Kris Howatt, Gresham-Barlow 10, for Board of Directors for Position 18. Teune seconded the motion, and the motion passed unanimously.



Legislative Policy Committee – Position 18

Lewis motioned for a board vote for candidate Jessica Arzate, Multnomah ESD, for Legislative Policy Committee for Position 18. Noriega seconded the motion, and the motion passed unanimously.

5.0 BOARD MEMBER & COMMITTEE/LIAISON REPORTS

Board members shared their participation in community meetings and events since the last board meeting. The Community Engagement spreadsheet will be updated to reflect the community activity.

6.0 CLOSING REPORTS

6.1 ASG Representative

Emily Pham Lee (ASG) – she shared the Book Scholarship is open for students to apply to receive a \$200 credit for winter term, with a priority deadline date of November 29. ASG hosted the following events: Halloween goodie bag event, Domestic Violence Awareness week, and Coffee and Tea with ASG for students to get to know the ASG representatives. ASG is planning several events for term prep week activities the week of November 29 – December 3.

6.2 Advisory Representatives

Jeanna Hunt (FTFA) – she acknowledged and thanked Monica Martinez, administrative coordinator, for all her support to the Health Professions, and Michelle Perry for the new textbook ordering process, which went well. She shared that faculty Sean McGinty published another book titled *Rainbow in the Dark*, and had an author reading today. She stated the Health Professionals faculty are concerned regarding the unvaccinated students accepted into our programs. There is a lack of clinical affiliations due to vaccine requirements for the practical experience, which is required for graduation. She recommends having a future discussion about this issue.

Graham Phillips (CEA) – he acknowledged the hard work and supportive environment that all classified staff provide to MHCC and our students, and stated the support and acknowledgement from administration has not been extended to the Classified Association. The CEA COVID MOU expired on September 30, and the bargaining team is concerned. He shared the frustrations of the bargaining process and that negotiations have been long, and the bargaining team has felt they are not being truly heard. They are hopeful an agreement can be reached before Thanksgiving. He expressed appreciation for all of the classified staff who have worked at the college since the beginning of the pandemic, and wished everyone a Happy National Education Support Professionals Day.

Marilyn Pitts (PTFA) – she did not have a report.

6.3 Executive Leadership



John Hamblin – did not attend meeting.

Al McQuarters – he acknowledged Jeanna Hunt, Gabriel Logan, Kay Lopez, Monica Martinez, and Lisa Skari who participated in the Respiratory Care accreditation visit. He shared that the German Federation of Track and Field Athletes is considering Mt. Hood Community College as a pre-training location for the World Athletics Championships held in Eugene in July 2022. He acknowledged Susanne Rose, Dr. Kim Hyatt, Lisa Skari, Andrew Speer, and Fernando Fantroy for participating in the site visit of our facilities.

Jennifer DeMent – she recognized and thanked Dr. Josi Kisa for her leadership, and thanked all the employees in the Head Start program for their patience, hard work, and commitment to all our families. She shared they have had staffing shortages, and with staff out due to illness and COVID quarantines, it has been a lot of stress over the past month and wanted them to know how much they are appreciated. DeMent responded to a question about trauma-informed practice that was outlined in the division report.

Al Sigala – there was no additional report.

6.4 President's Report

Lisa Skari provided her President's Report to the board:

This week has been a bit of a frenzy supporting the strategic planning process. As you heard earlier from Diane, we have held three of our focus groups so far this week, and we have our last one scheduled for tomorrow. Up to this point, the turnouts have been good and I am anxious to hear the input and see how that will inform the plan going forward. And, as she mentioned, there is work on another survey that we are designing with multiple languages and setting it up so that it can be shared. Sometimes our networks are only so large, but if we work with our networks, and they work with their networks, we can do a much broader span and collect this input. I will be reaching out to each of you and asking you to share it, and encouraging others to share it. So ideally, we would like to have large numbers of respondents on the survey to further inform the work we are doing.

In addition to the strategic planning, we launched the first round of the internal policy review in preparation for your upcoming work session. As a reminder, the Board will be doing the first reading of policies for Chapters 1 and 2 at the December 1 Work Session. These first two chapters focus on the board and how you administer your work. Personally, I am excited by the prospect of solidly crafted policies that both offer both best practice, and ensure that we are meeting our legal and accreditation requirements.

I will be receiving feedback from our five governance councils and ASG next Wednesday, and will be creating for you a summary of their feedback on the policies. I will be sending that to you as soon as I have it collated. Please take some time to read these policies and the comments. As a



reminder, at the December 1 meeting, you will be looking at them, and discussing and making a decision to move them forward to a Second Reading, which is toward adoption, or if necessary, referring it back if there needs to be substantive changes made and then they will go through the process again. I will be straightforward, this is a lot of work, but it is good work and necessary work, and I believe we will be a much stronger institution because of it.

Lastly, we started this evening recognizing our education support professionals, so it only seems fitting that we close tonight with a few words about them. Educational support professionals... personally I would like to thank you for all that you do. How you keep things running, figuratively and literally, and how you show up for our students. The last two years have been difficult on many, but as we know, most significantly for our students. Our educational support professionals showed up, distributing food boxes, laptops, meeting virtually, and just being there for students and colleagues and supporting them all around. Thank you educational support professionals for all you do.

6.5 OTHER BUSINESS

Annette Mattson spoke the upcoming ACCT National Legislative Summit in February 2022, and asked that an email be sent to board members with information about the conference and registration deadline dates. McKeel acknowledged and thanked all of the veterans at MHCC and in our district, and thanked the Veteran Services Office for all they do to support our veteran students.

7.0 ADJOURNMENT

McKeel motioned to adjourn. Noriega seconded the motion and it passed unanimously. The meeting was adjourned at 8:04 p.m.

Clerk

Board Chair

Minutes recorded by Laurie Popp, Executive Assistant to the Board of Education.